

## All Saints' CE Primary School JOB DESCRIPTION

Job Title: Class Teacher

Job Grade: MPR / UPR

Reporting to: Headteacher

## **Job Summary**

1. To teach a class

- 2. To provide high quality education and care for all children, in partnership with their parents and carers.
- 3. To implement agreed school and LEA policies.

## **Duties and Responsibilities**

- 1. To fulfil the responsibilities, tasks and duties as described in the current Teachers' Pay and Conditions Act
- 2. To provide a high quality teaching and learning environment that supports the delivery of the National Curriculum and the raising of achievement for all pupils
- 3. To ensure that all children regardless of need, gender, ethnicity or social background have equal access to a broad, balanced and appropriate curriculum, which enables them to achieve
- 4. To ensure high quality assessment for learning through planned assessment opportunities and the use of this data in planning next steps with reference to the school's policies, and Ofsted regulations.
- 5. To work closely with the Inclusion Manager and Senior Leadership Team in order to meet the needs of individual pupils.

- 6. To work with outside agencies as appropriate to meet the needs of the pupils
- 7. To create a secure and calm environment to support the personal well being of all pupils
- 8. To establish positive and purposeful relationships with all children
- 9. To foster children's independence, self-reliance and interdependence.
- 10. To maintain good order and discipline amongst the pupils, and safeguard their health and safety, both on the premises and when engaged in school activities elsewhere.
- 11. To consider the pastoral needs of the pupils and report any concerns to a member of the Senior Leadership Team
- 12. To be aware of child protection issues, identifying and monitoring suspected child abuse and children at risk, reporting to the designated child protection officer.
- 13. To work in partnership with parents and carers. Inform and involve parents/carers in their child's progress through informal contacts, formal consultation meetings, and through the school's reporting system.
- 14. To provide the Senior Leadership Team with relevant curriculum and pupil performance information
- 15. To maintain personal expertise through continuous professional development opportunities and share this with colleagues
- 16. To maintain effective, professional relationships with the team of staff.
- 17. To attend and contribute to staff meetings.
- 18. To contribute to whole school policies and ensure their implementation.
- 19. To undertake other duties which may reasonably be assigned by the Head Teacher to ensure the smooth running of the school
- 20. To support the Christian ethos of the school, including taking part in Religious Education and the daily Act of Worship
- 21. To participate positively in all performance management arrangements