



Midsomer Norton
Schools Partnership



Home School: Bucklers Mead Academy

Job Description – Teacher of Humanities

Grade: Teachers' Main Pay Scale/Upper Pay Scale
Responsible to: Headteacher/Deputy Headteacher/Head of Department

JOB PURPOSE

Under the general supervision of the Head of Department/SLT to:

- Teach the full range of ability at Key Stages 3 and 4 in Humanities subjects, including Religious Studies (Beliefs and Values), Personal Development and Citizenship
- Take responsibility for the progress and achievement of students within the subjects
- Promote and safeguard the welfare of children and young persons across the subject area

MAIN DUTIES AND RESPONSIBILITIES AS A TEACHER

To be read in conjunction with the School Teacher's Pay and Conditions Document Part XII and the Teachers' Standards document.

- To teach effective lessons and be responsible for this to the Headteacher through the Head of Subject.
- To ensure that lessons are well prepared, all work marked regularly, and homework set according to agreed policy.
- To maintain records of student attainment, and to be aware of standards achieved, so enabling assessments to be provided whenever necessary.
- To produce effective reports on student progress and targets for improvement.
- To ensure high standards of behaviour from students.
- To work as a member of a team, seeking to implement its aims and objectives, extending knowledge and understanding of the curriculum, recognising the need for change, and contributing where necessary to the writing/development of new material and schemes of work.
- To attend all team meetings (subject and pastoral).
- To discuss with the Head of Subject and colleagues those aspects of students' performance which are a cause for concern, and to seek advice, guidance or support where appropriate.
- To promote the general progress and personal and social well-being of any assigned group of students through the school's tutorial and PSE programme.
- To participate in the appraisal process – identifying areas for development and accessing appropriate training and professional development.
- To provide work for classes (whenever possible) when absent.
- To communicate and consult with parents of students through attendance at Parents' Evenings.
- To have regard to the school Health and Safety policy.
- To promote and safeguard the welfare of children and young persons across the department.

GENERAL

1. The post holder will be expected to undertake any appropriate training provided by the Trust and/or School to assist them in carrying out any of the above duties.
2. The post holder will be expected to contribute to the protection of children as appropriate, in accordance with any agreed policies and/or guidelines, reporting any issues or concerns to their immediate line manager.
3. The post holder will be required to promote, monitor and maintain health, safety and security in the workplace. To include ensuring that the requirements of the Health & Safety at Work Act, COSHH, and all other mandatory regulations are adhered to.
4. This job description only contains the main accountabilities relating to the posts and does not describe in detail all of the duties required to carry them out.
5. This Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An enhanced DBS Certificate is required for this post prior to commencement.

This job description, which is subject to review, has been agreed between the Post-holder, the Team Leader and the Leadership Team link (on behalf of the Headteacher).

Teacher: Signed

Print Name Date

Line Manager: Signed

Print Name Date

Headteacher: Signed

Print Name Date