

The Charter School North Dulwich

Post title – Teacher of English

Salary/Grade

Inner London Main Scale

Purpose of the job

To provide high quality teaching and enable effective use of resources and high standards of learning and achievement for pupils, within an atmosphere in which pupils feel challenged, valued and secure.

Under the reasonable direction of the Headteacher, carry out the professional duties of a schoolteacher as set out in the current School Teachers' Pay and Conditions Document (STPCD).

Reporting to

Head of English

Responsible for

Teaching English classes and other subject classes as allocated by the Key Curriculum Leader and the Senior Leadership Team

The provision of a full learning experience and support for pupils

Liaising with

Headteacher, Leadership Team, teachers and support staff, LA representatives, external agencies and parents.

Working time

Full time as specified within the STPCD

KEY FUNCTIONS

- ❑ To teach the subjects, classes and groups as allocated by the Subject Leader for English and the Senior Leadership Team (SLT)
- ❑ To ensure that high quality teaching and learning takes place in all allocated classes
- ❑ To support and participate in the curriculum development work of the English Curriculum Area, including the writing of schemes of work and programmes of study
- ❑ To assist the Subject Leader for English in the maintenance of high standards of work and behaviour within English
- ❑ To be a Form Tutor or Sixth Form Tutor and to carry out the specified duties in accordance with the job description of a Form or Sixth Form Tutor

- ❑ To assist the Subject Leader for English in developing and implementing a programme of extra curricula English activities outside of curriculum hours
- ❑ To support the Senior Leadership Team in the effective operation of the school.
- ❑ To lead and support in the running extra-curricular English

Specific responsibilities

The main responsibilities of the post are to:

- teach the classes allocated, and provide a well-planned, challenging and purposeful learning environment for pupils across all key stages
- support and carry out policies and practices to promote positive student behaviour and achievement in English within the framework of the Positive Discipline policy
- set homework on a regular basis and mark pupil work promptly
- assess, monitor, record and report on pupil achievement in line with School and Curriculum Area policy, including writing pupil reports and attending parents' meetings
- assist in the identification of pupil special educational needs, and support the work of the Learning Support Team, including participation in the writing and review of individual education plans
- share in the development of course outlines, syllabuses and schemes of work in English
- follow the course outlines, syllabuses and schemes of work agreed by the English Curriculum Area
- make effective use of pupil performance data, and pupil and staff target-setting; and provide relevant information to the Key Curriculum Leader and Directors of Learning
- monitor and record pupil attendance in line with School and Key Curriculum Area policy, and support the Key Curriculum Leader and Directors of Learning in the maintenance of high levels of pupil attendance
- prepare for and attend English Team and Year Team or Sixth Form Team meetings and support the work of the English Team and the Year Team or Sixth Form Team

All teachers have a duty to:

- participate in and support the Performance Management Policy
- assist in the development of the School Improvement Plan and its review mechanism
- undertake specific duties within the English Team as agreed with head of subject and the Key Curriculum Leader
- undertake such other duties as reasonably required by the Headteacher

Person Specification

Criteria	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> • Qualified Teacher Status (secondary age range) • Degree in English or relevant subject 	<ul style="list-style-type: none"> • Evidence of further study beyond degree
Experience	<ul style="list-style-type: none"> • Teaching English at KS3 and KS4 • Experience of KS4 GCSE course design delivery and assessment • English assessment at KS3 • Experience of raising attainment in a classroom environment • Understanding of strategies needed to establish consistently high aspirations and standards of results and behaviour 	<ul style="list-style-type: none"> • Evidence of improving the teaching and learning of English through schemes of work and extra-curricular activities • Teaching English at KS5
Skills & Abilities	<ul style="list-style-type: none"> • Demonstrate high expectations which inspire, enthuse, motivate and challenge students to achieve their best: • Excellent classroom teacher • Excellent behaviour management skills • Ability to tailor lessons to student needs • Ability to use assessment data to generate appropriate and effective intervention work • Demonstrate a strategic and creative approach to problem solving • Ability to build and maintain effective relationships through excellent interpersonal skills • Demonstrate excellent communication skills (verbally and written) • Ability to develop effective teamwork • Demonstrate inclusive approach to education • Ability to work under pressure, maintaining a high sense of perspective • Ability to manage own time effectively • Commitment to regular on-going professional development • Commitment to collaborative working practices 	
Personal Qualities	<ul style="list-style-type: none"> • Professional, enterprising • Outgoing, approachable, inclusive • Positive, adaptable • Energetic and enthusiastic • Self-motivated, self- confident, reliable • Generosity of spirit, sense of humour • Committed to improving outcomes for all students • Team Player 	<ul style="list-style-type: none"> • Experience of pastoral responsibility in a secondary school
Safeguarding	Commit to the protection and safeguarding of children and young people, as defined in Keeping Children Safe in Education 2024	