



# TEACHER OF ENGLISH

## RECRUITMENT PACK





Thank you for your interest in a career with The Futures Trust. We hope that this recruitment pack provides you with all the information you need to start your journey with us.

The Futures Trust is a growing Trust with four primary schools and five secondary schools located in Coventry, Warwickshire and Leicestershire. We have 8,000 pupils in our schools and over 1,000 colleagues work for the Trust supporting our school community.

The Trust is committed to building brighter futures for everyone. This commitment is underpinned by 3 clear values:

### **1. Students first**

Teachers and leaders totally focused upon the educational benefit of our students.

### **2. It's about learning**

Students, teachers and leaders focused upon developing and improving their learning.

### **3. No barriers**

No excuses, only support to ensure student, teachers and leaders maximise their achievement.

It is an exciting time to join the Trust. We offer trust wide career paths and invest in outstanding opportunities for our staff to learn and grow.

If you join The Futures Trust team, you will be part of a professional learning community totally focussed upon learning and dedicated to ensuring learners achieve their potential and build their own bright future. We look forward to hearing from you.



# COUNDON COURT SCHOOL



Coundon Court School is a thriving school that is committed to Building Brighter Futures for all of its students.

Every decision we make is about the young people we serve, their learning experience and their personal development. We are looking to expand our team of talented professionals who excel in their field to help us on the next phase of our exciting journey.

*Chris Heal, Principal*

<b>JOB TITLE:</b>	TEACHER OF ENGLISH
<b>OPPORTUNITY:</b>	<p>We are seeking to appoint an excellent Teacher of English to join our English department at Coundon Court School. An ambitious and innovative teacher will thrive in this environment and will be offered plentiful opportunity for progression.</p> <p>As a qualified Teacher of English, you will possess a passion for raising achievement and an aptitude for overcoming barriers to learning. Dynamic and creative, you will be an excellent team player and be able to inspire others around you.</p>
<b>REPORTING TO:</b>	Head of English
<b>LOCATION:</b>	Based at Coundon Court School with a requirement to travel to work at or for schools in the Trust
<b>SALARY:</b>	TMS/UPS
<b>BENEFITS – ENHANCING WORKING LIVES:</b>	<ul style="list-style-type: none"><li>• Competitive rates of pay</li><li>• Extensive professional development opportunities across the Trust</li><li>• Career pathways across the Trust</li><li>• Teacher/Local Authority Pension Schemes</li><li>• Online retail discount</li><li>• Employee Assistance Programme</li><li>• Family Friendly policies to support family &amp; carer commitments</li><li>• Flexible Working Arrangements</li></ul> <p><a href="http://www.thefuturestrust.org.uk/why-work-for-the-futures-trust">www.thefuturestrust.org.uk/why-work-for-the-futures-trust</a></p>

The Futures Trust is committed to safeguarding and promoting the welfare of Children and Young People, and require all staff and volunteers to share this commitment.



## JOB DESCRIPTION

### **Job Purpose:**

To teach the subject across the age and ability ranges to ensure that individual students are challenged to achieve their full potential.

### **Duties and Responsibilities:**

- To plan and prepare lessons and teaching materials in relation to the National Curriculum, the schools own aims and objectives and subject team schemes of work.
- To plan for the acquisition of Reading, Writing, Communication and Maths skills and learning competences in all lessons.
- To teach the range of subject classes across Key Stage 3 and 4 and 5.
- To ensure the needs of individual pupils are met through clear structures for lessons and sequences of lessons, which maintain a variety of activity to accommodate the range of learning styles and pace, motivation and challenge in relation to the student's ability and target data.
- To maintain good order and discipline amongst students so that teaching objectives can be met, in line with the school Behaviour Policy, including duties and supervision outside the classroom.
- To contribute to the development, evaluation and maintenance of Schemes of Work at Key Stage 3, 4 and 5.
- To participate in INSET on curricular developments and help incorporate such developments into Schemes of Work.
- To contribute to the development, evaluation and maintenance of agreed working practices and curriculum development within the subject.
- To keep abreast of changes in the subject curriculum and to contribute ideas as to how these changes can best be implemented.
- To aid in the development of appropriate internal assessment materials at Key Stage 3, 4 and 5.
- To assess accurately and record and report on assessments of work carried out by students and to provide assessment data and formal reports at the appropriate times.
- To make effective use of assessment information on students to assess progress against target data and inform future planning to boost, consolidate and extend learning.
- To plan for the inclusion of all students with additional educational need in lessons through understanding of need and adaptation of planning and resources to meet specific need.
- To be a tutor, providing pastoral support, guidance and advice to a group of students. Keeping appropriate records and reporting on the personal and social needs and progress of the youngsters.

- To accept responsibility for the safeguarding of both staff and students and to follow policy, procedures and guidance on appropriate behaviour.
- To evaluate own teaching critically to improve effectiveness and to participate in professional development activities as required delivering the job purpose.
- To participate as required in meetings with colleagues, external partners and parents in order to fulfil the above duties and responsibilities.
- Any other duties and responsibilities within the range of the salary grade.



## PERSON SPECIFICATION

	Requirements	Measured By
<b>Education and Qualifications</b>	<ul style="list-style-type: none"> <li>• Must have QTS (Qualified Teacher Status).</li> <li>• Substantial experience of working in the secondary sector.</li> <li>• First degree or Certificate of Education.</li> <li>• Evidence of further professional development</li> </ul>	Application Form Certificates
<b>Skills &amp; Abilities</b>	<ul style="list-style-type: none"> <li>• The ability to establish and maintain relationships with staff and work as a member of a team.</li> <li>• The ability to handle potentially difficult situations sensitively.</li> <li>• The ability to communicate effectively, both orally and in written form.</li> <li>• The ability to meet deadlines.</li> <li>• The ability to teach the subject effectively across all age and ability ranges.</li> <li>• A commitment to comprehensive education.</li> <li>• A willingness to contribute to subject, faculty and whole school developments.</li> <li>• An understanding of the importance of the teacher as a role model for young people.</li> <li>• A commitment to put into effect the school's policies and priorities.</li> <li>• Ability to use ICT to support planning, delivery and administration through use of standard ICT packages.</li> <li>• A willingness to see beyond the subject specific boundary and flexibility to teach beyond the subject specialism.</li> </ul>	Application form Interview
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Working in secondary education</li> <li>• Delivering improved outcomes for learners</li> <li>• Successfully building and maintaining collaborative relationships with parents, carers, partners and the wider community</li> </ul>	Application form Interview
<b>Knowledge &amp; Understanding</b>	<ul style="list-style-type: none"> <li>• Up to date knowledge of the subject National Curriculum at all stages in terms of knowledge, skills and understanding expected within the National Curriculum programmes of study</li> <li>• Knowledge of assessment, recording and reporting of pupils' progress and achievements in the subject and of the role of assessment for learning in ensuring student progress.</li> <li>• Knowledge of how students learn and are motivated in order to provide for the individual needs of all students, including those with special educational needs and the Gifted and Talented.</li> </ul>	Application form Interview

	<ul style="list-style-type: none"> <li>• An understanding of the importance of the teacher as a role model for young people.</li> <li>• Knowledge of equal opportunities and anti-discriminatory practice in the context of the school community and of relevant strategies required to remove barriers to learning.</li> <li>• Knowledge of subject specific health and safety requirements.</li> <li>• An understanding of the importance of wider key skills / functional skills delivery within the subject area and also of the importance of learning competences in supporting subject attainment.</li> </ul>	
<b>Other Requirements</b>	<ul style="list-style-type: none"> <li>• High expectations of personal performance and of students' achievement.</li> <li>• A belief that schools can deliver high equity and "make a difference"</li> <li>• A commitment to continuous learning</li> <li>• A desire to deliver outstanding performance from the subject team and as a team</li> <li>• Evidence of involvement in INSET activities both as participant and facilitator</li> </ul>	



## HOW TO APPLY

CLOSING DATE:	4 April 2025
INTERVIEWS:	W/C 7 April 2025

If you wish to find out more about this role and a career within The Futures Trust please contact the Recruitment Team on tel: 02477 102134.

To apply for this post, please visit the Current Vacancies section on our recruitment portal via: [www.thefuturestrust.org.uk/work-with-us/current-vacancies](http://www.thefuturestrust.org.uk/work-with-us/current-vacancies)

On application please read the following policies via:  
[www.thefuturestrust.org.uk/work-with-us/recruitment-pack](http://www.thefuturestrust.org.uk/work-with-us/recruitment-pack)

- Coundon Court Safeguarding & Child Protection Policy
- Safer Recruitment Policy
- Suitability Policy
- GDPR Privacy Notice for Applicants

**The Futures Trust are committed to safeguarding and promoting the welfare of children and young people and require all staff and volunteers to share this commitment.**  
**The successful candidates for all positions will be subject to an enhanced DBS check and Social Media check.**