**AES Job Description – Teacher**

|  |  |  |
| --- | --- | --- |
| **Name:** | | **Subject: Geography** |
| **Post :** Teacher of Geography | | **TLR level: MPR** |
| **Date appointed to post:** | | **Date appointed to school:** |
| **Performance Manager:** | | **Immigration Status:** |
| **Line Management Responsibilities:** | | |
| **a. Teacher** | None | |
| **b. Staff** | None | |
| **Line Manager:** | Head of Subject | |
| **Job purpose:** To be responsible for teaching and learning in order to maintain the highest levels of attainment, progress and personal development for all students. | | |

|  |
| --- |
| **Achievement:**   * Ensure that, taking account of their starting points, the proportion of students making and exceeding expected progress is high compared with national figures and subject residuals. * Monitor and ensure that students are making rapid and sustained progress. * Ensure literacy, numeracy and communication skills are developed and applied effectively. |
| **Quality Of Teaching:**   * Ensure the quality of teaching is never less than consistently good to ensure most pupils make good progress. * Ensure high expectations are conveyed. * Plan and teach lessons that enable students to learn effectively supported by resources which enhance effective teaching strategies. * Systematically and effectively check students’ progress and employ effective intervention strategies to ensure all students meet or exceed expectations. * Ensure the teaching of reading, writing and communication is effective, cohesively planned and implemented in lessons. * Generate high levels of engagement and a commitment to learning, encouraging students to work collaboratively and independently. * Ensure that marking and assessment is of high quality, accurate, regular and formative in line with department and school policy. * Ensure that homework is set according to the school timetable, is appropriate to age and ability and promotes independent learning. * Contribute to the department’s self evaluation of the quality of teaching and learning. * Contribute to the school’s European International Dimension and promotion of SMSC education, play a full part in the visits and exchange programme as required and stay abreast of relevant developments in internationalist education pertinent to the subject |
| **Behaviour and Safety:**   * Implement AES’s Safeguarding Policy effectively and refer all concerns to the DSL. * Ensure that students’ attitudes to learning are consistently positive and low-level disruption is uncommon * Apply behaviour management systems consistently and in creating a positive environment for learning. * Show pride in the school and the department by ensuring a conduct, manners and punctuality are promoted and reinforced as an expectation. * Monitor students’ behaviour, making students aware of forms of bullying and actively trying to prevent it from occurring in lessons. * Ensure students feel safe in lessons, understand what constitutes unsafe situations and know how to keep themselves and others safe, including in relation to e-safety. * Ensure that health and safety procedures are in place as appropriate * To act as a form tutor where required |
| **Leadership and Management:**  **To work in liaison with the Head of Subject and Department to ensure:-**   * To consistently share and promote high expectations, ambition and vision for the subject area. * Ensure the curriculum provides highly positive experiences and rich opportunities for high quality learning which has a positive impact on attitudes to learning and achievement. * Maintain successful strategies for engaging with parents and other stakeholders to support students’ achievement. * Uphold the school’s arrangements for safe-guarding students ensuring statutory requirements are met. * Model professional standards in all your work and demonstrate high levels of respect, courtesy and appreciation for staff, students and parents. * Ensure highly effective, rigorous planning, informed by rigorous self-evaluation practices and performance management to ensure continued improvement and development. * To participate in staff meetings and professional development as directed by the head teacherincluding being available on Tuesdays until 4.45 as part of the Tuesday cycle of meetings * To take part in the school’s Visits and Exchanges programme and support the aims and objectives of the school |

*The following notes should be read in conjunction with the Job Description above as appropriate:*

|  |
| --- |
| **Wider School Effectiveness:**   * To be decided at interview, if appropriate. |
| **UPS Threshold responsibilities** (agreed at interview if appropriate)  **AES’ Pay Policy states:**   * the teacher is highly competent in all elements of the teaching standards; and, * the teacher’s achievements and contribution to the school are substantial and sustained.   In this school, this means that the teacher has consistently   * demonstrated that they meet all teaching standards, both in terms of teaching and personal and professional conduct, over a sustained period: * been assessed as meeting their performance management objectives over a sustained period;   and in addition that;   * teaching has been rated as outstanding over a sustained period; * the teacher has demonstrated over a sustained period an ability to support some pupils to exceed expected levels of progress/achievement; * the teacher has consistently taken responsibility for identifying and meeting their own professional development needs and used their learning to improve their own practice, that of other teachers and pupils’ learning; * the teacher has demonstrated that they have made an impact on the school beyond their own class/group(s) over a sustained period. This may include:- * demonstrating an ability to coach, mentor, advise and demonstrate best practice to, other teachers to enable them to improve their teaching practice; * contributing to policy and practice which has improved teaching and learning across the school; * contributing to the wider life of the school, its aims and ethos, including our visits and exchanges programme. |