

Job Description and Person Specification - TLR Holder

Leadership responsibilities

- Support the Head of English in the leadership of the faculty with vision and ambition to ensure the highest quality of education in English across Key Stages 3-5.
- Strategically lead on improving progress and attainment in a key area in English.
- Strategically lead on curriculum development in English within an identified Key Stage to ensure the delivery of a high quality, aspirational curriculum that promotes the acquisition of knowledge and development of deep understanding, to support excellent progress and attainment for all students.
- Ensure that well planned schemes of work are in place with the accompanying resources to meet the academic needs of all students.
- Support Head of Faculty in the implementation of a strategic faculty development plan and regularly engage with high quality assurance to monitor impact, evaluating success and identify further areas for development.
- Build high quality relationships with parents/carers, the Trust and the wider community.
- Regularly monitor the progress of pupils using appropriate data and support the raising attainment process across identified Key Stages in English.
- Seek opportunities to work collaboratively with stakeholders across the Trust and the wider education community.

Teaching & Learning

- Support Head of Faculty in ensuring whole school teaching and learning priorities are embedded across the English faculty.
- Be a highly effective classroom practitioner who is able to model high quality teaching and learning to teachers within your subject area and across the wider school community.
- Keep up to date with current research in teaching pedagogy and curriculum developments in English.

Behaviour and Ethos

- Be a positive role model for staff and students.
- Promote and develop high standards in behaviour for learning across the school.
- Support staff in the faculty to uphold the highest expectations, are aware of and comply with the policies and procedures relating to behaviour, safeguarding, health & safety, equal opportunities, confidentiality and data protection.
- Communicate with parents in a professional manner at all times, promptly responding to parental enquiries by telephone, letter or email as appropriate.

Person Specification

	Essential	Desirable
Qualifications and Training	<ul style="list-style-type: none"> • Qualified Teacher Status • Good honours degree • Experience in a Secondary setting 	<ul style="list-style-type: none"> • Post-Graduate qualification e.g. Masters or NPQ
Strategic Leadership	<ul style="list-style-type: none"> • Clear vision and ability to lead and develop aspects of the department development plan • Commitment to developing a school ethos focussed on raising attainment and promoting excellence • Commitment to build and manage high performing teams • Production and implementation of appropriate improvement plans and policies • Clear knowledge and understanding of the implications of current educational developments relevant to specific areas of responsibility 	<ul style="list-style-type: none"> • Previous middle leadership experience
Teaching and Learning	<ul style="list-style-type: none"> • Full knowledge of the English National Curriculum • Placement of learning at the centre of strategic planning, monitoring and evaluation • Ability to make sound judgements about the quality of teaching and learning • Excellent classroom practitioner • Excellent understanding of pedagogical issues including latest research and inspection findings 	<ul style="list-style-type: none"> • Experience of teaching KS5 • Experience or interest in teaching and contributing to the development of Drama
Raising Standards	<ul style="list-style-type: none"> • Ability to use data effectively to understand the strengths and weakness of the faculty 	

	<p>and inform appropriate actions</p> <ul style="list-style-type: none"> • Ability to address performance issues, discuss relevant issues and achieve a resolution. • Proven track record of achieving excellent outcomes 	
References	<ul style="list-style-type: none"> • Confirm excellent attendance and the stamina to cope with the demands of the post. • Are fully supportive and without reservation • Support a commitment to safeguarding, including enhanced DBS disclosure. 	