



# The Wavell School

TEACHING STAFF RECRUITMENT PACK



Dear Applicant,

On behalf of The Wavell School's Senior Leadership Team and Governing Board, I'd like to thank you for your interest in the post of Teacher of English.

We hope that this information pack provides a comprehensive overview of The Wavell and sets out the personal and professional qualities that we expect from our new Teacher of English. As a brief insight, we are looking for a strong candidate who has an enthusiasm and commitment to delivering quality first teaching and a desire to engage all students. They will lead by example and be an innovative classroom practitioner, promoting high standards across the Faculty. The successful applicant will be able to build positive relationships with all learners and will work collaboratively to ensure that extracurricular activities add value to the student experience.

Recognised as a 'GOOD' school by OFSTED in 2021 and having recently achieved record breaking GCSE results, The Wavell remains one of the most successful schools in this area. The Wavell develops excellent partnerships with all stakeholders and sits at the heart of the local community. This is a fantastic opportunity to become part of the Wavell family and make a real difference to our students' future, preparing them for their next steps in education as well as adulthood. With an incredibly experienced senior and middle leadership team, we are entirely committed and dedicated to ensuring that students thrive and our motto "We Care to Challenge" is embedded in all that we do.

Yours sincerely

A handwritten signature in black ink that appears to read 'Emma Wright'.

Emma Wright  
Headteacher



**The Wavell School**  
Specialist Technology College



# About the Wavell School



The Wavell School is a co-ed maintained, community school for 11–16-year-olds in Farnborough, Hampshire. Our catchment area has two linked Junior Schools, South Farnborough Juniors and St. Peters Junior Schools and the number currently on the roll is just over 1,000. We consistently admit children from outside our catchment area, including other areas of Rushmoor Borough, particularly Aldershot. This provides the school with a strong connection the military and to service families.

Wavell is a dynamic learning community whose ethos is “We care to challenge”. Our school is built on respect and aspiration. Students, staff, parents and governors work in true partnership to achieve the many accolades bestowed upon us at County, National and International level.

Every child is important and special at our school and we educate them in a holistic fashion, celebrating each child’s achievements and encouraging them to develop across a spectrum of skills. The school has demonstrated a strong focus on academic

subjects, and has a strong commitment to the arts.

The Department of Education (DfE) has described our One to One Tuition programme as a Model of Good Practice and have given us a progress score of 8.

We have excellent teaching and sporting facilities and sections of the school buildings are





currently being renovated to ensure we are at the cutting edge of technology and more environmentally sustainable.

We are a designated Technology College and International School and are a Duke of Edinburgh accredited school. Teaching young people emotional and physical resilience is paramount to our ethos as educators.



We are a multicultural school and promote tolerance and acceptance for all. We are also proud to have a high number of EAL and military students. Pupil Premium is also available to disadvantaged children, service children and children in care. The funding is used to support PP students to diminish the gap in their learning compared to that of non PP students.



### Ofsted – November 2021

*“Being a pupil at Wavell means you are part of a community where everyone looks out for each other”*

(Ofsted November 2021).

The Wavell continues to be a “Good School” where pupils have a strong understanding and respect for equality and diversity...Pupils know that bullying is wrong, and that their teachers will take swift action when this is reported.

Teachers have high expectations for what the pupils will achieve academically. This is coupled with a determination that pupils have the skills they need to be successful when they leave school.



Leaders are driven by a determination to meet the needs of every pupil. The school's ethos, "We care to challenge", embodies this approach. Staff combine their support to help every pupil achieve academically with care and kindness.



The well-considered personal, social and health education (PSHE) curriculum is regularly adapted to develop pupils 'knowledge and support their well-being. The careers guidance helps to raise pupils 'aspirations for when they leave the school.



Behaviour is excellent at Wavell, underpinned by "The Wavell Way" which formalizes our expectations of student behavior. Ofsted noted that "Lessons are calm and focused" and the school has highly effective arrangements for safeguarding. Leaders provide regular, detailed and up-to-date training for staff on potential risks to pupils safety and well-being.

## GCSE Results 2025

To see the full breakdown of our school's GCSE results, please visit our [website](#)



## Staff Wellbeing

At Wavell we are committed to supporting the wellbeing of all of our staff and we recognise that in order for our young people to flourish, our staff need to feel supported and valued. We prioritise staff wellbeing and have put in place a number of strategies to support staff which include but are not limited to:



- Additional PPA for all teaching staff
- Centralised communication system with parents to reduce emails
- Onsite parking
- Fantastic CPD programme including access to NPQs and other middle leadership courses
- A free flu jab
- Access to an onsite gym with subsidised membership rate
- Access to Occupational Health & Wellbeing Service for Staff
- Employee Confidential Counselling Support



## Job Description

**Responsible to:** Director of English & Media

### SECTION 1 - GENERAL TEACHING DUTIES

To maintain and build upon the Professional Standards achieved in the award for QTS

#### Teaching & Learning

1. To manage student learning through effective teaching in accordance with the Faculty's Schemes of Work and policies.
2. To ensure continuity, progression and cohesiveness in all teaching.
3. To use a variety of methods and approaches (including differentiation) to match curricular objectives and the range of student needs, and ensure equal opportunity for all students.
4. To set homework regularly, (in accordance with the School Homework Policy), to consolidate and extend learning and to encourage students to take responsibility for their own learning.
5. To work with Learning Support staff (including prior discussion and joint planning) in order to benefit from their specialist knowledge and to maximise their effectiveness within lessons.
6. To work effectively as a member of the Faculty to improve the quality of teaching and learning.
7. To set high expectations for all students, to deepen their knowledge and understanding and to maximise their achievement.
8. To use positive management of behaviour in an environment of mutual respect which allows students to feel safe and secure promoting their self-esteem.

#### Monitoring, Assessment, Recording, Reporting, and Accountability

1. To be immediately responsible for the processes of identification, assessment, recording and reporting for the students in their charge.
2. To contribute towards the implementation of IEPs (currently being replaced with PLPs) as detailed in the current Code of Practice particularly the planning and recording of appropriate actions and outcomes related to set targets.



- 3. To assess students' work systematically and use the results to inform future planning, teaching and curricular development.
- 4. To be familiar with statutory assessment and reporting procedures and to prepare and present informative, helpful and accurate reports to parents.
- 5. Keep an accurate register of students for each lesson. Unexplained absences or patterns of absence should be reported immediately in accordance with the School policy.

### **Subject Knowledge & Understanding**

- 1. To have a thorough and up-to-date knowledge and understanding of the National Curriculum programmes of study, level descriptors and specifications for examination courses.
- 2. To keep up to date with research and developments in pedagogy and the subject area.

### **Professional Standards & Development**

- 1. To be a role-model to students through personal presentation and professional conduct.
- 2. To arrive in class, on or before the start of the lesson, and to begin and end lessons on time.
- 3. To cover for absent colleagues as is reasonable, fair and equitable.
- 4. To co-operate with the employer in all matters concerning Health and Safety and specifically to take reasonable care of their own Health & Safety, and that of any other persons who may be affected by their acts or omissions at work.
- 5. To be familiar with the School and Faculty documents and support all the School's policies, e.g. those on Health and Safety, Citizenship, Literacy, Numeracy and IT.
- 6. To establish effective working relationships with professional colleagues and associate staff.
- 7. To strive for personal and professional development through active involvement in the School's appraisal system and performance management procedures.
- 8. To be involved in extra-curricular activities such as making a contribution to after-school clubs and visits.



9. To maintain a working knowledge and understanding of teachers' professional duties as set out in the current School Teachers' Pay and Conditions document, and teachers' legal liabilities and responsibilities relating to all current legislation, including the role of the education service in protecting children.

10. To liaise effectively with parent/carers and with other agencies with responsibility for students' education and welfare.

11. To undertake any reasonable task as directed by the Director of Faculty.

12. To be aware of the role of the Governing Body of the School and to support it in performing its duties.

13. To consider the needs of all students within lessons (and to implement specialist advice) especially those who:

- have SEN;
- are gifted and talented;
- are not yet fluent in English.
- are disadvantaged – FSM/E6/Military/LAC

N.B: Every subject teacher will be expected to have pastoral responsibilities - detailed separately.

This job description will be reviewed annually and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the School in relation to the post holder's professional responsibilities and duties.



## Application Procedure

Candidates should complete the application form and return it so that is received no later than noon on **Friday 27<sup>th</sup> February 2026**.

## Selection Procedure

- All applications will be required to complete an Equality Monitoring Form
- The Wavell School and Hampshire County Council are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure & Barring checks along with other relevant employment checks, including checks of social media.
- Privacy is important to us. The Wavell School collects information about you in order to provide you recruitment and employment services. We will use the information for the recruitment and selection process and, if successful, to activate employment with the school.
- The legal basis for processing your personal data is that it is necessary for the performance of the employment contract or in order to take steps before entering into a contract and is necessary for the County Council to comply with a legal obligation.
- The legal basis for processing special category data is that processing is necessary for the purposes of carrying out the rights and obligations in the field of employment, that is necessary for the reasons of substantial public interest and that is necessary for the purposes of the assessment of the working capacity of the employee.
- You have some legal rights in respect of the personal information we collect from you. Please see the Wavell School's website for further details on their privacy policy [https://www.wavellschool.org.uk/docs/Policies/Privacy\\_Note-for\\_Students - Feb 2020.pdf](https://www.wavellschool.org.uk/docs/Policies/Privacy_Note-for_Students - Feb 2020.pdf). You can contact the school's GDPR Data Protection Team on [Admin@wavell.hants.sch.uk](mailto:Admin@wavell.hants.sch.uk) if you have a concern about the way they collect or use your data.



## Living and Working in Farnborough

Farnborough is located in Northeast Hampshire, bordering Surrey and Berkshire. Along with Aldershot, the town forms a major part of Rushmoor Borough and is easily accessible from junctions 4 and 4a of the M3 motorway, and from the A3 and the M25. The A325 enters the



town from Frimley to the north, and continues into Aldershot to the south. The A331 runs north to south along the east side of the town.

Farnborough is served by three railway stations, the busiest of which is Farnborough (Main) railway station on the South West Main Line from London Waterloo to Basingstoke and beyond. Farnborough North and North Camp railway stations are both on the North Downs Line between Reading and Gatwick. North Camp station is a short walk from The Wavell School.



Rushmoor Borough's history is closely linked with the aviation sector and the British Army. Farnborough hosts the long-standing, renowned International Farnborough Air Show on alternate years, and is home to a number of aviation and technology-based businesses. Aldershot continues to be the home of the British Army with many regiments and barracks based in the area. The

borough has some fantastic attractions, including the Farnborough Air Sciences Trust Museum, The Aldershot Military Museum and St Michael's Abbey.

The school is within the North Camp community with local shopping and restaurants within walking distance. The borough has a number of parks and open spaces, and easy access to a wealth of rural walks and green spaces.