Post Description – Teacher (Mathematics)

Post Title:	Teacher	**Post Holder**	
Learning Faculty:	Mathematics	**Reporting to:**	Head of Department
Liaising with:	SLT; Maths Department; Behaviour and Attendance Team; Welfare and Safeguarding Team	**Line Managing:**	Not applicable
Post Type:	Permanent	**Salary/Grade:**	MPS/UPS

Safer Recruitment Statement

We are committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment. This post requires Enhanced Disclosure (DBS). References will be sought and checked.

Every member of staff is required to:

- Work towards and promote the vision of the school
- Support and contribute to the achievement of the School Improvement Plan
- Support and contribute to the school's responsibility for safeguarding students
- Undertake professional development activities to enhance personal development and skills
- To maintain high personal professional standards of attendance, punctuality, appearance, conduct and positive relations with students, parents and staff

All teaching staff are required to:

In fulfilling your general responsibilities, you should:

- **Ethos and Culture**. Contribute positively towards upholding and promoting the ethos and culture of the learning organisation.
- **Policy and Practice**. Implement relevant policies, procedures and improvement plans.
- **Self Evaluation and Improvement Planning**. Fully participate, as requested, in the processes of self evaluation and improvement planning.
- **Professional Standards**. Work consistently at and beyond the professional standards set out in the National Teachers' Standards.

In fulfilling your Curriculum, Teaching, Learning and Achievement duties and responsibilities you should:

- **Climate for learning**. Ensure that policies in relation to effective learning, student rewards and managing behaviour are implemented to ensure to secure a well ordered and disciplined teaching and learning environment within your learning space(s).
- **Provision.** Give overall direction for student learning for your teaching groups ensuring that provision is made for students of all abilities, that they are effectively taught and that learning, progress and achievement are evident. Work with other staff in

contributing to the total learning of students including extension and enrichment activities.

- **Curriculum Planning and Development**. Follow the principles of the learning organisation's curriculum planning and development framework in preparing, delivering and developing with others (staff and partners) aspects of the curriculum.
- **Standards**. Set and maintain high standards, expectations and aspirations for students ensuring that they are treated with dignity and respect, that they receive appropriate care, guidance, support and recognition.
- **Planning**. Ensure the preparation, planning and delivery of the agreed learning programmes and learning schemes utilising flexible approaches to learning including the application of E learning.
- **Effective Teaching and Learning**. Ensure that teaching and learning meets the needs of learners impacting positively upon student attainment and achievement; that it fulfils as appropriate the demands and requirements of the National Curriculum, the published learning organisation's curriculum models, teacher guides and student guides, external examination specifications and associated policies.
- **Student performance**. Ensure that appropriate challenging attainment targets are set for all your students and monitor their performance in terms of attainment and progress.
- **Monitoring**. Using agreed evaluation procedures, monitor and self-evaluate the quality of your planning, teaching and learning; and monitor levels of attainment and achievement against individual student targets, whole school targets and nationally recognised benchmarks.
- **Assessment**. Ensure that marking, assessment, recording and reporting practices are both effective and compliant with the school's policies.

In fulfilling your Form Tutor and support duties and responsibilities you should:

- **Care, Guidance and Support**. Provide high quality care, guidance and support for students, fully implementing the school's philosophy and policy in the role of Form Tutor.
- **Partnership**. Actively promote the partnership between the home and the learning organisation through regular contact/meetings with parents/carers and students.

In respect of the Learning Environment you should:

- **Display**. Ensure your teaching space is organized and visually stimulating and informative and displays are regularly updated.
- **Fabric and Furniture**. Monitor the use of your learning spaces, adjacent spaces and stairwells to ensure that they are safe, attractive, clean, tidy and well maintained, reporting any concerns.

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In respect of the involvement and participation of partners from business, industry, education and the wider community you should:

- **External Partners**. Engage people from business, industry, education, parents and the wider community as fully as possible in student learning and the life of the learning organisation.
- **Impact.** Monitor the impact and quality of the contributions from the partners on student learning and their understanding of the wider world.

In respect of reviewing and developing your performance you should:

- **Performance**. Actively participate in the Performance Management and Professional Development process. This will include an annual performance review against the framework of your role plus any specific objectives previously agreed.

Accountability

- In the first instance you are accountable to your Line Manager for the above role and for any additional specified responsibilities.
- Under the reasonable direction of the Headteacher, carry out the professional duties of a school teacher as set out in the current School Teachers' Pay and Conditions Document.

General points:

- The learning organisation will endeavour to make any necessary reasonable adjustments to the post and the working environment to enable access to employment opportunities for disabled applicants or continued employment for any employee who develops a disabling condition.
- This post description allocates duties and responsibilities but does not direct the amount of time to be spent on carrying them out and no part of it shall be construed.
- The above responsibilities are subject to the general duties and responsibilities contained in the STPCD.

Postholder:		**Date:**	
Headteacher:		**Date:**	
Last updated:		**March 2023**	