



JOB DESCRIPTION & PERSON SPECIFICATION

Role: Teacher

Grade: M1-U3

Responsible to: Head of Department

JOB DESCRIPTION

Main Purpose of the Job:

1. To maximise the progress and development of students.
2. To be committed to safeguarding and promoting the welfare of students.
3. To support the ethos and values of the academy.

Main Responsibilities of the Job:

1. Plan, prepare and deliver challenging and engaging lessons to the full age and ability range.
2. To meet all Teacher Standards.
3. To ensure that the needs of all learners are taken into account.
4. Assess students' work in line with whole school and departmental policies.
5. Work with the head of department in identifying students who require extra intervention, and designing and delivering such programmes.
6. Assist in the development of an appropriate curriculum, with resources and schemes of work.
7. Contribute to departmental self-evaluation and improvement plans.
8. To be committed to developing their own professional learning.
9. Contribute to the school's extra-curricular provision.
10. Act as a form tutor, and carry out associated duties.
11. To carry out supervisory duties as directed, and promote high standards of behaviour and respect.
12. To hold and demonstrate positive values with colleagues, students and parents.

PERSON SPECIFICATION

Qualifications	Essential	Desirable	How assessed
<ul style="list-style-type: none"> • Good Honours degree • Secondary PGCE, or equivalent 	<ul style="list-style-type: none"> ✓ ✓ 		App/Doc/Ref

Experience	Essential	Desirable	How assessed
<ul style="list-style-type: none"> • Proven record of success in teaching across the age and ability range at secondary level • Experience of contributing to Department Improvement Plans and Schemes of Work 		<ul style="list-style-type: none"> ✓ ✓ 	App/Int/Ref

Personal Qualities	Essential	Desirable	How assessed
<ul style="list-style-type: none"> • Ambition for self and others • Genuine concern for others • Decisive, determined and self-confident • Integrity, trustworthy, honest and open • Accessible and approachable • Manages change sensitively and skilfully • Excellent attendance and punctuality • Excellent interpersonal skills 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ 		App/Int/Ref

Skills, Attributes & Knowledge	Essential	Desirable	How assessed
<ul style="list-style-type: none"> • Knowledge of curriculum developments • Ability to use a variety of teaching and learning strategies • Skills and knowledge to deal with student safety and behaviour • Ability to work effectively under pressure • Ability to prioritise and meet deadlines • Commitment to continued personal development • Ability to focus on standards and the belief that all students can succeed given the right opportunity and support • Demonstrate a commitment to equal opportunities • A willingness to relate to the local community • Good ICT skills 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ 		App/Int/Ref

App Application form and letter
 Doc Documentation
 Ref References
 Int Interview