Job Description for Subject Teacher - Mathematics

Responsible to: Curriculum Lead

OVERALL PURPOSE OF THE POST

To secure high standards of learning and achievement for all students through the delivery of high quality teaching and the effective use of resources.

The conditions of employment of teachers are provided in the 'School Teachers' Pay and Conditions Document', issued annually.

CORE DUTIES

Deliver Good Learning

- To plan and prepare courses and lessons so that teaching and learning has due regard to up-to-date knowledge of the subject and teaching methodology.
- To plan with reference to the schemes of work for each Key Stage.
- To teach students according to their educational needs, including the setting and marking of work.
- To keep methods of teaching and learning, and programmes of study, under regular review.
- To teach other subjects from time to time as may be required by timetable constraints, including covering for absent colleagues.
- To provide guidance and advice to students on educational and appropriate social matters and, as far as is practicable, on their further education and future careers. This is likely to include information about sources of more expert advice on specific questions and is partly, but not exclusively, related to the work that many teachers perform as form tutors.

Student Progress

- To provide and contribute to oral and written assessments, reports and references relating to individual students or groups of students. This will be in the context of helping to raise their standards of achievement, or for purposes of public examinations and assessments, and will be according to reasonable expectations established within the practices of the Academy.
- To assess, record and report on the development, progress and attainment of students, and to maintain accurate records of student attendance.
- To support and encourage all students to achieve the highest standards that they can. In some cases this encouragement will extend to independent learning and student involvement in extra activities beyond the classroom.

- To communicate and consult with parents and others outside the Academy when necessary (including appropriate meetings) according to the routines of the Academy.

Performance

- To participate in current arrangements for performance management.
- To identify personal development needs and seek ways of meeting them.
- To participate in arrangements for further training and professional development. This includes activities on Academy in-service training days or related to those days.
- To participate in induction arrangements where appropriate.

Team Working and Collaboration

- Work with team members and as a team member; identify opportunities for working with colleagues and sharing effective practice with them.
- Participate in school meetings and contribute to the use and development of appropriate specifications/syllabuses, schemes of work, assessment strategies and teaching and learning approaches.
- To advise and co-operate with the Head teacher and other staff on the preparation and development of courses, materials, teaching programmes, methods of teaching, assessment and 'deep support' arrangements.

Additional Duties

- Contribute to and participate in continuous professional development activities and whole staff meetings/CPD within the Academy and Trust wide.
- To maintain good order and discipline among the students, using the scope of the Academy Behaviour for Learning Policy and the expectations of conduct as specified by the Head teacher.
- To endeavour to create a safe and attractive environment for teaching and learning.
- To participate in the Academy's agreed pattern of meetings.
- To participate in arrangements for supervision during examinations where necessary.
- To contribute to a regular programme of supervisory duties assigned in an equitable way.
- To perform particular duties in accordance with directions given by the Head teacher, allocated from time to time on a reasonable basis.

All staff have a duty for safeguarding and promoting the welfare of young people. Staff must be aware of the Academy's procedures for raising concerns about students' welfare and must report any concern to the designated officers without delay. Staff must also ensure that they attend the appropriate level of safeguarding training identified as relevant to their role.

The post holder's duties must at all times be carried out in compliance with the Equality Opportunities Policies of the Academy, and the post holder must take reasonable care of the health and safety of self, other persons and resources whilst at work. This entails supporting our responsibilities under the Health and Safety Act.

All staff are expected to support the achievement of the Trust/Academy mission and strategic objectives and to demonstrate the values through their behaviour.

Person Specification for Subject Teacher

There will be various opportunities for you to demonstrate you have the necessary attributes for this role such as through completion of the application form, at interview, during any tasks and through your provided references.

ATTRIBUTES	ESSENTIAL	DESIRABLE
Relevant Experience	• Successful teaching or teaching practice experience within a relevant subject area. • Use of systems for monitoring student progress.	• Experience of teaching across the ability and age range.
Education and Training	• Qualified Teacher Status (QTS). • Degree or equivalent in subject or related subject. • Evidence of continuous professional development and the ability to reflect on teaching practice and personal performance.	• Evidence of further and continuing professional development.
Personal Skills and Qualities	• Thorough knowledge of National Curriculum Requirements in the subject. • An ability to teach up to and including GCSE level. • Knowledge of systems for monitoring student progress. • A philosophy centred upon the individual learner's value, potential, aspirations and needs. • An ability to encourage, inspire and motivate learners and demonstrate high standards and expectations of self and learners. • A passion for the subject(s) and for teaching and learning. • Can work collaboratively and supportively with other staff. • Skills of communication, organisation and accuracy. • Ability to work flexibly and respond positively to change. • Strong commitment to student welfare, achievement and support. • Knowledge of Social Inclusion issues.	
Teaching and Learning	• A willingness to use a range of teaching and learning techniques which engage and support learners. • Appreciation of the benefits of e-learning and ICT inside and outside of learning. • Openness to developments in approaches to teaching and learning. • Knowledge of how assessment and data support learning. • An understanding of how students learn. • Providing an effective environment through classroom management.	
Additional Factors	• Commitment to the principles of comprehensive education. • Commitment to high standards of behaviour. • Commitment to continuous improvement and willingness to learn from experience and practice in this Academy and elsewhere. • Commitment to equal opportunities and safeguarding the welfare of students.	• Willingness to travel across trust sites if the need arises (if not already in a shared post). • A willingness to offer an extracurricular activity for students.