



West Park

'A caring school where we put pupils and their achievement first'

JOB DESCRIPTION

Job Title: Teacher of French, Maternity Cover

Reports to: Head of French

Salary: Main scale or Upper Scale

Key Responsibilities

- Plan and prepare well-structured, clearly presented lessons appropriate to the abilities of all students and the syllabus being taught
- Make sure that the classroom is a stimulating environment that facilitates learning
- Generate enthusiasm for the subject being taught and inspire all students to work to their potential
- Liaise with the Head of Department and relevant staff members where a student may have special educational needs and if a student is experiencing pastoral difficulties
- Promote high standards of behaviour by encouraging a positive, proactive approach to studying and build productive relationships with students
- Set homework which is appropriate to the student's ability and their wider workload, following School policy
- Assess student's work accurately and regularly, giving thoughtful and meaningful feedback.
- Promote high standards of organisation
- Promote high standards in the use of English as the common language and help develop English for Academic Progress
- Improve, update and maintain materials and resources as needed
- Complete written assessments and reports according to guidelines and deadlines

Current Specific Responsibilities

To be discussed with the successful candidate

Review of Duties

The key purpose, key responsibilities and specific responsibilities of the job are subject to review and may, after discussion with the post holder, be revised.

Qualifications and Training

- Degree in French is essential, 2:1 degree is desirable
- Qualified teacher status is essential – suitable for ECTs