



BRIDGE ACADEMY TRUST

Notley High School & Braintree Sixth Form
Notley Road, Braintree, Essex, CM7 1WY
01376 556300

Job Description

Job title:	Teacher of English
Responsible to:	Head of School, line managed by Deputy Headteacher, Assistant Headteacher, Curriculum Leader or Subject Leader where appropriate
Responsible for:	Student progress and achievement Effective teaching in the specified subject area Support staff assigned to the area Working collaboratively with Subject colleagues to develop the curriculum provision
Salary/grade	MPS or UPS (as appropriate)

Context

All teaching staff are expected to meet and demonstrate the relevant National Standards for Teachers and work within the framework of the School Teachers' Pay and Conditions document. Particular reference should be made to the preamble in the National Standards which states that: Headteachers (or appraisers) will assess qualified teachers against a standard this is consistent with what should be reasonably expected of a teacher in the relevant role and at the relevant stage of their career (whether a ECF, mid-career teacher, or a more experienced practitioner).

Purpose

To deliver the highest quality of Teaching and Learning through being an effective teacher and tutor who challenges and supports all students to achieve their best by:

- Inspiring trust and confidence in students and colleagues.
- Building team commitment amongst students and colleagues.
- Engaging and motivating students.
- Analytic thinking.
- Taking positive action to improve the quality of student's learning.

Main Duties

- To maintain a thorough and up-to-date knowledge of the teaching of your subject(s) and to take account of wider educational developments relevant to your work.
- To plan tutor sessions, lessons and sequences of lessons to meet the individual, personal and academic developmental needs of students and so build their capacity as independent learners.
- To alert appropriate staff to problems experienced by students and to make recommendations as to how these may be resolved.
- To use a range of appropriate strategies and follow the school policies for teaching, tutoring, behaviour management and classroom management.

- To use and analyse information based upon prior attainment data and benchmark examination performance data to establish and set expectations, targets and action plans for students in your teaching and tutor groups.
- To assess, monitor and record progress of students in your teaching and tutor groups; giving them constructive feedback and advice.
- To enable students to achieve well relative to their prior attainment and to make progress as good or better than similar students nationally.
- To communicate and discuss students' progress with parents and, where appropriate, to communicate and cooperate with persons or bodies outside the School.
- To follow agreed policies for communications in the School.
- To take part in marketing and liaison activities such as Open Evenings, Parents' Evenings, review days and liaison events with partner schools/colleges and to contribute to the development of effective subject links with external agencies.
- To engage actively in the School's Performance Management review process.
- To take responsibility for your own professional development within the context of the School's Continuing Professional Development Policy and use the outcomes to improve your tutoring and teaching and your students' learning.
- To make an active contribution to the development of the School's policies, including team development plans and the overall School Improvement Plan.
- To contribute to the process of the School self-evaluation as it relates to School Improvement and Ofsted requirements, taking full account of quality standards and performance criteria.
- To ensure the effective and efficient deployment of classroom support while working as a member of a designated team and contributing positively to effective working relations within the School.
- To co-operate with colleagues to ensure a sharing and effective use of resources to benefit the School, department and students and inform the process of ordering and allocation of equipment and materials by assisting the team leader(s) in resource management.

Other Duties

- To be aware of and assume the appropriate level of responsibility for safeguarding and promoting the welfare of children and to report any concerns in accordance with the School's Safeguarding Policies.
- To comply with the School's Health and Safety Policy and statutory requirement as detailed in the Health and Safety at Work manual.
- To undertake any other duties not detailed above, commensurate with the level of the post.

The job description above is current at the date shown but may, in consultation with staff, be changed by the Head of School to reflect or anticipate changes appropriate to the responsibilities, grade and job title.

Notley High School & Braintree Sixth Form, Braintree is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.