



JOB DESCRIPTION

TITLE OF POST: English Teacher

RESPONSIBLE TO: Head of Faculty

PURPOSE OF JOB:

To provide and contribute to the teaching of English under the direction of the Line Manager, in accordance with the national curriculum and using the appropriate specification, materials and schemes of work.

Responsibilities will include:

- To demonstrate sound classroom practice and innovation
- To teach English across the ability range at Key Stages 3 and 4.
- To mark and assess work regularly and to take part in the department's quality assurance procedures
- To monitor student progress and set targets to ensure expected progress is achieved
- To work as part of a team, attend regular meetings and provide a major input into departmental development
- To develop the contribution of English to the School Improvement Plan
- To work effectively with the English Department.
- To participate in the school's weekly enrichment programme.
- To take responsibility for a tutor group.
- To follow the school's behaviour for learning policy
- To contribute to the wider life of the school
- To participate in the school's programme of continuing professional development
- To work with appropriate providers to ensure successful development of teaching skills for all staff

ALL STAFF AT THE ONGAR ACADEMY ARE EXPECTED TO:

- Participate in the performance management and development review process, taking personal responsibility for identification of learning, development, and training opportunities in discussion with their line manager.
- Comply with individual responsibilities, in accordance with the role, for health and safety in the workplace.
- Ensure that all duties and services provided are in accordance with the school's Equal Opportunities Policy.



The duties above are neither exclusive nor exhaustive and the post holder may be required by the Headteacher to carry out appropriate duties within the context of the job, skills, and grade.

The Local Governing Committee is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The school's Child Protection and Safeguarding Policies can be found on the school website: www.theongaracademy.org

This post is subject to a DBS check and is not suitable for anyone who has been barred in any way from working with children.



PERSON SPECIFICATION POST: TEACHER OF ENGLISH

Qualities and Attributes	Essential	Desirable
Qualifications		
Good quality honours degree in English/related degree	✓	
PGCE, or equivalent, in Secondary Education	✓	
Qualified Teacher Status or Working Towards This	✓	
Experience		
Experience of teaching English	✓	
Experience of teaching GCSE		✓
Knowledge / Skills		
Strong subject knowledge	✓	
An understanding of what outstanding teaching and learning looks like and the willingness to strive to achieve this daily	✓	
An understanding of what effective marking and feedback looks like and the ability to provide this for all students according to school policy.	✓	
Well- developed behaviour management skills	✓	
An ability to forge good working relationships with staff and students	✓	
Organisational skills		✓
Knowledge and understanding of current developments in teaching within English		✓
Ensure that whole school policies (Behaviour, Homework etc) are implemented consistently	✓	
Personal		
Ability to prioritise and meet deadlines	✓	
Commitment to continued personal development	✓	
Commitment to contribute to extra-curricular activities and educational visits		✓
General		
Good attendance and punctuality record	✓	
Professional dress	✓	

