



Job Title:	Teacher
Responsible to:	Head of Department and Headteacher
Location:	Biddulph High School

This job description describes in general terms the normal duties which the post-holder will be expected to undertake. However, the duties listed below are in no order of priority and are not exhaustive. The job description or the duties therein may vary or be amended from time to time without changing either the level of responsibility or the financial remuneration associated with this post.

Job Purpose

To provide the highest quality of education, care and preparation for life for all students in the academy in accordance with the New Teacher Standards.

Main Responsibilities as a Subject Teacher

- To participate with other colleagues in the development of appropriate syllabuses, materials, schemes of work and lesson plans, which should engage, stimulate and challenge students of all abilities, and should cater for all learning styles. This may include taking responsibility for particular courses.
- To ensure that all lessons are planned, prepared and delivered with clear differentiation to cater for students of all abilities and backgrounds whilst ensuring individual student progress.
- Employ a variety of interactive teaching methods appropriate to the age and ability of each individual student to promote a love of learning and children's intellectual curiosity.
- Impart knowledge and develop understanding through effective use of lesson time.
- To maintain an up to date knowledge of the subject, and utilise a range of teaching methods in line with currently acknowledged best practice.
- Demonstrate an understanding of and take responsibility for promoting high standards of literacy, articulacy and the correct use of standard English, whatever the teacher's specialist subject.
- Reflect systematically on the effectiveness of lessons and approaches to teaching.
- To take responsibility for improving teaching through appropriate professional development, responding to advice and feedback from colleagues.
- Set homework and plan other out-of-class activities to consolidate and extend the knowledge and understanding students have acquired on a regular basis according to the academy homework policy.
- To use directed time to actively contribute to the wider life of the school by organising and running appropriate extra-curricular activities where appropriate.
- To fully incorporate the teaching of skills including Literacy, Mathematics and Communication into subject delivery.

Management and Assessment

- Know and understand how to assess the relevant subject and curriculum areas, including statutory assessment requirements.
- To take responsibility for particular aspects of the subject(s) in consultation with the Head of Department.
- Use relevant data to monitor progress, set targets and plan subsequent lessons.
- Be accountable for students' attainment, progress and outcomes.
- Know and understand how to assess the relevant subject and curriculum areas, including statutory assessment requirements.
- To register each class using Bromcom according to school procedures.
- To keep appropriate records and to complete assessments and profiles of students as required by whole-academy policy.

- To maintain the allocated teaching areas to ensure that they are conducive to a stimulating and exciting learning experience.
- To monitor and control the use and storage of teaching materials, books and equipment.
- To supervise the use and care of the Academy fabric and equipment by the students and to ensure their adherence to relevant health and safety regulations.

Pastoral Support

- Communicate effectively with parents/carers with regard to students' achievements and well-being.
- Develop effective professional relationships with colleagues, knowing how and when to draw on advice and specialist support.
- To alert Leaders and other pastoral staff where appropriate to problems arising with individual students in accordance with whole-school policies.
- To participate actively in meetings with colleagues and parents/carers.
- To attend INSET sessions and working parties related to new initiatives in teaching and learning.

General Duties

- To adhere to the policies and procedures of Biddulph High School.
- To carry out 'the duties of a schoolteacher' as set out in the Schoolteachers' Pay and Conditions Document & Teacher Standards.
- To share in the corporate responsibility for the development and well-being of all students.
- Demonstrate consistently the positive attitudes, values and behaviour which are expected within the Academy community based on mutual respect between students and staff.
- To take a pro-active part in the academy's performance management system, both as a reviewer and reviewee, with the ultimate aim of improving standards of teaching and learning in the academy.
- To take reasonable care of one's own health and safety and that of others.

Ethos

Promoting the ethos of the Academy, as expressed in the mission and vision statements, is a shared responsibility to which teaching staff make a significant contribution.

Notes

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.