



# Castle Donington College

## **Teacher of English**

### **Maternity Cover**

Start date: Autumn Term 2021



## **Applicants Information Pack**

# Teacher of English Maternity Cover

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Dear Applicant,

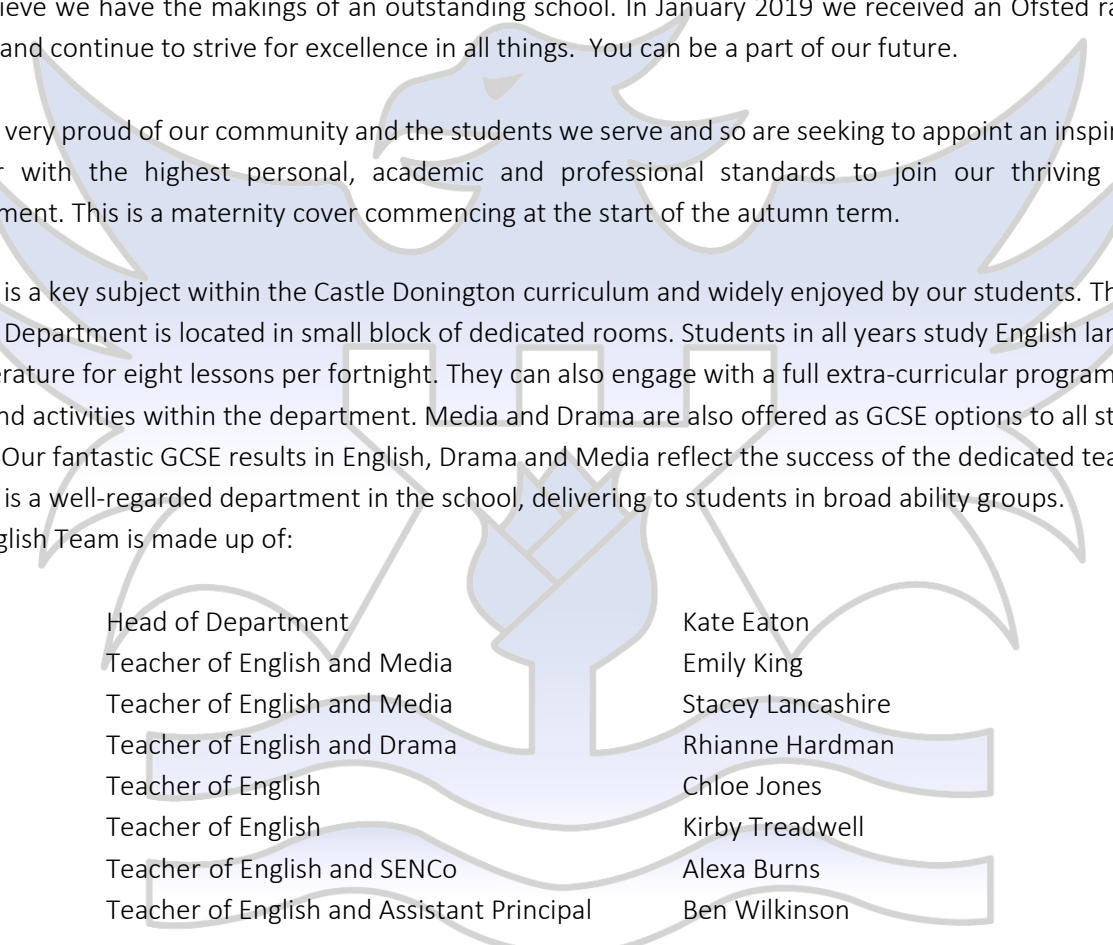
Thank you for your interest in the post of Teacher of English (maternity cover) at Castle Donington College. I hope the enclosed pack will be of interest to you and I look forward to receiving your completed application.

Castle Donington College is a small 11-16 school. In September 2021 we expect around 620 students on role across five year groups (Year 7 to 11). The College is situated on the North West edge of Leicestershire on the Leicestershire, Derbyshire, and Nottinghamshire border and within 30 minutes' drive of Nottingham, Derby, Leicester, Loughborough and Burton, being close to the M1 and A50.

We believe we have the makings of an outstanding school. In January 2019 we received an Ofsted rating of 'Good' and continue to strive for excellence in all things. You can be a part of our future.

We are very proud of our community and the students we serve and so are seeking to appoint an inspirational teacher with the highest personal, academic and professional standards to join our thriving English Department. This is a maternity cover commencing at the start of the autumn term.

English is a key subject within the Castle Donington curriculum and widely enjoyed by our students. The English Department is located in small block of dedicated rooms. Students in all years study English language and literature for eight lessons per fortnight. They can also engage with a full extra-curricular programme of clubs and activities within the department. Media and Drama are also offered as GCSE options to all students at KS4. Our fantastic GCSE results in English, Drama and Media reflect the success of the dedicated team. English is a well-regarded department in the school, delivering to students in broad ability groups. The English Team is made up of:



Head of Department	Kate Eaton
Teacher of English and Media	Emily King
Teacher of English and Media	Stacey Lancashire
Teacher of English and Drama	Rhianne Hardman
Teacher of English	Chloe Jones
Teacher of English	Kirby Treadwell
Teacher of English and SENCo	Alexa Burns
Teacher of English and Assistant Principal	Ben Wilkinson

The successful candidate would need to be able to operate within a close, dynamic and forward thinking team. The English Department are committed to developing challenging, engaging and exciting learning experiences for our students. The team has a passion for English and the successful candidate must share this enthusiasm. You will demonstrate a clear understanding of the GCSE courses, whilst contributing to maintaining and developing the existing KS3 curriculum. You will be able to demonstrate impact in achieving further increases in attainment and progress for all students.

All teachers at Castle Donington College are also Tutors. The pastoral care and monitoring of progress of students is an essential part of the teacher's role.

All our staff have high expectations and work together to always enhance the student experience at the College. In all areas, staff work closely to share best practice and drive school improvement. In a recent staff survey 100% of respondents said that Castle Donington College was a good place to work. We are committed to a happy, purposeful and secure environment that provides the opportunity for all to grow and develop.

Our staff are highly valued, well regarded and fully supported. We can offer a coherent programme of induction and we have a strong commitment to professional development.

We welcome and encourage prospective candidates to come and visit, to meet our staff and students and to experience first- hand the ethos and values of the College.

Yours faithfully,



Julie Sheppard  
Principal



# Castle Donington College

## Ethos and Values

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At Castle Donington College, we are concerned, primarily with people. The staff and Governors are committed to delivering the best possible experience for all of our students. We care passionately about the quality of education we provide.

We consider traditional attitudes and values to be important and so aim to provide individual care and attention for each child and to create a stimulating environment so that effective teaching and learning can take place. Castle Donington College has the highest expectations of its students both academically and socially.

What students can expect from us:

- A challenging inclusive curriculum
- A wide range on curriculum activities
- Good and outstanding teaching everyday
- Targeted and timely support and intervention
- Outstanding pastoral care
- The highest expectations without exception
- Values rooted in respect, kindness, trust and support
- A safe learning environment free from disruption
- To be well prepared for next stage in education, training or employment and for adult life
- We know individual strengths and weaknesses of our students

What we expect from students:

- Excellent attitude to learning everyday
- A relentless desire to achieve in all areas
- Excellent attendance
- Impeccable conduct every day
- Curiosity and resilience
- To capitalise on advice and feedback in order to improve
- The highest aspirations for their futures

# Person Specification- Teacher of English

	Essential / desirable
<b>Qualifications and Knowledge</b>	
Qualified to degree level and above	E
Qualified to teach in the UK	E
Right to work in the UK	E
Knowledge of KS3 and KS4 curriculum in English	E
Understanding how the English curriculum is assessed	E
Understanding of role regarding safeguarding and keeping children safe	E
<b>Experience</b>	
Recent teaching of English at KS3 and KS4	E
Experience of teaching Media at KS4	D
Experience of teaching English at KS5	D
Experience of teaching in more than one school	D
Proficient at using data to monitor, implement appropriate intervention to support progress	E
A track record of excellent outcomes for students	E
<b>Teaching and Learning</b>	
Excellent classroom practitioner and a passion for English	E
Willingness to implement strategies that deliver high quality teaching for all students	E
Excellent classroom management and effective behaviour for learning strategies	E
High expectations of all	E
Able to use flair and creativity to engage and enthuse students	E
Ability to challenge students of all abilities, needs and backgrounds	E
Effective organisational skills including the ability to meet deadlines	E
Drive and ambition for planning and delivering engaging lessons	E
Able to contribute to curriculum development and share resources	E
<b>Skills and attributes</b>	
A positive outlook, well-motivated, enthusiastic and energetic	E
Commitment to own professional development	E
Professional appearance and manner	E
Work in ways that promote equal opportunities	E
Self-awareness, empathy, ability to manage feelings, motivation and social skills	E
The ability to influence and motivate others in a positive way	E
Commitment to supporting the full life of the school	E
Able to demonstrate resilience, motivation and commitment to driving up standards	E
Strong communication, planning and organisational skills	E
Ability to work independently and as part of a team	E



# Castle Donington College

## Job Description Teacher of English

<b>Job Title:</b>	Teacher of English (Maternity Cover)	<b>Reporting to:</b>	Head of Department
<b>Department:</b>	English	<b>Post</b>	Full time maternity cover

### Safer Recruitment Statement

Castle Donington College is committed to safeguarding and promoting the welfare of students and young people and expects all staff and volunteers to share this commitment. This post is designated as a *Regulated Activity* and the post holder will be subject to an enhanced DBS disclosure check.

### Responsibilities of all teachers:

- To have an understanding of and always act within, the statutory frameworks which set out your professional duties and responsibilities.
- Treat all pupils with dignity, building relationships rooted in mutual respect and at all times observing proper boundaries as appropriate to their professional role within the College.
- Having a regard for the need to safeguard pupils' well-being in accordance with statutory provisions. To ensure all pupils are safe at all times.
- Show a tolerance of and respect for the rights and beliefs of others.
- Not undermining fundamental British values, including democracy, the rule of law, individual liberty and mutual respect and tolerance of those with different faiths and beliefs.
- Ensuring that personal beliefs are not expressed in ways that exploit pupils' vulnerability or might lead them to break the law.
- To have proper and professional regard for the ethos, policies and practices of the College and maintain high standards in your own attendance and punctuality.

### Role of all teachers:

To make the education of pupils your first concern. To be accountable for achieving the highest possible standards in work and conduct. Teachers at the College act with honesty, integrity and work in the best interests of the pupils at all times.

All teachers will:

- Encourage good progress and outcomes
- Demonstrate good subject and curriculum knowledge
- Plan and teach well-structured lessons
- Adapt teaching to respond to the strengths and needs of all pupils
- Make accurate and effective use of assessment
- Manage behaviour effectively to ensure a safe and productive learning environment
- Fulfil wider professional responsibilities
- Keep themselves and others safe

## Responsibilities of a Teacher at Castle Donington College Specific to the post

All teachers have a responsibility to inspire and engage pupils to demonstrate a passion for your subject, continuously improving classroom practice and achieving excellent outcomes for all pupils by:

- Ensuring teaching, behaviour and outcomes are good or better in your lessons
- Demonstrating excellent subject knowledge
- Adapting your teaching to respond to the strengths and needs of all pupils
- Participating fully in the College's quality assurance programme in order to raise standards
- By sharing best practice internally and externally to ensure the quality of teaching is good or better
- Ensuring all pupils engage and make progress by making effective use of the available data to plan and deliver engaging lessons
- Making effective use of resources for learning and using the latest technologies for learning to ensure best pupil outcomes and experience
- Ensuring that all pupils in your lessons achieve at least expected levels of progress and a high proportion exceed them
- Identifying, tracking, analysing and responding to data in relation to reporting on outcomes, to ensure that the highest outcomes possible are achieved
- Contributing to the creation of schemes of work that challenge, stretch and fire the imaginations of our pupils
- Challenging pupils by ensuring behaviour strategies are followed consistently in line with College procedures
- Ensuring that incidents of poor pupil behaviour are successfully dealt with to minimise disruption to learning
- Carry out appropriate duties and participate in meetings as defined by the relevant rota and calendar
- Personally and collectively support pupils in becoming confident individuals, successful learners and responsible citizens
- Respond speedily to parental concerns
- Act as role models by demonstrating a professional level of dress, appearance and behaviour.
- Treat all colleagues with respect
- Engage actively in the Performance Management process
- Be expected to comply with any reasonable request from a manager to undertake work at a similar level that is not specified in this job description
- Be a form tutor

This job description sets out the duties and responsibilities of the job at the time when it was drawn up. Such duties and responsibilities may vary from time to time without changing the general character of the duties or the level of responsibility entailed. Such variations are a common occurrence and cannot in themselves justify a reconsideration of the grading of the job. This job description is current at the date shown, but following consultation with you, may be changed by the Principal to reflect or anticipate changes in the job which are commensurate with the salary and job title.

May 2021

# How to Apply

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Appointment of	Teacher of English
Start date	Autumn Term 2021
Closing date	12.00 Midday Monday 24 <sup>th</sup> May
Interview date	TBC

To apply;

1. Complete the application form and attach a letter of application, no more than two sides of A4, which sets out your experience to date and what you feel you can contribute to the post. Ensure that your letter of application includes your current expertise and experience and your values.
2. Email the application form and letter to: [ldaley@cdcllege.uk](mailto:ldaley@cdcllege.uk)

Or

Post in an envelope clearly marked 'English Vacancy' to:

Lorraine Deley,  
Principal's PA  
Castle Donington College  
Mount Pleasant  
Castle Donington  
Derby  
DE74 2LN

If you are shortlisted you will be contacted by email or letter with further details prior to interview.

**Please be aware, as the applicant, you are responsible for ensuring your application reaches us before the deadline/closing date. Late applications will not be accepted.**

Castle Donington College is committed to Safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All posts are subject to an enhanced Disclosure check. We welcome applications from all who feel they have the qualities to contribute to this College regardless of age, gender, ethnicity or religion.