**Blackminster Middle School**

**Job Description**

**Job title:** Teacher – English and other subjects

**Salary scale:** Main Scale

**Responsible to**: Executive Headteacher and AHT

**Responsible for**: Teaching and effectiveness of provision in English and other subjects.

**Line managed by**: Assistant Headteacher

**Closing date**: Friday 13th May

**Interviews:** Week commencing 23rd May

The performance of all the duties and responsibilities shown below will be under the reasonable direction of the Headteacher and the Assistant Headteachers, or other Senior Manager if appropriate who will be mindful of his/her duty to ensure that the employee has a reasonable workload and sufficient support to carry out the duties of the post.

This job description will be reviewed annually and any changes will be subject to consultation. The school’s Grievance procedure will be used to resolve any dispute arising out of the job description.

The Federation of Pebworth First and Blackminster Middle Schools is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

**GENERAL DUTIES**

This is a fantastic opportunity for an experienced teacher to join our federation of Pebworth First School (Reception to Y5) and Blackminster Middle School (Y6 –Y8) in rural Worcestershire, serving the villages around the charming market town of Evesham.

You will be responsible for the development and delivery of lessons at Year6, Year 7 and Year 8. In addition, you will be expected to carry out the professional duties of a teacher.

Our delightful students deserve to be taught by enthusiastic, able and committed teachers, and we provide a varied and supportive programme of continuing professional development and coaching for our staff

This is a challenging and important post requiring a teacher of the highest calibre. The successful candidate must have the ability to support and work with the Headteacher and SLT in all aspects of school improvement with key responsibility to develop and sustain effective practice in Key Stage 3. This post is a class based teaching role.

TEACHING

As a class teacher, you will be expected to WORK with regard to the Federation’s strategies and programmes of study. You will:

* Challenge students and ensure high levels of student interest.
* Setting high expectations for students’ learning, motivation and presentation of work.
* Set clear targets for students’ learning, building on prior attainment and ensuring that students understand what is required of them for any given task.
* Contribute to joint planning, schemes of work and individual lessons.
* Identify students with Special Educational Needs and the more able, knowing where to seek advice to give positive and targeted support.
* Plan, set and respond to homework in line with the agreed policy for each year group.
* Establish positive working relationships with all support staff who may work in your classroom and ensure they are informed of lesson planning and your expectations.
* Ensure all assessments are rigorous and support the progress of students.

Use the tracking of students to identify underachievement and put in place actions to improve the achievement of those students.

* Establish and maintain positive behaviour, by following the Federation’s strategy for behaviour management.
* Establish a safe learning environment in which students feel safe, secure and confident.
* Respond to all students’ work effectively, in line with our assessment strategy so that students are clear about how they have achieved and their next steps.
* Keep effective records of students’ progress.
* Use opportunities to develop students’ emotional, mental and physical wellbeing.

AGREED PROCEDURES

As a class teacher, you will be expected to:

* Attend the agreed Parents’ Evening sessions.
* Keep parents informed of their child’s progress during the year, through positive links with parents and in the form of an end of year report to them.
* Participate in staff meetings
* Look to improve performance through continued professional development and feedback to other members of staff.
* Ensure that student welfare duties are carried out, including break duty and forward any student concerns to the relevant person.

All students should be treated equally, regardless of gender, social or cultural backgrounds.

You are expected to ensure that students acquire and consolidate knowledge, skills and understanding in all subjects taught. You should be prepared to evaluate your own teaching critically and use this to improve your effectiveness.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from the Senior Leadership Team (SLT) to undertake work of a similar level that is not specified in this job description. It is understood that areas of responsibility are from time to time subject to review and are negotiable in the light of the needs of the school and the professional development of the staff. This job description may be reviewed at the end of the academic year or earlier if necessary. In addition it may be amended at any time after consultation with you

**Other Responsibilities:**

1 Responsibility for a tutor group.

2 Contribution to the wider aims of the Federation.

**GENERAL RESPONSIBILITIES**

**All staff employed by the Federation of Pebworth First and Blackminster Middle Schools are expected to work within the following policies and procedures:**

**Safeguarding:**

Ensure that all Child protection policies are adhered to and concerns are raised in accordance with these policies

**Health and Safety:**

Taking appropriate responsibility for one’s own health, safety and welfare and the health and safety of pupils, visitors and work colleagues in accordance with the requirements of legislation and locally-adopted policies; including taking responsibility for raising concerns with an appropriate manager.

**Security and data protection:**

Work within the confines of the Data Protection Act and to take appropriate measures to ensure the security and confidentiality of data.

**SELECTION CRITERIA**

The successful candidate will:

Be capable of teaching English and other subjects in Year 6, Year 7 and Year 8 and to be responsible for planning and delivering lessons in other subjects.

Love working with and inspiring young people and be able to make and maintain relationships with the full ability range of our students.

Be passionate about education and want to be collaborative member of the team.

Be committed to engaging in continued professional learning

Be able to communicate effectively with staff, parents and students.

Be willing to contribute to the wider life of the Federation.

Selection will be on the basis of the application form, interview and satisfactory references.

**N.B. As part of our commitment to safeguarding children, the current/most recent employer of each shortlisted candidate will be asked to provide a reference prior to interviews being held.**