



SAINT BEDE'S
CATHOLIC HIGH SCHOOL

Teacher of English MPS/UPS

REQUIRED FOR JANUARY 2024

RECRUITMENT PACK

GENERAL INFORMATION

Saint Bede's Catholic High School is a successful, over-subscribed 11-16 Voluntary Aided High School in the Diocese of Lancaster.

There are currently 820 pupils on roll.

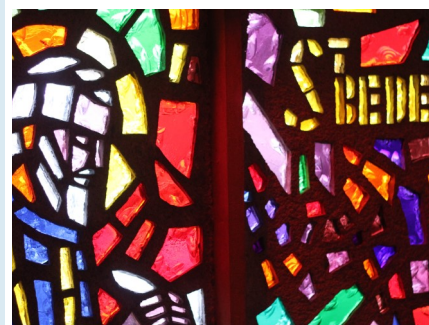
The school is situated in Lytham and is very easily accessible from Preston, Lancaster and East Lancashire via excellent motorway links. M55 Junction 4, for example, is only 3 miles away.

Saint Bede's is 'a highly effective school' where the students 'develop as confident and outward-looking citizens.' (Ofsted).

Staff and pupils have a real pride in the school and the sense of belonging and levels of support for one another are exceptional.

As described in a previous Ofsted report, Saint Bede's is a 'very special place to be'.

Pupils at Saint Bede's are highly motivated and respond well to challenge. Ofsted inspectors noted: 'The pupils we spoke with placed great emphasis on the school's culture, to 'Be a Bede'. They say that it helps to secure an inclusive, safe and aspirational community for all pupils at the school.' (Ofsted)



"Saint Bede's is clearly an outstanding school and is making rapid progress. The ethos and culture is terrific - enthusiastic, energetic, polite, courteous, 'can do' and values-driven. I was hugely impressed by the school's work."

Prof. Steve Munby

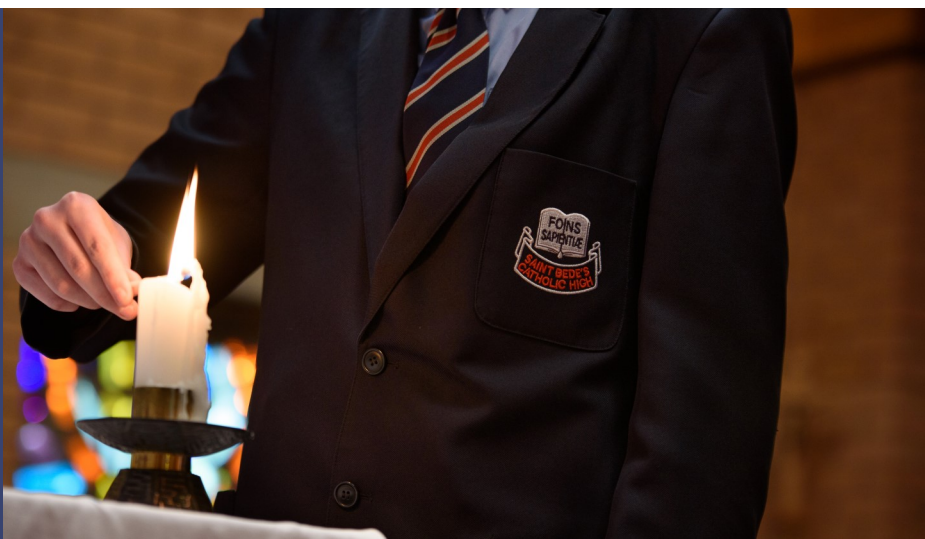
Chair of the Teaching Awards Trust

***“The very best in
Catholic education.”***

Bishop Michael
Campbell OSA

***“Inspectors were struck by
the positive attitude, courtesy
and the high levels of self-
esteem consistently
demonstrated by the pupils at
your school.”***

OFSTED



THE MISSION AND ETHOS OF THE SCHOOL

The school serves the Catholic Parishes of the Kirkham Deanery, covering the whole of the South Fylde area, and seeks to encourage close liaison with the parishes and primary schools.

We are fortunate to have a beautiful chapel which fosters the liturgical and sacramental life of the school, reinforced by our Lay Chaplain, regular visits from our Priest Chaplain and parish clergy.

All staff are expected to contribute to the realisation of our Mission Statement and will normally undertake pastoral responsibilities as well as academic duties. Pupils are strongly encouraged to develop responsibility for maintaining high standards of behaviour, courtesy and academic progress. They are also encouraged to join a variety of extra-curricular activities in music, drama, sport together with various clubs and societies. The prayer and liturgical life of the school is central to all that we do.

“We aim to reflect the true Christian values proclaimed in the Gospel and seek to provide a caring community in which young people can grow as balanced individuals, morally, intellectually and spiritually and so participate fully in the real world.”

ROLE PROFILE

JOB TITLE	TEACHER OF ENGLISH
GRADE	MPS/UPS
REPORTING TO	Mr P Marsden, Headteacher Mrs S Blackburn, Head of English
MAIN PURPOSE	<p>The teacher will:</p> <ul style="list-style-type: none">• Maintain and build upon the standards achieved in the award of QTS (Secondary) as set out by the Secretary of State.• Meet the expectations set out in the Teachers' Standards.

ROLE AND RESPONSIBILITIES

TEACHING AND LEARNING

- To manage pupil learning through effective teaching in accordance with the department's schemes of work and policies.
- To ensure the implementation of a whole-school policy for English, which provides consistent high-levels of teaching and learning to support pupils' personal and academic development.
- To assist in the process of curriculum development and change, in order to ensure a continued relevance to the needs of pupils, examination and awarding bodies and the mission of the Catholic Church.
- To ensure continuity, progression and cohesiveness in all teaching.
- To use a variety of methods and approaches (including differentiation) to match curricular objectives and the range of pupil needs, and ensure equal opportunity for all pupils.
- To set homework regularly, (in accordance with the school homework policy), to consolidate and extend learning and to encourage pupils to take responsibility for their own learning.
- To work with SEN staff and support staff (including prior discussion and joint planning) in order to benefit from their specialist knowledge and to maximize their effectiveness within lessons.
- To work effectively as a member of the department team to improve the quality of teaching and learning.
- To set high expectations for all pupils, to deepen their knowledge and understanding and to maximize their achievement.
- To use positive management of behaviour in an environment of mutual respect which allows pupils to feel safe and secure and promotes their self-esteem.

MONITORING, ASSESSMENT, RECORDING, REPORTING AND ACCOUNTABILITY

- To be immediately responsible for the processes of identification, assessment, recording and reporting for the pupils in their charge.
- To contribute towards the implementation of Student Passports as detailed in the current Code of Practice particularly the planning and recording of appropriate actions and outcomes related to set targets.
- To assess pupils' work systematically and use the results to inform future planning, teaching and curricular development.
- To be familiar with statutory assessment and reporting procedures and to prepare and present informative, helpful and accurate reports to parents.
- Keep an accurate register of pupils for each lesson.

SUBJECT KNOWLEDGE AND UNDERSTANDING

- To have a thorough and up-to-date knowledge and understanding of the National Curriculum programmes of study, level descriptors and specifications for examination courses.

Whole-school organisation, strategy and development:

- Support the SLT in the day-to-day organisation of the school
- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's Catholic ethos, values and vision
- Act as a Form Tutor as required and fulfil effectively the pastoral expectations and responsibilities related to this role
- Make a positive contribution to the wider life and ethos of the school
- Ensure teaching and learning within English is aligned with the school ethos

Health, safety and discipline:

- Promote the safety and wellbeing of pupils
- Manage pupil behaviour effectively to ensure a good and safe learning environment
- Have responsibility for their own health and safety and that of others when carrying out their duties and must help manage the application of the school health and safety policy

Professional development

- Engage fully in the school Performance Development process
- Take part in further training and development in order to improve own teaching
- Take part in professional development within English, sharing ways to improve subject teaching with others
- Lead other teachers in maintaining subject knowledge and latest pedagogical developments

Communication

- Communicate effectively with pupils, parents and carers

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues
- Assist the Head of English in ensuring a positive, purposeful and productive team spirit within the department.

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Management of staff and resources

- Direct and supervise support staff assigned to them, and where appropriate, other teachers
- Contribute to the recruitment and professional development of other teachers and support staff
- Deploy resources delegated to them

Equal Opportunities

- We are committed to achieving equal opportunities in the way we deliver services to the community and in our employment arrangements. We expect all employees to understand and promote this policy in their work.

Attendance

- Good attendance enhances the service delivered by schools, minimises staffing difficulties and ensures best value to the school. It is essential that applicants for positions in this school can evidence a previous satisfactory attendance record/commitment to sustaining regular attendance at work.

Safeguarding Commitment

- This school is committed to safeguarding and protecting the welfare of children and young people. All staff and volunteers must follow school policies and the staff code of conduct.

The above sets out the area of work in which duties will generally be focused, and gives an example of the type of duties that the post holder could be asked to carry out. Please note that this is for guidance only. Post holders are expected to be flexible, to operate in different areas of work and may be required to undertake a lower graded role as appropriate.

KEY INFORMATION



Job Title	Teacher of English
Reporting to	Mr P Marsden, Headteacher Mrs S Blackburn, Head of English
Required for	January 2024
Salary	MPS/UPS
Closing Date for Applications	Monday 9th October 2023 (12 noon)
Interview Date	Monday 16th October 2023
Type of School	Secondary (VA)
Age Range	11 - 16
Location	Lytham, Lancashire
Denomination	Catholic
Number of Pupils	825
Co-educational	Yes

***"The school made us all feel so welcome.
It is a rare sight nowadays when students hold open doors when
they see you approaching, say 'please' and 'thank you'
and have smiles on their faces.***

***Yesterday restored my faith in young people
as caring and responsible citizens"***

A recent visitor to the school