

Teacher of English

Salary: Qualified Teacher - Main Pay Scale – Upper Pay Scale,

Hours: 1265 hours per annum worked as per the Teachers Pay & Conditions

Job Description

Normal place of work: Hazel Wood High School, although you may be asked to contribute towards trust wide projects.

Normal working hours: 1265 hours per annum worked as per the Teachers Pay and Conditions

Responsible to: Head of English

PURPOSE OF THE POST – TEACHER OF ENGLISH

- To implement the aims and objectives of the school.
- To undertake such duties and administrative tasks as may be reasonably directed by the Headteacher.
- To participate in and contribute to, appropriate CPD provided by the school and the trust.
- To assume a reasonable proportion of the corporate responsibility for the behaviour, supervision and safety of pupils whilst on school premises and/or on official out-of-school activities. In particular, to carry out a share of supervisory duties in accordance with published rosters.
- To contribute to broader aspects of school life as opportunity and situations make relevant.
- To participate in appropriate meetings with colleagues and parents as relative to the above duties.

DUTIES AND RESPONSIBILITIES – TEACHER OF ENGLISH

- To plan and prepare lessons in accordance with departmental schemes of work.
- To teach English to appropriate levels through KS3 to GCSE level, to set homework and mark work arising there from.
- To maintain high standards of pupil behaviour and good order within the classroom and around the school and pursue appropriate action when pupils fail to respond.
- To contribute to the planning, preparation, delivery and recording of the curriculum in MFL, reflecting the department's commitment to effective teaching and learning.
- To carry out assessments and complete pupil records, reports, profiles, etc. according to school and departmental policy.
- To attend Parents' Evenings and other meetings relevant to the role, as required.
- To take part, when relevant, in external requirements for the preparation of pupils for public examination, e.g., assessment and recording of work, supervision of examinations or related systems of assessment.

Teacher of English Person Specification

CRITERIA

Experience, Qualifications and Training: On their application form, candidates will demonstrate that they have the following training, qualifications and school experience:

ESSENTIAL

- Degree-level qualification or comparable learning experience and/or relevant professional qualification.
- Qualified teacher status.
- Evidence of improved student outcomes.

DESIRABLE

- Excellent classroom practitioner who is passionate about teaching.
- Recent and relevant experience of working successfully within a school or LA.
- Some experience of supporting and developing staff.

CRITERIA

Ability, Skills and Knowledge: In their statement of suitability and during the selection process, candidates will demonstrate that they have the following ability, skills and knowledge:

ESSENTIAL

- Ability to work collaboratively within a school.
- High level people skills, including communication, interpersonal and intrapersonal skills.
- Ability to work under own initiative, to identify work priorities and manage own work to meet targets and deadlines.
- Ability to establish positive beneficial relationships with staff & students.
- Ability to monitor and evaluate student achievement and report results.
- Must be able to show evidence of strong commitment to:
 - Knowledge and understanding of the National Curriculum requirements at KS3 and GCSE requirements at KS4.
 - Clear understanding and commitment to equalities, inclusion and access issues.
 - Genuine commitment to young person participation in evaluation and decision-making.
 - Safeguarding of children and young people.

CRITERIA

Personal style and behaviour: In their statement of suitability and during the selection process, candidates will explain how they have they demonstrate their personal style and behaviour:

ESSENTIAL

- Honest and open.
- Receptive to change.
- Creative, reflective and analytical.
- Aware of the importance of work/life balance.
- Ability to work on own initiative.
- Ability and willingness to work with a wide range of people.
- Very good health, attendance and punctuality records.
- Excellent interpersonal skills.
- Smart professional appearance.
- Track record of being a team-player.
- Be ambitious and keen to contribute to whole school.
- development.
- Positivity & Resilience.