



Churston Ferrers Grammar School

Application Pack

Position:

Teacher of English
(Maternity Cover)





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Welcome from the President of School Sixth Form Committee

Dear Applicant

Thank you for showing an interest in joining our school community. We are proud of the educational environment which we have helped cultivate and we hope that should you choose to visit, you can also experience all that makes us, as a school, so unique.

We welcome new staff who share our passion, values and aims. Foremost of which is to ensure that all members of our community are treated with respect, appreciation and compassion. We are aware of the importance of striving to achieve academic results which we can take pride in, as well as nurturing a caring environment that allows us to develop ourselves personally. Students are appreciative of all the guidance which staff provide to allow us to reach our true potential, as well as the opportunities which have been provided for us. Churston has given us the foundation to grow and flourish into the proud students that we are today.

Being a student at Churston involves a great commitment to learning, but it is with equal importance that students have the ability to enjoy time with their peers and enrich themselves socially. If you share our passion for education and desire to support students who are eager and willing to learn, then we await your application.

Caeligh Collings

President of the Sixth Form Committee



A welcome from the Headteacher

Dear Applicant

Welcome to Churston Ferrers Grammar School, and thank you for your interest in the position of Teacher of English (maternity cover).

We are proud of our reputation as a caring, inclusive and supportive school, with strong academic credentials. Churston Grammar is a co-educational standalone academy, rated outstanding by Ofsted, and part of an informal network of grammar schools in the South West. We have just over a thousand students, of whom about 300 are in our Sixth Form.

Churston Grammar is well known in the local area for its distinctive family feel, backed up by an outstanding student services department, which ensures that all students feel able to do their very best academically. This emphasis on student welfare is underpinned by a wide range of extra-curricular activities, and a programme of school trips, to build confidence and self-esteem. It is this combination of high academic standards within a relaxed and supportive environment that makes Churston Grammar so unique.

Churston Ferrers sits in a beautiful rural setting close to the sea, between Paignton and Brixham, with excellent road and rail links to Plymouth and Exeter. Nevertheless, there are deprived areas nearby, and ten percent of our students receive Pupil Premium.

We look forward to hearing from you.

Kieran Earley

Headteacher



About Us

Mission

We offer a co-educational, academic education that opens doors for students from all backgrounds. We maximise academic success through a creative and supportive culture that welcomes and includes everyone in the school.

Vision

We want our students to achieve more and be happier at Churston than at any other school, and to leave us with a passion for learning and a strong sense of social justice.

Ethos

We believe that happy, challenged and well supported students perform better, and are more caring towards each other. Student welfare is a priority and we are proud of our students' considerate and inclusive outlook.



Job Advert – Teacher of English (Maternity Cover)

Churston Ferrers Grammar School
Learning to create a better world



Teacher of English (Maternity Cover)

Part-time, fixed-term Contract (0.67 FTE)

From 1 September 2021 – 31 August 2022

MPS/UPS

School Roll 1087 (325 in Sixth Form)

Churston Ferrers Grammar School is a high performing selective school with a long standing reputation for exceptional pastoral care and personal development. Academic standards are high, both in terms of attainment and progress, and the school is recognised for its innovative and inclusive classroom practice.

The school is well known in the local area for its distinctive family feel, backed up by exceptionally strong pastoral care, which ensures that all students feel able to do their very best academically. This emphasis on student welfare is underpinned by a wide range of extra-curricular activities to build confidence and self-esteem.

We are seeking to appoint a well-qualified, creative and enthusiastic and accomplished teacher to work within our English Department who feels comfortable using technology to enhance teaching and learning. The successful candidate should have relevant English experience and the energy and commitment to share their passion for the subject with pupils. The candidate should be confident in delivering excellent lessons to GCSE and A-Level students. The ability to inspire and motivate very able students is particularly important. Applications from Newly Qualified Teachers as well as experienced teachers are welcome.

Churston Ferrers Grammar School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will be required to undertake a Disclosure and Barring Service check, and references will be taken for all shortlisted candidates.

If you wish to hear more about the role please make contact with Kieran Earley, Headteacher via vanessa.wolf@churston.torbay.sch.uk. Applications should be addressed to the Headteacher. Closing date is 9.00 am on Tuesday 4th May 2021. Interviews will be held week commencing 10th May 2021.

How to apply

Please read the enclosed job description and person specification very carefully.

Making reference to both documents, and making reference to your skills and knowledge, please complete the Teaching Staff application form at www.churstongrammar.com/information/vacancies.

CLOSING DATE FOR APPLICATIONS: 9.00 am on Tuesday 4th May 2021

INTERVIEW DATE: week commencing 10th May 2021

References

References will be taken for candidates shortlisted for interview prior to the interview date.

Churston Ferrers Grammar School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will be required to undertake a Disclosure and Barring Service check.

Queries

If you have any queries regarding this job vacancy or would like to discuss this post in further detail, in the first instance, please contact Headteacher's PA/HR Manager, Mrs. Vanessa Wolf via Vanessa.wolf@churston.torbay.sch.uk

Thank you for your interest in our school. We look forward to receiving your application.

Job Description – Teacher of English (Maternity Cover)

CFGS Vision

Learning to create a better world

- To inspire and challenge all our learners so that they acquire the confidence, skills and qualifications needed to achieve their personal aspirations
- To encourage the quest for excellence in academic, sporting and cultural fields
- To promote self-esteem within a caring community
- To bring together diverse local, national and international communities in the pursuit of sustainable learning

Purpose:	<ul style="list-style-type: none"> • To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and to support a designated curriculum area/s as appropriate • To monitor and support the overall progress and development of students as a teacher/Form Tutor • To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential • To contribute to raising standards of student achievement • To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth
Reporting to:	Head of Department
Main accountabilities	
Operational/Strategic Planning:	<ul style="list-style-type: none"> • To assist in the development of appropriate syllabuses, resources, schemes of learning, marking policies and teaching strategies in the curriculum area/s and department • To contribute to the departmental development plan and its implementation • To plan and prepare courses and lessons • To contribute to the whole school's planning activities
Curriculum Provision:	To ensure that the curriculum area provides a range of teaching which compliments the school's strategic intentions/objectives
Curriculum Development:	To assist in the process of curriculum development and change so as to ensure the continued relevance to the needs of all students, examining and awarding bodies and the school's vision and strategic intentions/objectives
Staff Development: Recruitment/Deployment of Staff	<ul style="list-style-type: none"> • To take part in the school's staff development programme by participating in arrangements for further training and professional development • To engage actively in the Performance Management review process • To ensure the effective/efficient deployment of classroom support • To work as a member of a designated team and to contribute positively to effective working relations within the school
Quality Assurance:	<ul style="list-style-type: none"> • To help to implement school quality and to adhere to those who contribute to the process of monitoring and evaluation of the curriculum area/department in line with agreed school procedures, including evaluation against quality standards and performance criteria. To seek/implement modification and improvement where required • To take part, as may be required, in the review development and management of activities relating to the curriculum, organisation and student support functions of the school.

Management Information:	<ul style="list-style-type: none"> • To maintain appropriate records and to provide relevant accurate and up-to-date information on SIMS • To track student progress and use information to inform teaching and learning
Communication:	<ul style="list-style-type: none"> • To communicate effectively with the parents of students as appropriate • Where appropriate, to communicate and co-operate with persons or bodies outside the school • To follow agreed policies for communications in the school and develop an appropriate and engaging presence on the Virtual Learning Environment
Marketing and Liaison:	<ul style="list-style-type: none"> • To take part in marketing and liaison activities such as open days, open evenings and parents' evenings as well as liaison events with partner schools • To contribute to the development of effective subject links with external agencies
Management of Resources	<ul style="list-style-type: none"> • To contribute to the process of ordering and allocation of equipment and materials • To assist the subject leader to identify resource needs and to contribute to the efficient/effective use of physical resources • To co-operate with other staff to ensure a sharing and effective use of resources to the benefit of the school, subject area and the students
Student Support:	<ul style="list-style-type: none"> • To be a Form Tutor and carry out related duties in accordance with the generic job description • To promote the general progress and well-being of individual students and of the tutor group as a whole • To liaise with a HoY to ensure the implementation of the school's systems • To register students, accompany them to assemblies, encourage their full attendance at all lessons and their participation in other aspects of school life • To maintain a file of records, reports, progress data, copies of pastoral reports etc and keep up-to-date student records as may be required • To contribute to the management of student progress files • To apply the behaviour management systems so that effective learning can take place • To carry out the tutor tasks as detailed in the 'role of the tutor' policy • To write a pastoral report • To liaise with student services and the HoY to support students' wellbeing • To attend termly HoY with tutor meetings and weekly HoY with tutor briefings • To ensure the implementation of the school uniform rules • To give notices promptly to students

Teaching:	<ul style="list-style-type: none"> • To teach students according to their educational needs, including the setting and marking of work to be carried out by the student in school and elsewhere • To assess, record and report on the attendance, progress, development and attainment of students and to keep such records as are required • To provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students • To ensure that ICT, Literacy, Numeracy and school subject specialisms are reflected in the teaching/learning experience of students • To undertake a designated programme of teaching • To ensure a high quality learning experience for all students which meets internal and external quality standards • To prepare and update subject materials • To use a variety of delivery methods which will stimulate learning appropriate to student needs and demands of the syllabus • To maintain discipline in accordance with the school's procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework • To undertake assessment of students as requested by external examination bodies, departmental and school procedures • To mark, grade and give written/verbal and diagnostic feedback as required (AfL)
Other Specific Duties	
<ul style="list-style-type: none"> • To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example • To promote actively the school's corporate policies • To continue personal development as agreed • To comply with the school's Health and Safety policy and undertake risk assessment as appropriate • To undertake any other duty as specified by STCPD not mentioned in the above 	

This job specification outlines the duties required of the post to indicate the levels of responsibilities. It is not a comprehensive list and the Headteacher may vary the duties from time to time although the general character of the job and level of responsibility will not alter.

April 2021

English Department Information

We are seeking a well-qualified and enthusiastic individual to join our English team. We teach KS3, GCSE, A Level Literature and A Level Language. We are a strong department who are dedicated to helping our students enjoy English while also challenging them to achieve their best. We currently have 7 members of staff, two of whom are part time and the rest are full time. As well as the HOD there are also two members of the department who are responsible for KS3 and KS5 respectively. We have clear schemes of work that are used throughout the department and a wealth of shared resources online. The school has a reputation for innovative use of technology with all of our year 9 students being supplied with their own Chromebook to use for the rest of their school career. In the English department we have found that the quality of writing, improved note taking and a huge range of revision resources has dramatically helped our students improve their GCSE grades. Last year we had 61% of students achieving grades 7-9 for Language and 57% for Literature.

During the current Covid-19 crisis our experience at working virtually with students has been invaluable and we are confident that our students are continuing to learn effectively during this difficult time. Staff morale has remained high with virtual department catch-ups once a week and whole staff virtual meetings. This crisis has emphasised to us all what a friendly school we work in with students and staff being wonderfully supportive.

Students are taught in mixed ability classes from year 7 to 11. The department has five main teaching rooms and there are specialist Drama studios and spaces which are all in close proximity to The Cube: The Learning Resource Centre. Large screens and data projectors are available in all the classrooms and they are regularly used. The school currently has four ICT rooms which can be booked for group use. All students in years 9 - 13 will possess their own Chromebook. The English Department makes extensive use of Google Drive and all teaching resources for each year group are accessed via our own Team Drive.

Courses are offered at Key Stage 3, GCSE and A Level. Students receive five lessons a fortnight of English in year 7 and 8 which increases to six lessons for students in years 9, 10 and 11. At Key Stage 4 we follow the Edexcel GCSE English Language and English Literature specification. Almost without exception all students gain at least a Grade 4 and the vast majority of pupils achieve considerably higher grades with twenty-nine Grade 9s achieved across both subjects in 2019.

At A Level we follow the Edexcel English Literature specification. This is a popular option and we normally have two classes at A Level with at least 30-35 students taking the subject. We also offer the Eduqas A Level English Language specification which provides the option for students to apply linguistic methods in the analysis of non-literary texts. A Level English Language students delve into theories of child language-development, spoken language and language change over time.

We have our own English office where staff can work and share ideas on an informal basis. Various extra-curricular activities are organised by department members for example theatre trips, competitions, World Book Day, author visits and the Carnegie Shadowing Group. For the sixth form there is also a Challenge and extension group.

We would like to welcome a member of staff who is keen to contribute to the success of a well-established and hardworking team. This vacancy presents an exciting opportunity to work in a successful, forward thinking and happy department where resources and ideas are shared. Please indicate in your letter of application how your particular strengths and skills would be utilised to contribute to the team and engage students at Churston Ferrers Grammar School. The post is suitable for a newly qualified or more experienced teacher.

Mrs S Howgate

sarah.howgate@churston.torbay.sch.uk

Head of English

April 2021



LOCAL AREA - [Brixham](#) - [Paignton](#) - [Dartmoor National Park](#) - [Exeter](#) - [Plymouth](#) - [Dartmoor](#) -
- [The English Riviera](#) - - [Google Map of Area](#) -

Learning to create a better world

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Chair of Governors: Mr Rob Tyler

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