



SUBJECT INFORMATION PACK

TEACHER OF ICT

Full or Part Time
(0.6 minimum)

Join an Outstanding Team!

Our Team

The Business, ICT and Media faculty has grown significantly in popularity over the past few years, with 75% of our students studying at least one subject from the faculty. We are so proud of the popularity of our subjects and our students' enthusiasm for them. This can be attributed to the positive learning experiences that they have. We work collaboratively as a team to ensure students develop a broad and thorough understanding of our subjects. Our ethos is based on the sharing of resources and teaching practices, within and across the subjects, so that our students experience consistently outstanding learning.

The Post

We are looking for a new member to join our team: someone who will share our passion for our subjects and also someone who will bring new ideas and embrace the culture of sharing that we foster. In essence, we are looking for an outstanding ICT teacher. We would also be interested in a candidate who could offer Media, Computing or Business Studies as a second subject.

Our Curriculum

ICT is delivered in Key Stage 3 to all students. We also have an established offer of the BTEC Tech Award Digital Information Technology in Key Stage 4 and the BTEC National in Information Technology at Key Stage 5.

Our Facilities

The faculty has excellent facilities. We have 4 dedicated ICT suites, all well equipped with relevant software, as well as two classrooms. Each room is equipped with a projector and each member of teaching staff has a laptop.

We are proud of being part of the Latimer team: if you share our passion and enthusiasm, we would love you to apply for this post!

Job Description—Teacher of ICT

Role: Teacher of ICT
Line Manager: Progress Leader: Business, ICT and Media
Direct Reports: None
Scale: TMS / UPS

General Responsibilities

- To teach ICT and carry out the specific responsibilities of the role as contained in the School Teachers' Pay and Conditions document.
- To be a form tutor and to carry out the specific responsibilities of the role.

Specific Responsibilities

Classroom Teacher

To fulfil and maintain the Teaching Standards by:

- Understanding and being fully committed to the duties and responsibilities in relation to child protection and safeguarding young people;
- Demonstrating consistently high standards of personal and professional conduct;
- Setting high expectations which inspire, motivate and challenge students;
- Demonstrating good subject and curriculum knowledge;
- Planning and teaching well-structured lessons to a range of age groups and abilities, ensuring that all students make outstanding progress;
- Managing behaviour effectively to ensure a good and safe learning environment in which students can learn effectively;
- Making accurate and productive use of assessment to track the progress of each individual student in timetabled groups and intervene to narrow the gap where progress starts to fall behind;
- Fulfilling wider professional responsibilities by contributing to department and whole school improvement;
- Communicating and consulting effectively with relevant stakeholders;
- Attending meetings as set out in the published meeting cycle.

Form Tutor

- To lead a tutor group and be responsible for the delivery of tutor time activities in accordance with the published schedule and as directed by the House Leader;
- To encourage tutees to comply with Latimer core values;

Job Description—Teacher of ICT

Form Tutor

- To encourage the student voice and develop a Form and House ethos that is in harmony with our core values;
- To encourage high levels of attendance, and support students to improve;
- To provide relevant information, advice and guidance to tutees.

Other

- To undertake any other reasonable duties as directed by the Principal.

Person Specification—Teacher of ICT

SELECTION CRITERIA (no priority order)			
Qualifications	Essential	Desirable	Method of Assessment
Qualified Teacher Status (gained or pending) / Honours Degree relevant to the subject	X		Application form-Verified at interview
High standard of literacy	X		Application form
Commitment to Safeguarding	Essential	Desirable	Method of Assessment
Motivation to work with children and young people	X		Application form/Reference/Interview
Commitment to, and belief in, the equal value of all students	X		Application form/Reference/Interview
Ability to form and maintain appropriate relationships and personal boundaries with children and young people	X		Application form/Reference/Interview
Ability to raise the self-esteem and expectations of children and young people	X		Reference/Interview
Emotional resilience in working with challenging behaviours and attitudes to the use of authority and maintaining discipline	X		Application form/Reference/Interview
Teaching and Learning	Essential	Desirable	Method of Assessment
Proven track record of outstanding ICT teaching or evidence of outstanding practice during training	X		Application form/Interview
Knowledge and understanding of the curriculum requirements for the subject	X		Application form/Interview
Ability to teach Computing at KS4/KS5		X	Application form/interview
Experience of, or a willingness to, teach Business or Media		X	Application form
Proven track record of strong and effective behaviour management strategies	X		Application form/Interview
Excellent ICT skills	X		Interview
Experience of being, or willingness to be an examination marker now or in the future		X	Application form/Interview
Strong ability to analyse data and use it purposefully to inform planning in order to have a positive impact on student outcomes	X		Application form/Interview
Interpersonal Skills	Essential	Desirable	Method of Assessment
Ability to communicate effectively and relate well to all stakeholders	X		Application form/Reference/Interview
Willingness to contribute to extra-curricular activities	X		Application form/Interview
Ability to work as part of a team	X		Application form/Interview
Personal Qualities / Skills	Essential	Desirable	Method of Assessment
Creativity, energy and enthusiasm	X		Interview
Evidence of working effectively under pressure	X		Interview
Good sense of humour	X		Application form/Interview