

## **Job Description**

**POST TITLE:** KS3 Lead Teacher for Maths

**Pay Scale :** MPS ~ TLR2B

**Responsible to:** Head of Maths

**PURPOSE OF POST:** To raise attainment and progress at KS3

### **OVERALL RESPONSIBILITIES:**

#### **1. Strategic Direction and Development of the Subject / Area**

- To assist the Head of Maths in raising standards at KS3. Identify underachievement; ensure appropriate intervention is put in place and track and monitor progress.

#### **2. Teaching and Learning**

- To assist the Head of Maths to secure and sustain effective teaching and assessment that is consistently good or better in Maths.
- With the Head of maths and senior leader evaluate the quality of teaching and learning, the achievement of all pupils and set targets for improvement.
- To lead on developing high expectations within the Maths department.
- To lead on developing and implementing an engaging and innovative curriculum that instils a love of mathematics within our learners.
- To be the role model of outstanding practice and share this practice with colleagues.
- To foster a culture of rewards, both intrinsic and extrinsic, with the Maths department for those pupils who are making good progress.
- To ensure teaching is differentiated and challenging to meet the needs of all students most able, SEND, disadvantaged.
- To lead the mathematics team in providing effective feedback enabling learners to make accelerated progress.
- To engage Student Voice in improving mathematics provision.
- To develop opportunity to enrich the curriculum including a suite of qualifications.

### **3. Leading and Managing Staff**

- To assist the Head of Maths to provide, for all those involved in teaching or supporting the subject, the guidance, challenge, information and development necessary to sustain motivation and secure improvement in the quality of teaching and learning with respect to data awareness.
- To assist the Head of Maths with managing all allocated teaching and support staff including assisting with recruitment, managing performance and meeting agreed targets.
- To assist the Head of Maths to create effective teams by inspiring and motivating staff and pupils.
- To be a positive role model for other staff and pupils by assisting in the continuous improvement of the team within the context of the school.
- To share outstanding practice with colleagues in mathematics.

### **4. Efficient and Effective Deployment of Staff and Resources**

- To assist the Head of Maths to identify appropriate resources for the subject / area and ensure that they are used efficiently, effectively and safely.
- To develop intervention strategies across Key Stage 3 that identifies underachievement puts strategies in place to deal with underachievement and then evaluate success of interventions.
- To regularly update Head of Maths with the progress of different groups (disadvantaged) in KS3.
- To be responsible for creating an environment that inspires and engages learners in mathematics

### **5. Other Management Duties**

- Manage any budget set for your work, keeping appropriate records, according to school requirement. Ensure resources are ordered, effectively distributed, used, maintained and secured within an agreed Key Stage and/or subject area.
- Assist the Head of Maths in the management of behaviour in the Maths Department with other leaders.
- Take responsibility for a particular aspect of the Subject Development Plan negotiated annually.
- To be responsible for a team of people through the appraisal process.
- To perform other reasonable duties related to the job purpose required from time-to-time.

**This job profile needs to be read in conjunction with the generic job descriptions for classroom teachers.**