JOB DESCRIPTION

We are looking to appoint an enthusiastic, energetic and dedicated humanities and pupil intervention teacher. Applications are invited from both NQTs and experienced teachers.

1. **JOB TITLE:** Teacher of History, Psychology and Humanities
2. **RESPONSIBLE TO**: Head of Humanities Faculty
3. **DUTIES AND RESPONSIBILITIES**:

The job description for teachers is laid down in the Conditions of Employment Document.

**Duties include:**

**Teaching**

* Teaching the full range of ability at Key Stage 3 &4 history/humanities subjects, alongside Key Stage 5 Psychology.
* Assisting in the planning and preparation of schemes of work and lesson plans for the above courses.
* Teaching and marking appropriate work for the students assigned to the classes.
* Assessing, recording and reporting students’ progress and attainment.
* Ensuring that students achieve an appropriate level of attainment for their ability.
* Ensure a high quality learning experience for students, which meets internal and external quality standards.
* Use a variety of teaching and learning styles to stimulate learning.
* Maintain discipline in accordance with the College’s procedures, and to encourage good practice with regard to punctuality, behaviour, work standards and homework.
* Provide quick verbal/written diagnostic feedback to students’ work.

**Planning**

* Assist in the planning and development of appropriate specifications, resources, schemes of work, marking policies and teaching strategies within the department.
* Contribute to the whole school and faculty development plan.
* Prepare and update subject materials, plan and prepare lessons and courses.

**Management**

* Complete relevant documentation in the tracking of students
* Track student progress to inform teaching and learning.
* Communicate effectively with parents, students and colleagues.

**CPD**

* Participate in the College’s CPD programme and continue to develop in relevant areas, including subject knowledge and teaching methods.
* Engage actively in the whole Performance Development process.
* Ensure efficient deployment of classroom support.

**Liaison**

* Take part in marketing and liaison activities, such as Parents’ Open Evenings.
* Participate in meetings which relate to the curriculum for the College, inc. pastoral arrangements.
* Play a full and active role in the wider life of the College as part of the Create Faculty.

The post holder must also undertake other duties appropriate to the grading of the post, as required.

1. **PERSON SPECIFICATION:**

* Qualifications:
* A relevant degree and/or formal teaching qualification (QTS)
* Skills and Experience
* The capability and secondary teaching to teach confidently and with flair from Year 7 to Year 11 History/Humanities and Year 12-13 Psychology
* Good knowledge and understanding of KS3 and GCSE specifications for humanities subjects and their delivery would be an advantage although not essential. At KS4, the post holder should specialise in either history.
* At KS5 the post holder should specialise in Psychology.
* Up to date subject knowledge
* A willingness to teach another subject as required.
* Confidence in using a variety of IT and good IT skills
* Able to pick up new procedures and routines quickly
* Effective and efficient administrative skills
* An ability to contribute to the extra-curricular life of the Academy
* Personal Attributes - successful candidates should:
* Be a passionate advocate of education and of their subject
* Have good interpersonal skills and have the ability to work as part of a team
* Effective classroom management skills
* The ability to be proactive and positive
* Be able to communicate fluently and accurately
* Be confident in handling students of all abilities
* Be flexible in outlook and abled to cope with change
* A commitment to ongoing training and learning

Hours of work

Teachers are expected to work the hours necessary to fulfil their role to the highest possible professional standards, and to be available for all scheduled lessons, duties, meetings and other associated activities. Academic staff are also expected to actively support college events as far as possible and contribute to the broader life of the college.

Employee Benefits

We offer a friendly and supportive working environment, with the potential to really make a difference for our students. There are also opportunities for both continued and further professional development.