

# Newlands Girls' School

**Courage Commitment Compassion**

Headteacher: Miss J. Capon



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## Job Description

### TEACHER OF MATHS

#### TEACHERS' MAIN SCALE OR UPPER PAY SCALE + OLF

**Start Date: September 2024**

We are seeking to appoint a teacher to join our team of Maths specialists. Teaching Maths up to KS4 is essential and the ability to teach up to KS5, desirable.

The Maths Department currently consists of 13 staff members and it is an exciting time to be joining the team. We have consistently been achieving excellent results for many years. Part of our success is borne out of effective teamwork and communication between an excellent group of teachers.

**Title of Post:** Teacher of Maths

**Responsible to:** In the first instance the Head of Maths or a senior TLR holder

#### **Duties will include:**

##### *Maths Department*

- Contributing to the teaching of Maths throughout the school, as agreed with the Head of Department, according to the strengths of the person appointed.
- The planning and preparation of lessons.
- Contributing to the development and modification of Schemes of Work.
- The regular marking of work, including homework, and the assessment and record-keeping required by departmental policy.
- Attendance at departmental meetings and participation in In-Service Training.
- Undertaking such responsibilities within the Department as the Head of Department may reasonably require.

##### *Whole School*

- Attendance at Staff Meetings, Curriculum/Pastoral Development meetings and Parents' Evenings.
- Attendance at statutory In-Service training days and twilight sessions.
- Supporting the implementation of whole-school policies in areas such as behaviour, homework and Safeguarding.
- Undertaking appropriate pastoral responsibilities.
- Participation in the school's arrangements for performance management.
- Undertaking the duties of a Form Tutor with a year based tutor group.
- Such other duties as the Headteacher may reasonably require.

**It is important to remember that Safeguarding is everyone's responsibility and our top priority as educators.**



We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.

