

**Northern Star Academies Trust
Skipton Girls' High School**

**Teacher of MFL (0.4fte)
Job description**

Responsible to: Learning Director and Curriculum Leader of MFL

Overall purpose of the post

- To facilitate, implement and deliver learning experiences which provide students with the opportunity to achieve their full potential.

Accountabilities:

General duties:

- To support the education and welfare of students in accordance with national conditions of service, the Teacher Standards, the National Curriculum and the vision, values, aims, curriculum and policies of the school.
- To keep up to date with developments in the subject area(s), e.g.: new resources, methods and national changes.
- To take responsibility for progress, wellbeing and managing the behaviour of students.
- To take responsibility for the personal and social development of each student.
- To take responsibility for the students' communications, social, emotional and progress needs through tutor time.
- To instil high standards of attainment and behaviour, embedding ambition in students.
- To participate in CPD, curriculum team time, parents' information evenings, open evenings/days and whole school/trust training events.
- To liaise and network with other professionals and parents/carers, to support the progress of students, both informally and formally.

Teaching

- To plan and prepare lessons in line with department schemes of learning for all key stages.
- To adhere to all school policies, especially relating to safeguarding, behaviour, assessment, marking and feedback, homework, rewards and reporting.
- To maintain up to date subject knowledge to meet curriculum need for students at each key stage.
- To play an active role in co-planning and moderation.
- To take part positively in arrangements relating to monitoring and quality assurance.
- To be accountable for the progress of all students taught by monitoring current attainment and implementing interventions to close gaps.
- To ensure high quality, evidence-based teaching and learning strategies are implemented in lessons to meet student need, including regular formative assessment.
- To adopt strategies shared in education plans and guidance for students with particular learning needs/SENDs.
- To ensure that lessons and homework are effectively utilised to meet the needs of students.
- To support students with high-quality interventions/tutoring as part of our in-school intervention programme.

- To maintain good order and discipline, applying appropriate and effective measures in cases of misbehaviour.
- If required, to ensure that PSHE education is delivered effectively.
- To protect the health and safety of students, both when on school premises and when they are engaged in authorised activities elsewhere.
- To contribute effectively to department team meetings/CPD.
- To positively engage in whole school events.

Continuing Professional Development & Appraisal

- To participate in the school's performance appraisal programme for teachers and to undertake associated training.
- To engage in evidence informed research to enhance teaching and learning.
- To share classroom practice, including observation of lessons to improve practice.
- To always seek to improve practice and positively embrace CPD.

Other responsibilities

- To play a full part in the life of the school community, to support its vision and values, encouraging students and staff to follow this example.
- To comply with the school's health and safety policy and undertake risk assessments, where appropriate.
- To always adhere to the trust Staff Code of Conduct.
- To maintain high standards of professional behaviour and presentation, modelling high standards and expectations.
- To contribute to the broader life of the school, including active involvement in enrichment activities.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. The school reserves the right to alter the content of this job description, after consultation, to reflect changes to the job or services provided, without altering the general character or level of responsibility.

These duties may be varied at the discretion of the Head of Academy or Governing Body from time to time, to address the changing needs of the school and the development of the role.

Equality and Diversity

We are committed to and champion equality and diversity in all aspects of employment. All employees are expected to understand and promote equality and diversity in the course of their work.

Safeguarding Children

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment and uphold all relevant procedures.

Health & Safety

Be aware of and implement your health and safety responsibilities as an employee and where appropriate any additional specialist or managerial health and safety responsibilities as defined in the Health and Safety Policy and Procedure. In relation to Data Protection, Information Security and Confidentiality, all staff are required to comply with the school's policies and supporting documentation in respect of these issues.

This job description will be reviewed annually.