

# Recruitment Pack



Nurturing inclusive learning communities

### **CEO WELCOME**

Dear Applicant,

Thank you for your interest in this vital new post of Teacher in English at Ethos Academy Trust. We hope that the information contained within this pack provides sufficient information and helps you to decide if you have the right qualities, skills and experience to apply for this position.

The overarching aim of Ethos Academy Trust is to create academies that provide environments that are welcoming, caring, calm, safe and purposeful and that, within a nurturing ethos, stretch our learners academically, support them pastorally and develop them socially and emotionally.

We seek to explore and celebrate the qualities that make our pupils unique. We believe passionately that education, at every stage of the pupil journey, is about the development and nurture of the whole child. We aspire for all our pupils to become confident, happy and caring individuals who achieve personal success and develop a love of learning and of life.

We currently have four academies (Ethos College, Reach Academy, Engage Academy and Evolve Academy) and we have high aspirations for future growth. In addition to the academies, the Trust provides wide ranging early intervention outreach support and training to mainstream schools, alongside managing the statutory exclusions process on behalf of Kirklees and Wakefield Local Authorities.

Thank you for your interest in Ethos Academy Trust.

Jayne Foster

CEO, Ethos Academy Trust

Jayne Foster

### HEADTEACHER WELCOME

### **Dear Applicant**

Ethos College is based in Dewsbury, West Yorkshire and is a part of the Ethos Academy Trust. Ethos College provides long-term full-time education to Key Stage 4 pupils (ages 14 to 16) with wide ranging Social, Emotional Mental Health (SEMH) needs. From our school, we also provide one to one teaching for a number of pupils across Key Stages 1 to 4 who are referred with medical needs or those whose needs are more complex.

We are a well-established Pupil Referral Unit (PRU) with a long-standing reputation for achieving outstanding outcomes with vulnerable pupils. Our nurture-based philosophy underpins our practice. At Ethos College we provide a caring, stimulating, safe and welcoming environment where learning is enjoyable, and teaching is personalised to the needs and interests of individuals. Students are supported to fulfil their academic potential whilst developing the confidence and skills required to succeed in post-16 education, employment or training.

We recognise that children and young people may present themselves in a variety of ways. These may include becoming withdrawn or isolated from their friends and studies through to displaying challenging, disruptive or disturbing behaviours. For many young people these behaviours may reflect underlying mental health needs.

Our outstanding staff team are skilled at working with young people with needs across the SEMH range. In partnership with parents, carers and other professionals, we take a holistic approach to ensuring a young person's needs are identified and met throughout their journey at Ethos College, preparing them for the next stage of their lives.

At Ethos College, you will find strong, hardworking and dedicated members of staff. We believe in investing in our staff team and all staff have the opportunity to access high quality internal and external professional development. Working at Ethos College is extremely rewarding; making a difference to vulnerable young people across the local authority as part of a wider staff team and knowing that the work you have done has made an impact on a young person's education and life chances.

We are seeking to appoint an English Teacher to join our strong and dedicated team. The successful applicant must be dedicated to supporting our young people reach their full potential. I would like to thank you for your interest in Ethos College and I look forward to receiving your application.

Rebecca Smith

Head Teacher, Ethos College

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### TRUST MISSION

Nurturing inclusive learning communities: Focussed on maximising the life chances of all children, Ethos Academy Trust embraces a forward-thinking and open-minded outlook, informed by a thorough understanding of the strengths and needs of our pupils, parents / carers, local schools and the wider community.

#### **ETHOS CORE VALUES**





- Championing honesty and
- Building trusting relationships





- · Finding creative solutions
- · Meeting individual need





continuously

- Raising standards
- Developing strong and effective leaders









- Improving academic progress
- Enriching personal development



- · Working collaboratively
- · Investing in effective partnerships



Ethos College provides long term full time education places for Key Stage 4 pupils (ages 14 to 16) with wide ranging Social, Emotional Mental Health (SEMH) needs. Additional 1:1 teaching is also available for a small number of pupils across Key Stages 1 to 4 who are referred with medical needs or for those whose needs are more complex.

Our mission at Ethos College is to create a secure and stimulating learning environment in which all students are valued and respected, their learning is promoted and their strengths are nurtured. Our focus is to prepare young people for transition to post-16 education, employment or training.



Reach Academy is a well-established school for children in Key Stage 3 (ages 11 to 14) with Social, Emotional Mental Health (SEMH) needs. Some have been permanently excluded from Kirklees secondary schools. A high proportion of children make a successful return to their local or another mainstream school following their time at Reach Academy, while some progress to special school provision in order that their long term needs can be met.

We are committed to improving the life chances of pupils by removing barriers to engagement and achievement. Our aim is to create a secure and inspiring environment where every child is empowered to take ownership of their learning and their futures.



Engage Academy is a school for primary aged children in EYFS 2 and Key Stages 1 and 2 (ages 4-11) who are at risk of permanent exclusion and / or are permanently excluded from a mainstream school. A high percentage of our children have Social, Emotional Mental Health (SEMH) needs along with undiagnosed complex needs. All pupils are assessed whilst with us and the majority receive an Educational Health and Care Plan (EHCP) prior to going to their next school ensuring their needs are met in the future.

We offer a nurturing, safe, inclusive and friendly environment where the building of trusting relationships is paramount. We have a broad, creative curriculum that enables all pupils, regardless of need, to achieve their potential and thrive in their new schools.

### WHY WORK FOR THE TRUST?

Ethos Academy Trust is based in West Yorkshire, with all of our Academies in close proximity to one another and in easy reach of main motorways and the cities and towns of Leeds, Wakefield, Huddersfield and Bradford. The proximity of our Academies is such that it lends itself to close and collaborative working.

At Ethos Academy Trust, we are committed to providing a top-class education and we put the needs of all of the young people within our community at the heart of what we do. Our staff are pivotal in this and also in recognising, achieving and bringing to life our vision and values.

As such, we are committed to providing our staff with high quality professional development which can be evidenced through a variety of channels. We have numerous examples of staff who have developed and progressed their careers with the Trust. We fully embrace the fact that if we invest in our staff and their futures, we will create an environment where staff are happy, inspired and ambitious, which in turn means that they are able to create positive, engaging and life changing learning experiences for young people.

Ethos Academy Trust is fully committed to supporting and enhancing the wellbeing and mental health of all stakeholders. Across the Trust there are regular opportunities for staff to come together outside of their normal working day in a social or other activity capacity.

As an employer, we are able to provide the following benefits to all members of staff:

- The Trust maintains nationally agreed terms and conditions in relation to pay and conditions for teaching and support staff, and continues to subscribe to local holiday patterns and allowances within the local authority of each academy.
- All employees have the opportunity to access a pension scheme.
- All employees have access to Healthline which includes 24/7 Employee Assistance Programme and services such as physio and counselling for employees and their dependants
- An opportunity to collaborate with colleagues across academies and within the central Trust teams, with other academies and Multi Academy Trusts on a local or regional basis.
- Structured and informal opportunities to develop skills and opportunity to progress, share best practice (locally and nationally).
- Access to employee salary sacrifice schemes such as Cyclescheme, Techscheme and discounted gift cards.

## STAFF JOURNEY

I started working for Ethos College around eight years ago, as a grade 7 Inclusion Worker. It was an immensely enjoyable and rewarding position. I loved the fact that I could support the social and emotional development of young people and have the ability to make a huge impact on their lives. I was inspired by our talented team and decided to combine my passion for science and education to train to become a qualified teacher. Ethos College supported me all the way and when a position became available, I applied and was so proud to take up the post of science teacher. Since then I have not looked back!! I am now working in a leadership position, helping to develop our offer to young people educated around the local authority. Working at Ethos College and being a part of the transformation of the lives of our young people is an absolute privilege.





I feel that my views and opinions are valued and that I am trusted to be the kind of teacher I want to be. The support and training I have received has been both timely and relevant. I have been given information that means I follow the Ethos methods when delivering a service whilst having the space and opportunity to use my own initiative and work in a way that suits me.

Staff Testimonial March 2019

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### ADVERT FOR TEACHER

Teacher (English), Ethos Academy Trust

Salary: £20,571 - £29,569 / £30,952 - £33,283 + £3,584 (FTE £25,714 - £36,961 / £38,690 - £41,604 + £4479)

Grade: MPS/UPS + 2 SEN

Hours: 4 days – 26hrs per week, permanent (the role will require travel around the Kirklees area)

### About Ethos Academy Trust

Ethos Academy Trust is located within Kirklees and Wakefield, West Yorkshire. The overarching aim of the Trust is to create academies that provide environments that are welcoming, caring, calm, safe and purposeful and that, within a nurturing ethos, stretch our learners academically, support them pastorally and develop them socially and emotionally.

We seek to explore and celebrate the qualities that make our pupils unique. We believe passionately that education, at every stage of the pupil journey, is about the development and nurture of the whole child. We aspire for all our pupils to become confident, happy and caring individuals who achieve personal success and develop a love of learning and of life.

In addition to our four academies (Ethos College, Reach Academy, Engage Academy and Evolve Academy), the Trust provides wide ranging early intervention outreach support and training to mainstream schools, alongside managing the statutory exclusions process on behalf of Kirklees and Wakefield Local Authorities.

### **Applicants**

This is an exciting opportunity to join Ethos Academy Trust, where we aim to deliver the very best educational experiences for pupils from across the primary and secondary age range. Our academies are welcoming, calm and purposeful and, within a nurturing ethos, our learners are stretched academically, supported pastorally and developed socially and emotionally.

We are looking to appoint an inspirational Teacher who specialises in English to join our passionate and hardworking team at Ethos College. Ethos College is an Alternative Provision for Key Stage 3/4 pupils. The pupils we work with may be experiencing social, emotional and mental or physical health issues.

The role will be to successfully motivate, inspire and engage vulnerable children and their families as part of our Medical Provision. Primarily, you will be teaching dual registered students outside of the school setting. You will be required to work collaboratively and in partnership with parents and carers, as well as liaising with other professionals in order to achieve the very best outcomes for the pupils.

You can apply for the vacancy at <a href="https://www.eat.uk.com/recruitment-portal/current-opportunities/">https://www.eat.uk.com/recruitment-portal/current-opportunities/</a>

Closing date: 19 January 2022 12noon Interview date: W/C 31 January 2022

Visits to the academy are encouraged. If you have any questions about the role or would like to arrange a visit please contact Sadie Smyth at <a href="mailto:ssmyth@eat.uk.com">ssmyth@eat.uk.com</a>. Please not the academy will be closed between Monday 20 December 21 and Monday 3 January 22 and so visits and enquiries cannot be accommodated during this time.

### TEACHER JOB DESCRIPTION

Job title	Teacher (English)
Location	Kirklees
Hours	4 days - 26hrs per week
Reports to	Head Teacher
Staff responsible for	N/A
Closing Date	19 January 2022 12 noon
Salary/Grade	MPS/UPS + 2 SEN £20,571 - £29,569 / £30,952 - £33,283 + £3,584 (FTE £25,714 - £36,961 / £38,690 - £41,604 + £4479)
Job Purpose	We are looking to appoint an English Teacher to join our passionate and hardworking team, responsible for the planning and delivery of the English curriculum for individual learners on the medical provision; ensuring gaps in knowledge are addressed to enable them to make rapid progress towards their academic and SEMH targets. The successful applicant will teach both GCSE English Language and Literature across a range of exam board specifications.

### KEY OBJECTIVES AND ACCOUNTABILITIES

### **Key Outcomes**

- Plan and implement an ambitious, personalised curriculum, for individuals to re-engage them in learning, supporting individual learning pathways in response to SEMH needs and ensuring high quality outcomes.
- Effectively implement tracking and assessment processes to monitor, report and evaluate the effectiveness of the curriculum and its impact on pupil progress.
- Develop an inspiring nurturing environment conducive to learning.
- Have responsibility for reporting pupil progress to schools, parents and agencies, through home reports, placement reports, SEN reports/plans and reintegration reports.
- Set individual targets (academic and personal/social), review and report on progress for all pupils.
- Use Boxall profiles (and other SEMH tools) to provide a clear assessment of pupils' SEMH development needs and track their progress towards set targets.
- Liaise with colleagues to ensure high quality provision is delivered and best practice is shared across the Trust.
- Provide a stimulating, educational environment for specific groups of pupils with a range of needs.
- Develop a positive ethos that ensure a calm environment through the effective implementation of the school's communication and behaviour policy.
- Support pupils and staff in mainstream schools where necessary.
- Attend meetings as required by the Head Teacher.
- Advise schools with regard to the SEN Code of Practice where required.
- Contribute to the maintenance of up-to date records within the Trust.
- Support pupils and their parents/carers in enabling them to make the most of the educational opportunities offered by the Trust.
- Contribute towards curriculum development and differentiation across the school
- Liaise with other agencies when appropriate i.e. Social Services, Educational Psychology, the Virtual School, CAHMS, SENDACT etc.
- Hold a full and current driving licence.

### **Main Duties**

- Keep abreast of developments in all areas of the National Curriculum, Special Educational Needs and teaching and learning.
- Participate in continuing professional development (CPD) and performance management in line with Trust policy and practice.
- Carry out any other duties, appropriate to the level reasonably expected of a teacher paid an equivalent SEN allowance, relating to the efficient organisation of the service.
- Take reasonable care of the health and safety of self, other persons and resources whilst at work.
- Co-operate with management of the Trust as far as is necessary to enable the responsibilities
  placed up on the Trust under Health and Safety at Work to be performed e.g. operate safe working
  practices.
- Carry out professional duties of a teacher outlined in the most recent Teacher's Pay and Conditions document, including Teachers Professional Standards, as directed by the Head Teacher.

- Research, prepare and select teaching resources that meet the diversity of pupils' needs and interests.
- Effectively use Information Communication Technology (ICT) to enhance learning activities and increase pupils' competence and confidence.
- Adhere to the Trust's policies and ensure they are applied consistently.

### General

- Be aware of and support difference and ensure equal opportunities for all.
- Contribute to the overall ethos/work/aims of the Trust.
- Attend meetings within the Trust, at its academies and external events as required.
- Share expertise and skills with others.
- Participate in training and other learning activities and performance development as required.
- Work effectively and professionally with all stakeholders, promoting the Trust positively at all times.
- Recognise own strengths and areas of expertise and use these to advise and support colleagues.
- Maintain confidentiality always in respect of school-related matters and to prevent disclosure of confidential and sensitive information.
- Ensure strict confidentiality in all areas of work.
- All employees are required to uphold the values of democracy, rule of law, individual liberty and tolerance and have mutual respect for those with different faiths and beliefs (Prevent).
- Work and process personal and sensitive information in accordance with Data Protection Act 2018 including the General Data Protection Regulations (GDPR) 2018.
- Understand and comply with the statutory guidance regarding safeguarding of children, ensuring the safeguarding and promotion of children's welfare at all times, reporting any concerns to the Designated Safeguarding Lead immediately.

### PERSON SPECIFICATION

	Key Criteria	Essential (E) / Desirable (D)
Knowledge, Education and Training	Hold qualified teacher status	E
	Have evidence of recent, relevant CPD	Е
	Willingness to lead CPD sessions for staff	E
	Evidence of nationally recognised nurture-based training/qualifications	D
Relevant Experience	Experience of nurturing principles and how they can be applied to develop and deliver outstanding practice within a nurture-based setting	D
	Evident understanding and application of quality first teaching	E
	A proven track record of raising attainment and relevant strategies	Е
	Experience of managing and using pupil attainment and tracking data	Е
	Experience of initiating and implementing strategies to improve parental involvement in their children's learning	D
	Experience of working with pupils with social, emotional and mental health difficulties either in mainstream or special schools	Е
	Experience of liaison and co-operation with other professional agencies.	D
	Experience of motivating hard to reach learners	D
Aptitudes, skills and competencies	Have good communication skills and a positive outlook	Е
	Ability to develop and maintain effective professional relationships with all members of the school community and outside agencies	Е
	Emotional resilience in working with pupils with exhibit challenging behaviour	Е
	Be able to work under pressure and prioritise to meet deadlines	Е
	Ability to travel to different areas within Kirklees	Е
	The post holder may be required to work outside of normal school hours on occasion with due notice	Е

	Willingness to be flexible and adaptable in a variety of situations	E
Any additional factors	Willingness to undergo an enhanced DBS check and sign up to the DBS service on an annual basis	E
	Commitment to ongoing personal training and development	Е
	Willingness to work offsite with pupils and families	Е
	Full driving licence and willingness to transport pupils on own vehicle and obtain business insurance	E
	Understanding of relevant policies/codes of practice and awareness of relevant legislation	E

### Safeguarding statement

Ethos Academy Trust is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including an Enhanced DBS check (including Children's Barred List) and past employment references.

Applicants are required, before appointment to disclose any conviction, caution or binding over including 'spent convictions' under the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975.

### Equality and Diversity statement

Ethos Academy Trust treats all applicants for employment in the same way regardless of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex or sexual orientation.

### Disability statement

Ethos Academy Trust is committed to promoting equality of opportunity for people with disabilities. We continue to review our processes and procedures to ensure individuals with disabilities receive full and fair consideration for all types of vacancies at the recruitment stage and during their employment.

Individuals who apply to the Trust for employment will receive fair treatment and be considered solely on their ability to do the job. Where required reasonable adjustments will be applied. During employment the Trust, wherever possible, will retain the services of an employee who is or has become disabled.

### **GDPR**

A copy of our Privacy Notice is available via our website.

www.eat.co.uk



c/o Reach Academy Field Hill Centre Batley Field Hill Batley WF17 OBQ

