

BRAMPTON MANOR ACADEMY

JOB DESCRIPTION

Job Title: Teacher
Reports to: Head of Department
Hours per week: Full time

Key working relationships

- SLT Line Manager
- Head of Department
- Department
- Students
- Parents

Job Summary

The Teacher shall carry out the professional duties of a teacher as circumstances may require, under the reasonable direction of the headteacher or delegate. The Teacher shall perform, in accordance with any directions that may reasonably be given to them by the headteacher, or delegate, such particular duties as may reasonably be assigned.

Duties and responsibilities

Professional duties shall be deemed to include, but not be limited to, the following:

Teaching

- (a) Plan and teach lessons to the classes they are assigned to teach within the context of the school's plans, curriculum and schemes of work.
- (b) Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils.
- (c) Participate in arrangements for preparing pupils for external examinations.

Whole school organisation, strategy and development

- (a) Contribute to the development, implementation and evaluation of the school's policies, practices and procedures in such a way as to support the school's values and vision.
- (b) Work with others on curriculum and/or pupil development to secure co-ordinated outcomes.
- (c) Supervise and so far, as practicable teach any pupils where the person timetabled to take the class is not available to do so.
- (d) Contribute to the wider life and ethos of the school.

Health, safety and discipline

- (a) Promote the safety and well-being of pupils.
- (b) Maintain good order and discipline among pupils.

Management of staff and resources

- (a) Direct and supervise support staff assigned to them and, where appropriate, other teachers.
- (b) Contribute to the recruitment, selection, appointment and professional development of other teachers and support staff.
- (c) Deploy resources delegated to them.

Professional development

- (a) Participate in arrangements for the appraisal and review of their own performance and, where appropriate, that of other teachers and support staff.
- (b) Participate in arrangements for their own further training and professional development and, where appropriate, that of other teachers and support staff including induction.

Communication

- (a) Communicate with pupils, parents and carers.

Working with other colleagues and other professionals

- (a) Collaborate and work with colleagues and other relevant professionals within and beyond the school.

General

- (a) Teachers make the education of their pupils their first concern, and are accountable for achieving the highest possible standards in work and conduct. Teachers act with honesty and integrity; have strong subject knowledge, keep their knowledge and skills as teachers up-to-date and are self-critical; forge positive professional relationships; and work with parents in the best interests of their pupils. As such, teachers must have regard to the teacher's standards.
- (b) Teachers must also have regard to the staff code of conduct and other policies.

Other

This job description and accompanying documentation do not form part of the employee's terms and conditions of employment and is not intended to have any contractual effect. The list of duties is not exhaustive and the Academy reserves the right to amend it at any time, in accordance with the evolving needs of the role.