



KATHARINE  
LADY  
BERKELEY'S  
SCHOOL  
FOUNDED 1384

Katharine Lady Berkeley's School  
Wotton-under-Edge  
Gloucestershire  
GL12 8RB

Headteacher: Hannah Khan

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October 2024  
HR/ToFJ/jg

Dear Colleague,

### **Teacher of French and Japanese**

Thank you for your interest in the position of Teacher of French and Japanese at Katharine Lady Berkeley's School.

This is a full-time permanent post which is suitable for ECTs and applicants with previous teaching experience. For the right candidate, there is also the possibility of a management responsibility within both the French and Japanese Departments. Please note that we are happy to consider applications from candidates wishing to work part-time hours. Please ensure you state your preferred FTE on your application form. ECTs are appointed on Point 2 of the Main Scale to provide some assistance with the costs of travelling.

Our school website is a wealth of information about the school and can be found at [www.klbschool.org.uk](http://www.klbschool.org.uk). However, should you have any questions about the post or would like to arrange a visit to the school, please feel free to contact Jacqui Green, HR Manager at [jgreen@klbschool.org.uk](mailto:jgreen@klbschool.org.uk) or on 01453 842227.

Applications should include the completed application form and an accompanying letter, on no more than two sides of A4, explaining why you are applying for this position and how your experience to date has prepared you for this role.

The closing date for applications is Thursday 24<sup>th</sup> October 2024 at midday. Please note that interviews may be arranged prior to the closing date by mutual agreement.

This post will be subject to vetting procedures in line with the DFE guidance on 'Safeguarding Children', this will include an Enhanced DBS clearance.

I look forward to receiving your application.

Yours sincerely

Hannah Khan  
Headteacher