



# Bowland High

Tradition, Care and Challenge

<b>Job description for the post of: English Teacher</b>				
<b>Grade:</b> MPS	<b>Permanent, fixed term or temporary?</b>	Permanent	<b>Full or part time?</b>	Full time
<b>Staff responsibility:</b> None	<b>Number of staff directly supervised:</b> None	<b>Line manager:</b>	Curriculum Leader of English/Drama	
<b>Main focus of this post:</b> To teach English at KS3 and KS4.			<b>Car user?</b> N/A	
<p><b>Core Purpose</b></p> <p><b>To make a full contribution to Achievement through Collaboration Multi-Academy Trust's 3 core principles:</b></p> <ul style="list-style-type: none"> <li>• Children come first, and are at the heart of all we do</li> <li>• Positive relationships underpin all of our work</li> <li>• High expectations and no barriers – everybody can achieve.</li> </ul> <p><b>To make a full contribution to the Bowland High's core aims:</b></p> <ul style="list-style-type: none"> <li>• be a welcoming and inclusive community respectful of individuality and diversity</li> <li>• know every single person well and can provide a genuine personal touch</li> <li>• have a concern for equality of opportunity at all times</li> <li>• deliver academic and extra-curricular excellence</li> <li>• be committed to developing the full potential of all of our pupils and staff</li> <li>• monitor progress carefully and provide appropriate support for everyone</li> </ul> <p><b>So that pupils:</b></p> <ul style="list-style-type: none"> <li>• are happy and stay safe</li> <li>• develop into responsible citizens who make informed judgements</li> <li>• are confident and creative and develop enquiring minds</li> <li>• become self-disciplined and adaptable team players and leaders</li> <li>• are encouraged to make a difference locally and globally</li> <li>• embrace both challenge and change</li> </ul> <p><b>The purpose of this job is:</b></p> <p>To provide a high standard of English teaching at Key Stages 3 and 4.</p> <p>To inspire and motivate pupils to have a love of learning for English and drama.</p>				
<p><b>Core duties</b></p> <p>The duties outlined in this job description are in addition to those covered by the latest School Teachers' Pay and Conditions Document and teacher professional standards. The description reflects the position at the present time only and may be modified by the Headteacher, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title.</p>				



**Head Teacher:** Laura Fielden, BA (Hons)

**Company No.** 07678864

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| enquiries@bowlandhigh.lancs.sch.uk

| bowland.atctrust.org.uk





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## Teaching and learning

1. Carry out teaching duties in accordance with the school's schemes of work and National Curriculum, behaviour management and climate for learning
2. Liaise with colleagues to deliver units of work in a collaborative way
3. Work with teaching assistants and the SENDCO
4. Set targets for pupil attainment levels
5. Set, monitor & evaluate isolation work
6. Demonstrate good practice in one's teaching

## Assessing and reporting

1. Maintain accurate assessment records
2. Maintain lesson evaluations
3. Mark and return work within agreed time span, providing feedback and targets and opportunities for pupils to act on feedback
4. Provide assessment and tracker reports to monitor pupil progress
5. Liaise with parents and attend consultation evenings
6. Work within the Code of Practice relating to Special Educational Needs and Disability

## Standards and quality assurance

1. Monitor and support the overall progress and development of pupils as a teacher/form teacher
2. Set a good example in terms of dress, punctuality and attendance
3. Attend and participate in open evenings and student performances and other school events
4. Uphold the school's behaviour code and uniform regulations
5. Participate in staff training
6. Attend team and staff meetings
7. Support the aims and ethos of the school
8. Fulfil all of the National Teachers' Standards

**Prepared by:**

L Fielden

**Date:**

06/06/2022

## Equal opportunities

We are committed to achieving equal opportunities in the way we deliver services to the community and in our employment arrangements. We expect all employees to understand and promote this policy in their work.

## Health and safety

All employees have a responsibility for their own health and safety and that of others when carrying out their duties and must help us to apply our general statement of health and safety policy.

## Safeguarding Commitment

This school is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment.



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