



TEACHER OF ENGLISH

Samuel Whitbread Academy
Application Pack

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Welcome to BEST and thank you for expressing an interest in our current vacancy.

We have collated this application pack to provide you with all the information you should need to enable you to apply for this role.

However, if you would like any further information or would like to make a visit to our Academy, please contact:

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Samuel Whitbread Academy
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BEST VISION, VALUES & BELIEFS

BEST Vision Statement

To grow the BEST in everyone

We believe in the importance of high expectations, hard work and the development of a community of schools where each of us strive to 'be the best that we can be'.

BEST Values

We will:

Always put Children first

Our reference point question is 'how will this improve outcomes for children and enable them to go on and succeed in life?'

Collaborate to support and compete to challenge

Our schools work together to add value and compete to continually improve

Provide community based provision

Our schools form a coherent learning community at the heart of the Bedfordshire community

BEST Beliefs

We will:

Deliver BEST outcomes

Outcomes will be in the top 20% nationally

Provide BEST opportunities

An extensive range of opportunities beyond the classroom will be provided to develop the whole person

Nurture talent

Our responsibility is to invest in our people and bring out the BEST in everyone

Operate a high autonomy, high accountability culture

Professionals will lead our system and take responsibility to continually raise standards

Lead through service

Leaders and followers will work together with mutual respect and shared responsibility

The English Department

English is taught by an experienced team of specialist subject teachers. It is a happy, friendly, supportive and successful Department with a profound sense of team spirit, and has an excellent record of achievement in public examinations.

The Department has developed its own programme of study when students arrive in Year 9, to give a thorough and challenging grounding as a preparation for GCSE. All teachers are encouraged to use a variety of texts and we place a great emphasis on learning through literature in all years. At the same time, initiatives are taken which will enable all pupils to build on and extend basic levels of literacy.

In Year 9, students are taught in broadly mixed ability groups for English. In Years 10 and 11, students are taught in groups decided by their ability. We follow the AQA GCSE Syllabus for English and English Literature in Years 10 and 11.

English Literature and the Language and Literature combined course are popular options at A-Level. Since 2014, we have followed the Pearson Edexcel syllabuses. At this level, teachers are given the choice, from the specification, to teach texts which inspire them.

Work in the classroom is extended through a very extensive range of activities at all levels. For Sixth Form, we are starting a Literary Society, which is designed to discuss critical papers and opinions from the world of literature, theatre and academia. The Creative Writing Society also is a highlight of the Department, with many students being published in local and national collections. The Department also run many trips to theatres in London, Stratford-Upon-Avon and other regional theatres. We also provide opportunities for our students to attend Poetry Live.

The English Department undertakes the majority of its teaching in a suite of 12 classrooms, all of which are equipped with a networked interactive whiteboard and facilities for using DVDs. All the rooms are close to ICT facilities. We have a large number of book sets and other resources, and all teachers are encouraged to recommend books to use with classes.

The ethos of our Department is characterised by a friendly, caring atmosphere of mutual respect. We are genuinely committed to ensuring that each student fulfils his or her potential - academically as well as personally and socially. We place great emphasis on resilient and independent learning. Standards and expectations are high and our students are happy and well-motivated. Students' attitudes towards English are exceptional. In addition, we extend and enrich our curriculum by embracing educational research, with a continued dedication to improving teacher development through further subject and pedagogical knowledge acquisition.

We are delighted in the increased success of our Department and we are proud of the fact that many of our students go on to study English at university.

JOB DESCRIPTION

Teacher of English

JOB TITLE:	Teacher of English
BASED AT:	Samuel Whitbread Academy
SALARY/GRADE RANGE:	MPS
RESPONSIBLE TO:	Head of English
REQUIRED FOR:	September 2021
LIAISING WITH:	Principal, Senior Team, teaching/support staff, LEA representatives, external agencies and parents.

ABOUT BEST:

Bedfordshire Schools Trust (BEST) comprises ten flourishing academies and two nurseries delivering first choice education, from Early Years to Advanced Level study. Our vision is 'to grow the BEST in everyone.' We believe in the importance of high expectations, hard work and the development of a community of schools where each of us strive to 'be the best that we can be.' Our schools work together to add value and compete to continually improve.

PURPOSE OF ROLE:

- To provide a full learning experience and support for students.
- To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and to support a designated curriculum area as appropriate.
- To monitor and support the overall progress and development of students as a Teacher and Tutor.
- To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential.
- To contribute to raising standards of student attainment.
- To share and support each Academy's responsibility to provide and monitor opportunities for spiritual, personal and academic growth.

DUTIES AND RESPONSIBILITIES:

- To assist in the development of resources, schemes of learning, assessment policies and teaching strategies.
- To contribute to the English Department's improvement plan and its implementation.
- To plan and prepare courses and lessons.
- To use data on pupil performance to inform target setting, lesson planning and to identify underachieving students.
- Implement targeted intervention and monitor the progress.
- To support the BEST and Academy's monitoring procedures.
- To support the review of teaching strategies and programmes of work.
- To attend all Department and staff meetings.
- Coordinating and managing work as a Form Tutor.

- Contribute to the review, development and management of curriculum and assessment functions, including the Academy Improvement Plan and working towards individual Academy and BEST aims.
- Improve and monitor the effectiveness of the BEST and Academy's assessment policy.
- Ensure all pupil and student data is held centrally and is used effectively.
- Provide the data team and other staff with relevant information about teaching and tutor groups, to help their planning and ensure all staff have high expectations of pupils and students.
- Review teaching methods and programmes of work including schemes of learning.
- Participate in arrangements for training and continuing professional development.
- Contribute to the review, development and management of curriculum and assessment functions, including the School Improvement Plan and working towards individual Academy and BEST aims.
- Ensure the role of the Form Tutor is carried out, as stated within the staff handbook.

Specific Duties and Responsibilities:

- To undertake a designated programme of teaching.
- To ensure a high quality learning experience for all students that will stimulate learning appropriate to pupil and student needs.
- Monitoring the objectives and tasks identified within the School Improvement Plan and the BEST improvement plan.
- Liaising with colleagues in lower, middle and upper schools to ensure a smooth transfer of information.
- To assess, record and report on the attendance, progress, development and attainment of students and to keep such records as are required.
- Write reports and providing data for parents to inform them about pupils' and students' progress.
- To provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students.
- Interpreting comparative data regarding pupil and student performance and using this to differentiate and assess.
- Take responsibility for professional development, keeping abreast of subject developments and reviews, locally and nationally.
- To prepare and update subject materials.
- Contribute to the whole-Academy and BEST ethos, with due regard to wider professional effectiveness.
- To teach students according to their educational needs, including the setting and marking of work to be carried out by the student in school and elsewhere in accordance with the Department assessment policy.
- To ensure that ICT, Literacy, Numeracy are reflected in the teaching/learning experience of students.
- To maintain discipline in accordance within BEST and individual Academy's procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework.

Note:

- Whilst every effort has been made to explain the duties and responsibilities of the post, each individual task undertaken may not be identified.
- Employees will be expected to comply with any reasonable request from the BEST Principals to undertake work of a similar level that is not specified in this job description.

PERSON SPECIFICATION

Teacher of English

Attributes	Essential	Desirable
Education & Qualifications	<ul style="list-style-type: none"> • Relevant Degree • Teaching Qualification • Evidence of Continual Professional Development 	<ul style="list-style-type: none"> • English degree • Master's Degree in relevant subject
Professional Experience	<ul style="list-style-type: none"> • Successful teaching at KS3, KS4 and/or KS5 • Understanding and application of strategies to raise standards across the ability range through effective teaching and learning • Sensitivity to the learning needs of all pupils • Demonstrate understanding of using comparative data, together with information about pupil's prior attainment to establish benchmarks and set targets for improvement • Identify usage of current good practice in assessment techniques and the monitoring of pupil progress across all key stages 	<ul style="list-style-type: none"> • Experience teaching A Level English
Professional Knowledge, Skills & Understanding	<ul style="list-style-type: none"> • Demonstrate application of information and communication technology for development of learning and teaching in the subject • Ability to inspire, enthuse and motivate pupils and staff • Excellent classroom management to encourage positive behaviour • Demonstrate creative problem solving and good communication skills • Ability to work collaboratively or on own initiative • Time management skills and a capacity for hard work and an ability to prioritise effectively with good administrative skills • The ability to think creatively and imaginatively to anticipate and solve problems and identify opportunities; • Enthusiasm and a good sense of humour 	
Personal Qualities	<ul style="list-style-type: none"> • Willingness to be flexible • Willingness to undertake further training • A commitment to equality principles and practices • Appropriate DBS clearance (before post commences) 	

HOW TO APPLY

We use an application form, rather than asking for CVs for most vacancies. The application form ensures that all applicants present their information in the same standardised format and tell us only what we need to know.

Applications may be made online via the mynewterm website <https://www.mynewterm.com/> or if you prefer, a Word Application Form may be obtained by directly emailing Samuel Whitbread Academy via the contact details on page three of this application pack.

All applications must be received by the closing date of:

Closing date: Thursday 15th April 2021

Interview date: Tuesday 20th April 2021

Please remember to include contact details for three referees and complete the equal opportunities monitoring form.

We are committed to the safeguarding and promotion of children's welfare and all offers of employment are subject to DBS clearance and satisfactory references.

We look forward to receiving your application

HR Team
Bedfordshire Schools Trust
BEST House
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BEST

BEDFORDSHIRE
SCHOOLS TRUST

USEFUL LINKS



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