**Job Description**

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| **Job Title:** | **Teacher of Maths** | **Department/Group:** | **MathsThe Bishop Fraser Trust** |
| **Level/Salary Range:** | **Teachers Pay Scale**  | **Reporting to:** | **Head of Department** |
| **Weeks per year:** | **Teacher Contract** | **Hours per week:** | **1.0 FTE** |
| **Safer Recruitment Statement** |
| **The Bishop Fraser Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.** |
| **Vision Statement** |
| “To allow all children to experience ‘life in all its fullness’, no matter what their starting point” by:* Offering a high quality, inclusive and distinctive education
* A caring and nurturing environment based on our Christian values
* Recognising the unique nature of each child.
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| **All staff employed by The Bishop Fraser Trust are required to:** |
| * uphold and promote the Trust’s vision
* uphold and promote the Christian ethos of all schools in the Trust
* support and contribute to the achievement of all students academically and pastorally
* support and contribute to the Trust’s responsibility for safeguarding all students
* undertake professional training to enhance personal development and job performance
* comply with all Trust and individual school policies and procedures including safeguarding, child protection, health, safety and security, confidentiality and data protection
* maintain high professional standards of attendance, punctuality, appearance, conduct and positive relationships with all pupils, parents/carers, colleagues, governors, trustees and members; treating everyone with dignity and respect
* share best practice, expertise and skills with others
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| **Main Objectives of Role:** |
| The successful applicant will be a well-qualified and enthusiastic teacher of maths who will contribute positively to the work of this successful department. You will teach pupils across the range of age and ability to GCSE level. There are opportunities to contribute to new initiatives aimed at continued improvement in teaching and learning.  |
| **Job Description** |
| * to ensure that high quality lessons are planned, prepared and delivered in accordance with school and department policy and taking account of the National Curriculum framework and examining board programmes and syllabus;
* to ensure that the lesson content and teaching methods are appropriate to the age and ability of pupils and offer challenge at all levels;
* to assess, record and report pupil progress regularly in accordance with school and department policy and to use data to inform planning;
* to be accountable for their pupils’ progress and strive to achieve the best results possible;
* to record pupil attendance;
* to contribute to the planning, preparation and implementation of schemes of work within the department;
* to establish and maintain discipline within the classroom and in the school in general;
* to maintain up to date subject knowledge and participate in appropriate professional development activities, including the school CPD programme;
* to contribute to full staff and department meetings and attend parents’ consultation evenings;
* to maintain professionalism in all aspects of your work at all times;
* to take on the responsibilities of a form tutor.

Safeguarding of children and young people* The post holder is responsible for promoting and safeguarding the welfare of all children and young people he/she comes into contact with.
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| **All staff at The Bishop Fraser Trust will:** |
| * Seek to be positive and build up the common good through their own individual contribution to the life of their school
* Offer ideas and suggestions for making things better
* Engage actively in the appraisal and performance review process
* Seek to develop a better work/life balance
* Appreciate that whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified in this job description
* Work within The Trust and individual school’s Health & Safety policies to ensure a safe working environment for all staff and pupils
* Follow any reasonable request from the Headteacher or SLT to undertake work of a similar level that is not specified in this job description
* Be courteous to colleagues and provide a welcoming environment to visits and telephone callers
* Promote equality and celebrate diversity, seeking to reduce disadvantage, and to encourage aspirations and participation from people who might not otherwise join in.

This job description is current at the date shown, but following consultation with you, may be changed by the Headteacher or SLT to reflect or anticipate changes in the job which are commensurate with the salary and job title. It reflects allocated duties and responsibilities but does not direct the amount of time to be spent on carrying them out. The above responsibilities are subject to the general duties and responsibilities contained in the statement of conditions of employment. |
| **Last updated:**  | **May 2022**  |



**Person Specification**

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|  | **JOB TITLE - CRITERIA** | **Essential/Desirable**  |
| **Qualifications**  | Qualified Teacher Status | **E** |
|  | A maths-based degree | **E** |
|  | Experience of recent professional development | **D** |
| **Experience**  | Experience of working with a wide range of pupils  | **E** |
|  | Evidence of ability to create a challenging and effective learning environment  | **E** |
| **Skills and Knowledge**  | High level teaching and organisation skills | **E** |
| Sound understanding of current issues relating to the subject | **E** |
| Good time management skills and a high level of personal organisation | **E** |
| Good interpersonal and communication skills  | **E** |
| Awareness and understanding of pupil progress | **E** |
| Good ICT skills  | **D** |
| **Curriculum**  | Knowledge of current curriculum developments including assessment for learning (AFL) | **E** |
| Ability to plan and prepare schemes of work for the delivery of lessons in all key stages | **E** |
| Excellent understanding of data and its impact on planning for progress | **E** |
| Ability to implement when appropriate functionality into lessons  | **E** |
| Ability to ensure good progress is made by all pupils | **E** |
| Knowledge of baseline assessment and value-added measures | **D** |
| **Work related circumstances – professional values and practices of The Bishop Fraser Trust** | High expectations of all students; respect for their social, cultural, linguistic, religious and ethnic background and a commitment to raising their educational achievements | **E** |
| Ability to build and maintain successful relationships with students, treat them consistently, with respect and consideration and demonstrate concern for their development as learners | **E** |
| Commitment to The Trust’s Christian ethos and educational purpose, demonstrating and promoting the positive values, attitudes and behaviour they expect from the students with whom they work | **E** |
| Ability to work collaboratively with colleagues and carry out the role effectively, knowing when to seek help and advice | **E** |
| Able to liaise sensitively and effectively with parents and carers recognising their role in student learning | **E** |
| Able to improve their own practice through observations, evaluations and discussion with colleagues | **E** |
| Be flexible with an ability to be able to embrace and generate change | **E** |
|  | Willingness to be involved in the wider life of the school/extra-curricular activities. | **E** |