

THE PRESCOT SCHOOL

JOB DESCRIPTION



1. INTRODUCTION

Post Title: Classroom Teacher

A teacher is expected to demonstrate consistently high standards of personal and professional conduct. The following statements define the behaviour and attitudes which set the required standard for conduct throughout a teacher's career. Teachers uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school, by:

- treating pupils with dignity, building relationships rooted in mutual respect, and at all times observing proper boundaries appropriate to a teacher's professional position
- having regard for the need to safeguard pupils' well-being, in accordance with statutory provisions
- showing tolerance of and respect for the rights of others
- not undermining fundamental British values, including democracy, the rule of law, individual liberty and mutual respect, and tolerance of those with different faiths and beliefs
- ensuring that personal beliefs are not expressed in ways which exploit pupils' vulnerability or might lead them to break the law.

Teachers must have proper and professional regard for the ethos, policies and practices of the school in which they teach, and maintain high standards in their own attendance and punctuality.

Teachers must have an understanding of, and always act within, the statutory frameworks which set out their professional duties and responsibilities. Teachers must perform to the Teachers Professional Standards, these can be found on DfE website and in our appraisal documents.

Post Purpose:

- Under the reasonable direction of the Head Teacher, carry out the professional duties of a school teacher as set out in the current School Teachers' Pay and Conditions Document (STPCD).
- To raise standards of student attainment and achievement in your classes and to support student progress.
- To be accountable for student progress and development within your classes

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- To develop and enhance your own teaching practice, keeping up to date with national and subject developments
- To support the quality of learning for students within your department.
- To support the implementation of whole school literacy and numeracy.

Reporting to: Head of Department

Responsible for: Students.

Liaising with: Head Teacher/Extended Leadership Team, other Subject Leaders, Student Support / Pastoral and relevant staff with cross-school responsibilities, relevant support staff, LA representatives, external agencies and parents/carers.

Working Time: Full time as specified within the STPCD

Salary/Grade: Classroom Teachers' Pay Scale

Disclosure level Enhanced

2. STUDENT ATTAINMENT AND PROGRESS

- Set high expectations which inspire, motivate and challenge pupils
- establish a safe and stimulating environment for pupils, rooted in mutual respect
- set goals that stretch and challenge pupils of all backgrounds, abilities and dispositions
- demonstrate consistently the positive attitudes, values and behaviour which are expected of pupils.
- be accountable for pupils' attainment, progress and outcomes
- demonstrate an understanding of and take responsibility for promoting high standards of literacy, articulacy and the correct use of standard English, whatever the teacher's specialist subject
- know and understand how to assess the relevant subject and curriculum areas, including statutory assessment requirements
- make use of formative and summative assessment to secure pupils' progress
- use relevant data to monitor progress, set targets, and plan subsequent lessons
- give pupils regular feedback, both orally and through accurate marking, and encourage pupils to respond to the feedback

3. STUDENT BEHAVIOUR AND SAFETY

- To ensure the Behaviour Management system is implemented in the department so that effective learning can take place, creating an inspiring and safe environment.
- To monitor the movement of students around the Homebase/teaching area and on the immediate corridor outside, ensuring safe and appropriate behaviour at all times
- To ensure the teaching area is a safe, tidy, well ordered and attractive area to work in, completing risk assessments as appropriate
- Have clear rules and routines for behaviour in classrooms, and take responsibility for promoting good and courteous behaviour both in classrooms and around the school, in accordance with the school's behaviour policy
- Have high expectations of behaviour, and establish a framework for discipline with a range of strategies, using praise, sanctions and
- To monitor student attendance together with students' progress and performance in relation to targets set for each individual; ensuring that follow-up procedures are adhered to and that appropriate action is taken where necessary.
- To act as a Form Tutor (if appropriate) and to carry out the duties associated with that role as outlined in the generic job description.
- To contribute to Citizenship, SMSC, Literacy, Numeracy and Enterprise according to school policy. have a secure understanding of how a range of factors can inhibit pupils' ability to learn, and how best to overcome these
- Demonstrate an awareness of the physical, social and intellectual development of children, and know how to adapt teaching to support pupils' education at different stages of development
- Have a clear understanding of the needs of all pupils, including those with special educational needs; those of high ability; those with English as an additional language; those with disabilities; and be able to use and evaluate distinctive teaching approaches to engage and support them.

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4. TEACHING AND LEARNING:

- To undertake an appropriate programme of teaching in accordance with the duties of a standard scale teacher.
- To continue own professional development as agreed with your PM reviewer
- Be aware of pupils' capabilities and their prior knowledge, and plan teaching to build on these
- Guide pupils to reflect on the progress they have made and their emerging needs
- Demonstrate knowledge and understanding of how pupils learn and how this impacts on teaching
- Encourage pupils to take a responsible and conscientious attitude to their own work and study.
- Have a secure knowledge of the relevant subject(s) and curriculum areas, foster and maintain pupils' interest in the subject, and address misunderstandings
- Demonstrate a critical understanding of developments in the subject and curriculum areas, and promote the value of scholarship
- Impart knowledge and develop understanding through effective use of lesson time
- Promote a love of learning and children's intellectual curiosity
- Set homework and plan other out-of-class activities to consolidate and extend the knowledge and understanding pupils have acquired
- Reflect systematically on the effectiveness of lessons and approaches to teaching
- Contribute to the design and provision of an engaging curriculum within the relevant subject area(s).
- Adapt teaching to respond to the strengths and needs of all pupils
- Know when and how to differentiate appropriately, using approaches which enable pupils to be taught effectively

5. LEADERSHIP AND MANAGEMENT:

- To support curriculum development for the whole department.
- To work alongside colleagues to formulate aims, objectives and strategic plans for the department which have coherence and relevance to the needs of students and to the aims, objectives and strategic plans of the school.
- To support the implementation of school policies and procedures, e.g. Equal Opportunities, Health and Safety.
- To promote teamwork working together to ensure effective working relations.
- To link with other post holders to ensure that the work in the curriculum area fully reflects the school's distinctive ethos and mission.

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6. ENGAGEMENT AND THE WIDER COMMUNITY:

- To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage and ensure staff and students to follow this example.
- To support extracurricular activities, plays, performances, awards ceremonies, open evenings etc, through planning, attending and reviewing as appropriate to STPCD.
- Whenever possible to seek opportunities to work with primary colleagues and other professionals/ stakeholders to promote the school in the wider community.
- To encourage students to take an active and full role in school life, promoting engagement in a variety of activities and events
- Support the school in meeting its legal requirements for worship.
- Promote actively the school's corporate policies.
- Comply with the school's health and safety policy and undertake risk assessments as appropriate

Note: Undertake any other duties and responsibilities as may be assigned from time to time, which are commensurate with the grade of the job.

This job description is not intended to be either prescriptive or exhaustive; it is issued as a framework to outline the main areas of responsibility.

Signed
(Teacher)

Dated
(Teacher)

Signed
(Head of School)

Dated
(Head of School)

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