



Job Description

The information contained below is to help staff understand and appreciate the work content of their post and the role they are to play in the operation. However, it should be noted that whilst every effort has been made to outline all the duties and responsibilities of the post, a document such as this does not permit every item to be specified in detail. Broad headings may therefore have been used, in which case all the usual associated duties are included in this job description.

Job title	Teacher of Mathematics
Reporting to	Head of Department: Mathematics
Main purpose of job	<p>The post holder will deliver mathematics to pupils across the ability range at both Key Stage 3 and Key Stage 4.</p> <p>The post holder will also undertake the role of the Form Tutor and, in doing so, deliver the Personal Development Curriculum.</p>
Key responsibilities:	
<ul style="list-style-type: none">• To plan and deliver engaging Mathematics lessons at both Key Stage 3 and 4, ensuring that the learning experience for all pupils is well matched to their educational needs.• To set high expectations for pupils' behaviour, establishing and maintain an excellent standard of discipline through focused teaching and through positive and inclusive relationships.• To create a stimulating learning environment for teaching and learning, using a variety of teaching methods which are adapted to meet pupils' needs and to the requirements of the curriculum.• To make effective use of assessment information and analysis to inform planning to maximise pupils' progress.• To mark and monitor pupils' classwork and homework, providing constructive oral and written feedback and setting appropriate targets to maximise pupils' progress.• To encourage high standards of grammar, spoken English, and presentation of work.• To contribute to the development, evaluation and updating of Schemes of Work across both Key Stages.• To support and learn from the Dean Trust primary schools and the Academy's named partner primary schools with the delivery of Mathematics.• To maintain accurate and current records and to analyse data to drive improvement.• To be familiar with the statutory assessment and reporting requirements and to prepare and present information reports to parents/carers.• To be familiar with the SEND Code of Practice on the identification and assessment of Special Educational Needs and, to use Pupil Support Plans to inform delivery for pupils with an identified SEND need.	

- To evaluate own teaching critically and to use this self-evaluation to improve effectiveness and also to act on feedback from others.
- To attend and contribute fully to meetings, progress evenings and events as required.
- To contribute to activities identified in the Departmental Improvement Plan.
- To contribute to the planning and delivery of wider curricular activities and to enhance pupils' experiences through enrichment both inside and outside the classroom.
- To carry out the role and responsibilities of a Form Tutor.
- To deliver the Academy's Personal Development Curriculum and Personal, Social, Health and Relationships Education Programme.

All employees have the responsibility to:

- Ensure any documentation produced is to a high standard and is in line with the brand style.
- Be aware and comply with policies and procedures relating to safeguarding, child protection, health, safety and security, confidentiality and data protection, reporting all concerns to the appropriate person.
- Participate in training and other learning activities as required.
- Participate in the Academy's Performance Management processes.
- Provide appropriate guidance and supervision and assist in the training and development of staff as appropriate.
- Promote the area of responsibility within the Academy and beyond.
- Represent the Academy at events as appropriate.
- Support and promote the Academy's ethos.
- Undertake any other duties and responsibilities as required that are covered by the general scope of the post.
- Undertake any other reasonable duties at the request of the Headteacher and Chief Executive Officer.

Should the successful applicant be an Early Careers Teacher, the appointment would, in the first instance, be for a period of one year - with a review on successful completion of the first year of the ECT programme.

The job description will be reviewed as necessary as part of the Performance Management process and is subject to modification and amendment at any time after consultation with the post holder.