

Job Description

Post Title:	Teacher of English
Salary Scale:	Main Scale / Upper Pay Scale
Terms and Conditions :	All the post holder's responsibilities are subject to the general duties and responsibilities contained in the current Teachers' Pay and Conditions document and its successors
Responsible to:	The CAL for English The Year Leader

Purpose of the Post:

As part of the Ribblesdale Way we believe that every child has the right to experience the highest possible quality of educational experience and the highest possible levels of academic and personal success.

The school believes that in order to provide the very best education for young people, their learning has to be facilitated by highly professional teachers who are committed to continuing improvement in their pedagogy and all aspects of their professional development. Further to this, we believe in the professional obligation of all teachers to support the development of others and the improvement of the whole organisation.

All teachers will:

- Meet or surpass The National Teacher Standards (or Post Threshold Standards if applicable).
- Inspire pupils to achieve their very best.
- Ensure all teaching is 'good' or better.
- Ensure all pupils strive to make outstanding progress.
- Implement all school policies and procedures fully.

ROLES AND RESPONSIBILITIES

1. Ethos

- To create an exciting learning environment.
- To be inclusive to all pupils.
- To create relationships based on mutual respect.
- To be an effective part of the team.
- To manage own professional development.

2. Curriculum and Planning

- To work with others to plan highly effective lessons, schemes of work and curriculum overviews.
- To review their own lessons and effectiveness of own planning.
- To contribute to development of Curriculum and Independent Learning Opportunities.
- To plan with teaching assistants to ensure quality first teaching and to meet the individual needs of all pupils, including those with additional needs.

3. Teaching and Learning

- To implement all school policies and procedures fully.
- To make effective use of resources, including ICT.

- To take part in collaborative planning and peer review.
- To manage the personal development, progress and wellbeing of a form group as part of a year team.
- To ensure all pupils can engage and achieve in lessons.
- To ensure a safe and stimulating learning environment.

4. Standards and Achievement

- To ensure pupils strive to make outstanding progress.
- To implement all actions following reviews of pupil progress.

5. Assessment

- To implement school policies and procedures fully and to a high standard.
- To plan for assessment for learning in every lesson.
- To ensure reporting on progress is accurate.

6. Liaison

- To work closely with all support colleagues.
- To work collaboratively with staff in sharing ideas and best practice.
- To form effective relationships with parents and other parties.

7. Self-Evaluation

- To contribute to the school's self-evaluation systems

8. Community

- To contribute to the school's community ethos.

RESPONSIBILITIES SPECIFIC FOR THIS POST: Teacher of English

- Promoting an interest in all aspects of English
- Promoting strategies to enhance the performance of all pupils
- Planning challenging and engaging work and recording lessons, homework and exam data
- Completing assessments, moderations and marking in line with the department's agreed marking policies
- Ensuring all teaching materials relate to the assessment focuses and schemes of work in Years 7-9 and to the GCSE syllabus in KS4
- To support the department in the development of strategies for pupils with weaker literacy skills
- Completion of all reports
- Completion of all requested documentation from CAL/other appropriate curriculum areas e.g. Pastoral, SEN
- To contribute to the creation of teaching resources in KS3 and KS4
- Be able to contribute to our primary provision where necessary
- Ensuring classroom displays are updated regularly and are beneficial to the progress of pupils
- To attend all departmental inset, meetings and external training

Note

1. This job description is not necessarily a comprehensive definition of the post.
2. The particular duties and responsibilities listed above may be subject to reasonable change from time-to-time following consultation between the Headteacher and the postholder.