



Glyn School

Teacher of English

Job Description

Job Title	Teacher of English	Job Reference	GS-TE-0523
Location	Glyn School	Travel Required	No

Core purpose

Glyn School inspires a love of learning and achievement that is founded on the virtues of integrity, kindness, respect and endeavour: at Glyn we also seek to inspire young people not just academically, but as healthy, well rounded young people, who will contribute positively to the society they will function in as a young adult. Results and qualifications are important, but it is equally important that young people achieving these results have integrity, respect and are able to contribute positively to the community, both through the world of work and as a proactive, positive member of society. To this end, the core purpose of the role is a simple one: to inspire young people to love learning about your subject – this comes about because you love teaching it.

Key accountabilities

Main duties

- Teach students in years 7 – 13.
- To deliver lessons which enrich and engage all students taught.
- Teach other subjects as required.
- Plan lessons carefully, having regard to the schemes of work and faculty practice.
- Cover for absent colleagues within the 'rarely cover' parameters within which we work.
- Work as a full member of the designated faculty team, working with others to promote good practice in the faculty, to create teaching resources and to develop consistent approaches.
- Assess student work to monitor and evaluate progress, set targets and advise lesson preparation.
- To drive attainment and progress for all students taught, setting targets, tracking progress and intervening where appropriate.

Planning and classroom management

- Teach allocated students by planning your teaching to achieve progression of learning.
- Identifying clear teaching objectives and specifying how they will be taught and assessed.
- Setting tasks which challenge students and ensure high levels of interest.
- Setting appropriate and demanding expectations.
- Setting clear targets, building on prior attainment.
- Identifying SEN or very able students.
- Provide clear structures for lessons maintaining pace, motivation and challenge.
- Make effective use of assessment and ensure coverage of programmes of study.
- Ensure effective teaching and best use of available time.
- Monitor and intervene to ensure sound learning and behaviour management.
- Use effective questioning, listen carefully to students and give attention to errors and misconceptions.
- Select appropriate learning resources and develop study skills through library, ICT and other sources.
- Ensure students acquire and consolidate knowledge, skills and understanding appropriately.
- Evaluate own teaching critically to improve effectiveness.
- Match approach to content, structure information, present a set of key ideas and use appropriate vocabulary.

Monitoring, assessment, reporting and recording

- Assess how well learning objectives have been achieved and use them to improve specific aspects of teaching.
- To meet and discuss as required, students' performance progress and attainment with parents and or carers.
- Mark and monitor students' work and set targets for progress.
- Assess and record students' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which each student is achieving.

Other professional requirements

- Have a working knowledge of teachers' professional duties and legal liabilities.
- To be aware of national developments in education and curriculum area.

- To abide by the teacher professional standards and carry out duties as required by STPCD.
- Operate at all times within the stated policies and practices of Glyn and GLF Schools.
- Establish effective working relationships and act as an exemplar role model.
- Endeavour to give every child the opportunity to reach their potential and meet high expectations.
- Contribute to the 'corporate life' of Glyn through effective participation in meetings and management systems necessary to coordinate the management of the school.
- Take responsibility for your own professional development and duties in relation to school policies and practices.
- Liaise effectively with parents, governors and external professionals.
- Take on any additional responsibilities which might from time to time be determined.
- Participating in INSET in order to keep abreast of development.

Main responsibilities as a Form Tutor

- Being aware of the strengths and needs of each student.
- Undertaking regular tutor reviews to monitor and providing appropriate advice and guidance on individual student's progress in respect to attendance, homework, behaviour management and acceptable standards of conduct and appearance.
- Promoting high standards of student behaviour and attitudes to work.
- Communicating effectively with staff and parents.
- Completing administrative tasks as required.
- Attending tutor meetings.

Accountable to

- Head of Faculty with direction from the Key Stage Coordinators; Head of Year for tutor duties.
- GLF Schools expects its employees to work flexibly with the framework of the duties and responsibilities above. This means that the post holder may be expected to carry out work that is not specified in the job profile but which is within the remit of the duties and responsibilities.

Safeguarding

- GLF Schools is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. The successful candidate will have to meet the person specification and will be required to apply for a DBS disclosure. We particularly welcome applicants from under-represented groups including those based on ethnicity, gender, transgender, age, disability, sexual orientation or religion.

Person Specification		
Position: Teacher of English		
	Essential	Desirable
Qualifications		
Qualified Teacher Status	✓	
Good honours degree	✓	
Good honours degree in English		✓
Evidence of commitment to continuing professional development	✓	
Evidence of further study		✓
Experience		
Teaching of subject to students at KS3 and KS4	✓	

Experience of teaching post-16		✓
Experience of teaching Literature		✓
Experience of teaching Language		✓
Experience of teaching Media		✓
Developing and maintaining good relationships with colleagues and students	✓	
Involvement in extra-curricular activities	✓	
Commitment to raising the achievement of all students of all abilities	✓	
Experience of preparing students for GCSE	✓	
Experience of preparing students for AS and A2 modules		✓
Using ICT to support learning and teaching	✓	
Supporting improvements in teaching and learning	✓	
Using data to inform planning and future developments	✓	
Monitoring, evaluation and review to support improvements/improved outcomes	✓	
A successful track record of improving performance outcomes	✓	
Personal attributes		
Values aligned with the school's mission statement and GLF Schools core values	✓	
Positive, enthusiastic outlook, embracing risk and innovation	✓	
Self-motivated and well organised	✓	
Encourages ideas, initiative and innovation in others	✓	
Highly motivated showing resilience, stamina and reliability under pressure	✓	
Inspires respects and confidence	✓	
Reflective and keen to develop yourself and others	✓	
Ability to communicate effectively	✓	
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For a subject and curriculum overview, please visit our website [HERE](#)