

JOB DESCRIPTION AND PERSON SPECIFICATION

Job Title	Teacher of Maths	Location	Ash Green School
Salary	MPS/UPS (£32,916 - £51,048)	Hours	32.50
Department	Support Staff	Reports To	Deputy Headteacher

JOB PURPOSE:

To contribute to raising standards of student attainment in the specific subject and to ensure outstanding progress and to implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and to support a designated curriculum area as appropriate.

KEY RESPONSIBILITIES AND DUTIES:

- To align with the Schools' vision and ethos of 'striving for success focusing on learning' such that the highest achievements are expected from all members of the school community.
- To support the development of appropriate syllabi, resources, schemes of work, assessments, marking policies and teaching strategies in the Learning Area.
- Promote and uphold the values and ethos of Ash Green School.
- To lead on management systems as required and monitor, evaluate and review data to analyse emerging trends.
- Ensure that Learning walks and work scrutiny are completed on a regular basis and that this feeds directly into departmental CPD time.
- Manage performance effectively.
- To undertake a designated programme of teaching according to your subject specialism.
- To teach, students according to their educational needs, including the setting and marking of work.
- To assess, record and report on the attendance, progress, development and attainment of students in Maths and to keep such records as are required.

TEACHING

- To undertake a designated programme of teaching according to your subject specialism.
- To teach, students according to their educational needs, including the setting and marking of work.
- To assess, record and report on the attendance, progress, development and attainment of students in Maths and to keep such records as are required.
- To provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students.
- To ensure a high quality learning experience for students which meets internal and external quality standards.
- To assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in the learning area.
- To use a variety of delivery methods which will stimulate learning appropriate to student needs and demands of the subject curriculum.
- To maintain discipline in accordance with the school's procedures, and to encourage good practice with regard to punctuality, behaviour, standards or work and homework.
- To undertake assessment of students as requested by external examination bodies, departmental and school procedures.

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- To mark, grade and give written and verbal feedback as required.
- Ensure that school policies, including the behaviour for learning, anti-bullying and attendance policies are rigorously implemented.
- Work closely with parents and students and respect the contribution that families make.
- Ensure that Child Protection issues relating to students are addressed swiftly and in line with the Child Protection Policy.

COMMUNICATION

- To communicate regularly and effectively with a range of staff to ensure academic outcomes and personal development.
- Communicate effectively with the parents of students as appropriate.

SCHOOL ETHOS AND COMMUNITY

- Work with parents and students to ensure that they have an understanding of the aims of the school, its policies and procedures and future direction.
- Foster a culture where students respect others and their physical surroundings through implementing a range of strategies developed with external consultants, monitoring their impact on outcomes.

SUPPORTING THE WORK OF CREATIVE EDUCATION TRUST

- Develop strong, positive relationships with Creative Education Trust colleagues; participating in trust wide work and projects as appropriate.
- Participate with internal and external partners and specialists to share best practice, contribute to the development of Trust strategies and policies and promote the school and Creative Education Trust in a national context.
- Undertake any other reasonable duties deemed appropriate to the role.

This job description is not exhaustive and will be reviewed annually as part of the performance management process. The post holder may be required to undertake any other reasonable duties as directed by the Principal, in line with the evolving needs of the trust.

JOB REQUIREMENTS:		
	Essential	Desirable
QUALIFICATIONS	<ul style="list-style-type: none"> • Qualified Teacher Status • Recent and Relevant CPD 	<ul style="list-style-type: none"> • Masters level degree • NPQML
EXPERIENCE	<ul style="list-style-type: none"> • Expertise in planning the progression of subject skills within individual and across sequences of lessons. • Proven track record of outstanding teaching including marking and assessment. • Knowledge and understanding of the subject requirements. • Successful experience of teaching at Key Stage 3 and 4. 	<ul style="list-style-type: none"> • Experience of Teaching AQA Maths

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	<ul style="list-style-type: none"> • Proven track record of delivering strong progress outcomes. • Proven track record of strong, effective behaviour management strategies. 	
SKILLS AND PERSONAL ATTRIBUTES	<ul style="list-style-type: none"> • Ability to evaluate the quality of pupils' progress using a range of evidence • Proven ability to coach and mentor colleagues effectively • Good organisational skills • Exceptional communication skills • Proven ability to establish productive and collaborative working relationships with staff • Excellent management skills e.g. an ability to lead a team, motivate others, effectively develop staff, hold staff to account • Proven ability to establish productive professional relationships with children, and parents • Resilience to manage one's own work pressure and to capacity to manage effectively the work of others • Willingness to share expertise, skills and knowledge and ability to encourage others to follow suit 	
CREATIVE EDUCATION TRUST VALUES	<p>All colleagues are expected to demonstrate the Creative Education Trust values in their work by:</p> <ul style="list-style-type: none"> • Empowering Ambition: Supporting personal growth, innovation and high performance. • Championing Equity: Promoting fairness, inclusion and high expectations for every student. • Unlocking Opportunity: Helping create access to knowledge, experiences and networks that broaden horizons. <p>These values should be evident in how the post-holder works, collaborates and contributes to the wider Trust community.</p>	
EQUAL OPPORTUNITIES	<p>A demonstrable commitment to supporting and promoting safeguarding, student welfare, equality and diversity</p>	

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SAFEGUARDING	A thorough understanding of up-to-date safeguarding requirements and best practice
OTHER REQUIREMENTS	High expectations for every pupil and a proven track record of making a difference to the learning and experiences of pupils inside and outside the classroom.

Creative Education Trust is committed to safeguarding and promoting the welfare of our children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be required to undertake relevant safeguarding checks in line with Government safer recruitment guidelines.