



WESTFIELD INFANT SCHOOL

Job Description for KS1 Teacher



Employment details

Job title:	KS1 Classroom teacher
Reports to:	Headteacher
Type of position:	Fixed term initially for 1 year (01.09.23 – 31.08.24) due to funding
Hours of work:	0.6fte (3 days per week)
Grade:	Main Scale
Job purpose: The classroom teacher will be responsible for delivering learning in accordance with the curriculum, national guidelines, and the school's strategy. The successful candidate must also carry out other duties that support pupils' learning while operating in accordance with the school's policies and procedures.	

Main duties and responsibilities	
Teaching:	• To be responsible for teaching in a Year 1 class, developing a stimulating and challenging learning environment which ensures a high quality learning experience for pupils, which meets internal and external quality standards. • To use a variety of delivery methods appropriate to pupils' learning styles and the varying demands of the curriculum. • To be well prepared and organised in the long, medium and short terms for teaching the curriculum. • To set high expectations for pupils' behaviour and maintain a good standard of discipline through well focused teaching, fostering positive relationships and implementing the school's behaviour policy. • To develop a professional caring relationship with the children, value the contribution of all children and respond to the needs of individuals appropriately. • To be familiar with the Special Educational Needs (SEN) Code of Practice, and support and plan for pupils accordingly. • To provide a positive, conducive and safe learning environment, encouraging high standards in punctuality, presentation of work and relationships. • To work with other teachers on the development and monitoring of the curriculum provision throughout Key Stage 1. • To self-evaluate your teaching in order to improve effectiveness. • To report on each pupil's progress to the headteacher, colleagues and families • To provide a stimulating, attractive, purposeful learning environment taking into account the school's Teaching & Learning policy. • To lead assemblies when required. • To communicate and support teaching assistants and HLTAs
Working with others:	• Co-operation and liaison with other professionals, including fellow staff and colleagues from external agencies (for example, specialist teachers from the LA support services, health professionals and social workers). • To facilitate and provide expertise in joint planning sessions with other team members in relation to particular curriculum areas. • In staff meetings, to share knowledge and expertise concerning the content, teaching strategies and learning activities that represent good practice in particular curriculum

	area. With the allocation of directed time, this could include preparing and following up, in writing, these staff/curriculum development activities. • To liaise with PPA cover over the curriculum to be taught during PPA time linking in with school policies • To advise colleagues and the leadership team on the formulation of appropriate methods of assessment and recording for the area. • To advise the school leadership, with whom the formal responsibility resides, of any in-service training in the curriculum area, you believe the school requires. • To trial materials, strategies and interventions related to the subject and share these, and their outcomes, with colleagues in staff meetings. • With the provision of time, to audit relevant resources and organise their deployment. • To lead, monitor and review a curriculum subject across the wider school.
Communications:	• To communicate effectively with parents of pupils and with persons or bodies outside the school who are concerned with the welfare of pupils, after consultation with appropriate staff. • To play a full part in the life of the school community, and support its ethos. • To ensure that parents are informed about the curriculum, targets, children's progress and attainment when required. • To play a role in ensuring that parents of all children are fully involved in their child's education if and when required. • To support the school's development of links with parents of children. • To participate in meetings at the school which relate to the curriculum, organisation and administration of the school including pastoral care.