****

**SAPIENTIA EDUCATION TRUST**

**STRADBROKE HIGH SCHOOL JOB DESCRIPTION**

**TEACHER OF MFL (French & Spanish)**

**Part-time from Feb 2023 or as soon as possible thereafter**

|  |  |
| --- | --- |
| **Line Manager:** | Head of MFL |
| **Salary:** | MPR minimum to UPR maximum |

**THE POST**

Stradbroke High School seeks to appoint a well-qualified and enthusiastic colleague to join our Modern Foreign Languages Department and teach across both KS3 & KS4. This post is from September 2022 due to the increase in students following an MFL GCSE course.

Stradbroke High School is an excellent community school with a real family feel. As one of the highest performing schools in the region, Stradbroke combines high standards with high levels of care. We provide a wide-ranging enrichment programme and proudly fulfils SET’s vision of providing a world class education locally. We aim to be a centre of excellence for learning and teaching, where all students achieve the highest standards in their education, their personal development, their behaviour, and conduct.

Stradbroke High School is a member of the Sapientia Education Trust (SET).

The first six months of employment shall be a probationary period and employment may be terminated by the Trust during this period at any time on one week’s prior written notice. The Trust may, at its absolute discretion, extend this period for up to a further six months. During this probationary period, performance and suitability for continued employment will be monitored.

**PERSON SPECIFICATION**

**Personal Qualities**. Stradbroke High School expects its teachers to have the following personal qualities:

* Be an innovative, independent thinker with the capacity for strategic thinking;
* Be creative and proactive in finding solutions;
* Be flexible and adaptive to changing needs and priorities;
* Be resilient, calm and tenacious under pressure;
* Be insightful and analytical with good problem-solving skills;
* Have excellent communication skills and evidence of being able to build and sustain effective working relationships with staff, students, parents and the wider community;
* Be a self-reflective practitioner who always seeks to improve;
* See the ‘big picture’ in relation to whole school priorities & improvement;
* Able to reason their educational philosophy, in tune with the school ethos;
* Be willing to contribute to the extra-curricular life of the school;
* Possess a sense of humour;
* Have the ability to inspire and enthuse staff and students about their subject;
* Be highly self-motivated, able to energise and motivate others;
* Be insightful and understanding of national, international and research developments relevant to teaching and learning in their subject.

**Professional Competence**.Stradbroke High School expects its teachers to have the following professional competences, or in the case of newly qualified teachers, the School would expect them to develop the following competences:

* Be an Outstanding Teacher (or have the potential to be) with evidence of impact on student outcomes with a proven track record of total commitment to helping every student achieve their very best and make progress;
* Have excellent understanding of what constitutes excellence in teaching and learning;
* Have a keen understanding of data and be able to analyse patterns in performance over time;
* Be a positive role model for students and staff on a day-to-day basis;
* Collaborate effectively with staff, parents/carers and students;
* Liaise and work with partner schools, HEIs, Examination Boards and other relevant external agencies in the pursuit of continued improvement;
* Excite and engage visitors about the School at Open Evenings and all other events;
* Have very high expectations of the learning of all students at all times;
* Work with colleagues across all key stages to ensure embedded transition from Key Stage 1 to 5.

**JOB SPECIFICATION**

**General Responsibilities**

The successful candidate will be employed as a teacher under the standard conditions of service for teachers at Stradbroke High School. The annual requirement for directed time is 1265 hours in line with the STPCD.

The teacher will be responsible to the Headteacher, through the Head of MFL, for teaching classes in the school using his/her skill, experience and best endeavours and in accordance with Teachers’ Standards. He/she will abide by the Code of Conduct for Staff and Volunteers at Stradbroke High School. A contribution to the wider life of the School is an expectation of all staff, for example by supporting the extra-curricular activities within the MFL Department.

Stradbroke High School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

A non-exhaustive list of specific responsibilities for the role is below and you will be required to undertake other duties and responsibilities as may reasonably be required.

**Specific Responsibilities**

* Plan and deliver good/outstanding lessons for all abilities across KS3 & KS4;
* Monitor progress of the students in your classes and be prepared to provide evidence of both impact and progress;
* Liaise with the SEN department to ensure appropriate support is given to all students;
* Be willing to share teaching strategies and resources and deliver CPD within the department/School;
* Contribute towards the wider school community;
* Be a Tutor and play an active role in House-based tutor activities;
* Participate in the staff performance management and appraisal process;
* Participate in, and where appropriate, contribute to the School programme of Continuing Professional Development.

**REMUNERATION**

Salary Details:

* MPR minimum to UPR maximum
* FTE Salary: £28,000 - £43,685 per annum, dependent on skills and experience
* **Pro-Rata Salary for this post: £11,200 – £17,474**

All payments are pensionable under the Teachers’ Pension Scheme.

**DRESS CODE**

The post-holder will be expected to wear appropriate business attire and will be supplied with appropriate Staff ID. This must be worn at all times to ensure that students, staff and visitors are able to identify Stradbroke High School employees.

**PRE-EMPLOYMENT CHECKS**

All staff must be prepared to undergo a number of checks to confirm their suitability to work with children and young people. The Trust reserves the right to withdraw offers of employment where checks or references are deemed to be unsatisfactory.

**REVIEW**

The Job Description will be reviewed annually as part of Stradbroke High School Performance Management programme.