



Teacher of English

Application Pack

The Queen Elizabeth Academy,
Atherstone, Warwickshire

Improving Education **Together.**

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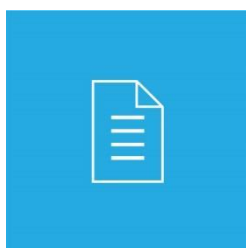
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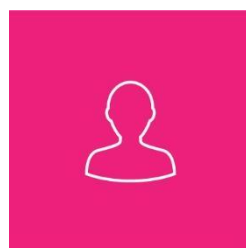
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Improving Education **Together.**

01. About Academy Transformation Trust



We're on a mission

Our mission is to provide the very best education for all pupils and the highest level of support for our staff to ensure every pupil leaves our academies with everything they need to reach their full potential.

These are the things we hold dear

Transparency

As a charity founded on strong ethical practices, Academy Transformation Trust takes pride in being open, honest and crystal clear in everything we do.

Innovation

We are constantly striving to do all we can to make education the best it possibly can be. We are brave in our actions and do everything we can to have a positive impact on whole child development.

Collaboration

We believe the future of education relies upon effective collaboration between academies, and better collaboration between academies and their local communities.

Ambition

We are determined to improve education nationwide by encouraging collaboration and giving academies everything they need to realise their full potential.

We believe every child matters and deserves a first class education.

Our team knows first-hand how to make education better for schools, pupils and their teachers.

For us, the future of UK education relies upon schools working closely together to share best practices, giving every child the best chance in life. We set up ATT to make this vision a reality.

As a not for profit trust, we work with our growing family of primary and secondary academies, and further education providers in the Midlands, East of England and South East.



02. The Queen Elizabeth Academy Information

Based in Atherstone, Warwickshire, The Queen Elizabeth Academy is part of the Academy Transformation Trust family of academies.

TQEA is an 11-16 mixed comprehensive academy with a vibrant learning atmosphere, a dedicated and supportive network of staff and exciting plans for the future. With a brand new school building, which opened in November 2016, this really is a great place to work.



**The Queen Elizabeth
Academy**

The academy's vision is for all students to realise their full potential, equipping them with the skills and qualities required for success in the competitive 21st century. We are committed to raising standards and providing students with exceptional opportunities to support learning.

We look for a number of outstanding qualities in our staff: an innovative and creative approach to their work; enthusiasm, positivity and an unfaltering commitment to our students' success, along with an open-minded, proactive attitude to working within a team. We want individuals who want to go the extra mile for our community and have an absolute commitment to safeguard our students.

Teamwork is at the heart of everything we do and by working together we aim to secure a successful future for all. We encourage those interested in joining our school to spend some time with us to gain a real understanding of our ethos and what we have to offer.

The dedication of the staff and the enthusiasm of the students, coupled with the support of our parents and carers, makes this a very special place. To find out more, please visit www.tqea.org.uk





03. Job Description

Teacher of English, Secondary Academy

Job Title - Teacher of English

Grade – MPS/UPS

To work with teachers and senior staff to undertake care and support programmes, enabling access to learning for pupils and to assist the teacher in the management of pupils and the classroom. Work may be carried out in the classroom or outside the main teaching area.

Specific Responsibilities

The successful candidate will:

1. Contribute to sustainably raising standards of pupil attainment and achievement within the faculty whilst monitoring and supporting pupil progress
2. Prepare and deliver appropriate lessons to students of different ages and abilities catering for a wide range of needs
3. Establish a safe, purposeful and stimulating environment for students and have high expectations of behaviour ensuring the health and safety of all students and staff
4. Manage student behaviour in the classroom and on academy premises and apply appropriate and effective sanctions
5. Register the attendance of and supervise students, before, during or after school sessions as appropriate
6. Assess and mark work, giving appropriate feedback
7. Engage with academy leaders to ensure the effective development of the curriculum
8. Maintain records of students' progress and development and input data using academy systems and processes
9. Use relevant data to monitor progress, set targets, and plan subsequent lessons
10. Research new topic areas, maintaining up-to-date subject knowledge, and devise and write new curriculum materials as necessary
11. Select and use a range of different learning resources and equipment.
12. Prepare students for qualifications and external examinations



03. Job Description

Specific Responsibilities (Continued)

13. Communicate effectively with parents/carers with regard to students' achievements and well-being using academy systems and processes
14. Participate in departmental meetings, parents' evenings and whole academy training events
15. Undergo regular observations and participate in relevant training (INSET) as part of continuing professional development (CPD)
16. Have professional regard for the ethos, policies and practices of the academy and maintain high standards in your own attendance and punctuality
17. To undertake any other duties as defined by the Teacher standards or determined by the Principal as being within scope of the post
18. Promote equality as an integral part of the role and to treat everyone with fairness and dignity. Encouraging and supporting the inclusion of students with special needs
19. Recognise health and safety is a responsibility of every employee to take reasonable care of self and others. Comply with the academy Health & Safety policy, and any academy specific procedures/rules that apply to this role
20. Role model safeguarding best practice



04. Person Specification

Teacher of English, Secondary Academy

Information for candidates:

The person specification provides an outline of the experience, skills and abilities we expect the successful candidate to possess. You should match your own skills, experience, and abilities to those listed below and provide examples of how you have demonstrated the criteria. People with disabilities will be offered an interview where they meet the Essential Criteria alone.

	Essential	Desirable
Education/ Qualifications	• degree in appropriate subject • has qualified teacher status	• evidence of continuous professional development (CPD)
Experience	• experience of successfully applying a range of teaching strategies • demonstrable experience of supporting outstanding teaching and learning including adapting lesson content to support and ensure access for EAL and SEN pupils • proven ability to deal with a wide range of student behaviours	• recent work in a UK secondary school/academy • an understanding of how the progress 8 measure will impact academy results and targets • experience of inclusion strategies to support children with SEND • proven ability to effectively work with a range of stakeholders including parents and external organisations
Specialist Skills and Knowledge	• a good or outstanding teacher in your subject • demonstrable ability to engage with learners in a variety of ways • demonstrable ability to move pupils' learning forward • able to effectively evaluate own practice to further improve learning of pupils • the ability to work effectively as part of a team, including across faculties • demonstrable knowledge of behavior management	• able to demonstrate knowledge of planning, curriculum and assessment procedures

04. Person Specification



	Essential	Desirable
Vision & Strategy	• vision aligned with the academies' high aspirations and high expectations of self and others • demonstrate commitment to the highest standards of teaching and learning • articulate the values and mission of the academy • commitment to the safeguarding and welfare of all pupils • commitment to continuous improvement, both personal and organisational • demonstrable positive commitment to equality and diversity	N/A
Personal Characteristics	• highly approachable, very grounded and makes sensible judgments • mature approach to emotionally demanding work • relishes accountability and takes personal responsibility for their own actions • able to build trust and mutual respect between pupils, families and staff • strong interpersonal written and oral communication skills • able to work flexibly as a member of a team • clear understanding of health and safety requirements • adaptable to change • demonstrable good organisation skills • demonstrable very good numeracy and literacy skills • ability to use ICT effectively in a professional environment	N/A



05. How to apply

The Queen Elizabeth Academy,
Atherstone, Warwickshire

Salary:
MPS/UPS

Closing date:
9pm 29th May 2023

Interviews:
31st May 2023

Start Date:
September
2023

Visits to the school:
For further information about the role and the academy, or if applicants wish to visit prior to completing their application, please contact the academy via 01827 737709

Applying
Please email alison.emery@attrust.org.uk for details of our application process and an application form.

Forward as one. Improving Education Together.

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