

King James's School Applicant Pack



Teacher of MFL—French or Spanish

Full or part-time

M1-UPS3

St Helen's Gate

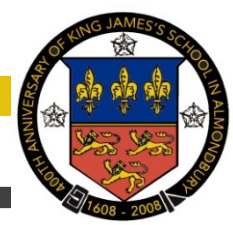
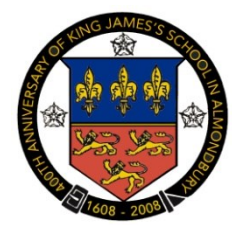
Almondbury

Huddersfield

HD4 6SG

01484 412 990

office@kingjames.school



Welcome to King James's School

Thank you for taking an interest in joining our school. King James's School is an extremely popular and successful 11-16 mixed comprehensive, serving south-eastern Huddersfield and surrounding villages.

The essence of our school is built around three Hs:

- our distinguished **History**;
- our **Holistic provision**, which develops students both academically and pastorally;
- our **High expectations** and **aspirations**.

Our ethos, summarised in the King James's Way, demands the best from everyone through key values:

- Kindness and compassion,
- Inclusion and tolerance,
- Nurture and innovation,
- Greatness and aspiration.

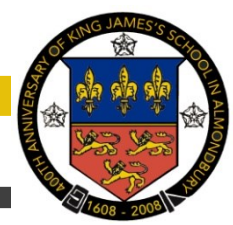
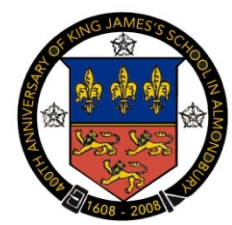
We pride ourselves on being a superb staff team who are highly professional. We all have a passion for learning and are committed to inspire and support all our students to be successful and to develop into confident young adults ready for life after King James's School.

I really hope that once you have read through this information pack that you apply to join our team. Please note the deadline an application is **Tuesday 18th April 2023 at 09:00**. If you have any queries please contact my PA, Tracey Brook, via email staff.tbroom@kingjames.school.

Ian Rimmer

Principal





Meet the Senior Team

Ian Rimmer - Principal

Ian oversees all school activities with the support of the Senior Team. Ian is also one of our Deputy Designated Safeguarding Leads.

Philip Coxon - Vice Principal - Quality of Education

Philip is also responsible for the implementation of our curriculum. Phil's remit includes oversight for the quality of Teaching and Learning and development of the Pupil Premium strategy of the school.



Rebecca Walton - Vice Principal - Safeguarding and Inclusion



Rebecca is our Designated Safeguarding Lead and is responsible for the pastoral system within the school including student welfare and behaviour. She also has oversight of the Inclusion provision of the school.

Stephen McNamara - Senior Assistant Principal

Stephen is responsible for the impact of our curriculum. He has oversight of all student progress and attainment data as well as the exams process.



Palwinder Kang - Assistant Principal

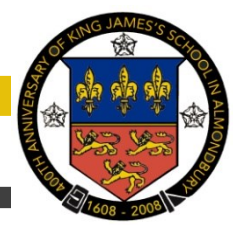
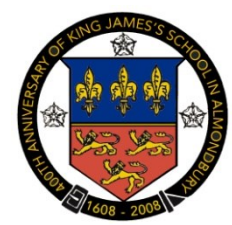


Palwinder is responsible for our curriculum structure and design, Year 9 Pathways and timetabling. She is also the E-Safety lead.

Abbi Terry - Assistant Principal

Abbi is responsible for the personal development of our students including well-being, careers and access to post 16 activities.





Our Ethos and Values

At King James's School we are proud of our distinguished history, but we are also continually looking to develop further. As part of this process we spent time reflecting upon what makes King James's special, starting from our traditional roots. Dialogue with all stakeholders led to the creation of a set of core values and commitments, which provide meaning, clarity and shared understanding of the school's ethos and culture.

The King James's Way

At King James's School we value:

Kindness and Compassion

Inclusion and Tolerance

Nurture and Innovation

Greatness and Aspiration

and we make a commitment to be a community which promotes:

Joining together and helping each other

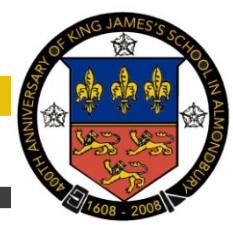
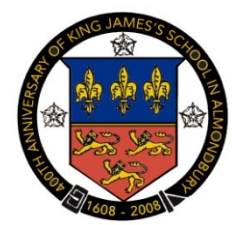
Academic challenge and opportunities

Mutual respect and shared responsibility

Engaging and enriching curriculum

Safe and secure learning environment

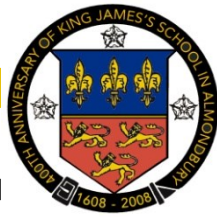
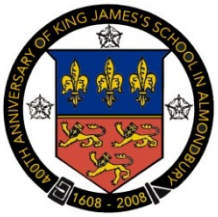
Strong belief in the well-being of everyone in school



Our School in Numbers

Type of School	Converter Academy
Age Range	11 - 16
Number of Students	1057
Number of Staff	124
Percentage of students eligible for Pupil Premium	20%
Percentage of students who are children looked after	0.2%
Percentage of students who require SEND Support	10%
Percentage of students who have an EHCP	1%
Percentage of students from Ethnic Minorities groups	17%
Last Ofsted report	November 2019 'Good'

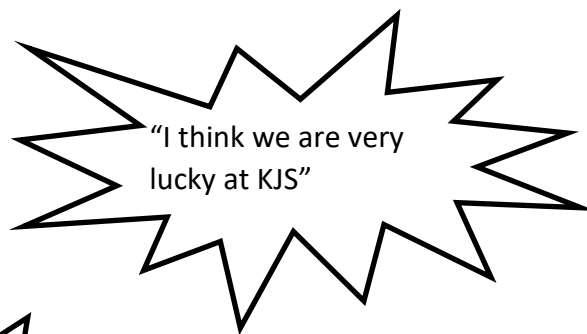
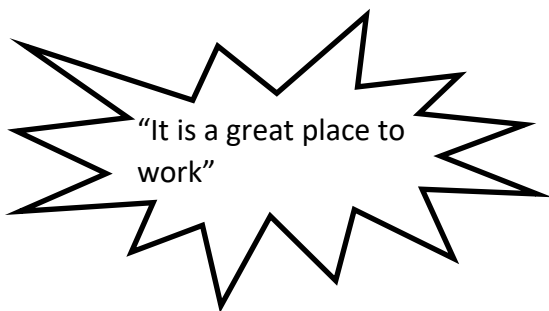


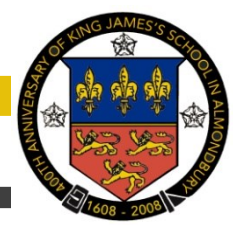
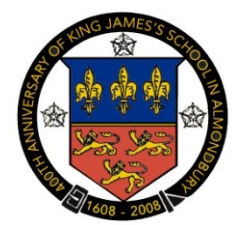


Why Choose King James's School?

A Supportive Workplace	Wellbeing and staff team
<ul style="list-style-type: none">• A supportive working environment• An excellent ECT programme to ensure you receive the best support and encouragement to allow you to excel in your subject• Bespoke mentoring for all phases of your career	<ul style="list-style-type: none">• Breakfast supplied on INSET and other notable days• Cycle to work schemes• A chance to take part in many whole school events• An opportunity to be a part of a great team• The opportunity for you to share your views and opinions- we really value your opinions
Working Environment	Development Opportunities
<ul style="list-style-type: none">• An historic building with lots of character• Onsite car parking	<ul style="list-style-type: none">• Development and training opportunities: We will offer you weekly CPD tailored to your individual professional development needs.• The opportunity to developing your skills including teaching and learning and leadership

What do our staff say about working at KJS?





What We Expect From You

We really believe this is a great place to work, which is made possible by the amazing group of colleagues we have. To help us continue to be a great place we expect that all staff will:

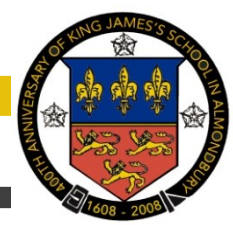
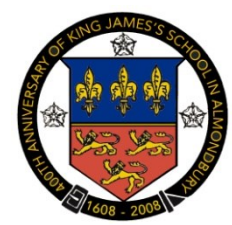
- become fully involved in our school community
- communicate professionally at all times
- act as role models for our students and for each other
- get involved in enrichment activities
- promote our ethos and values
- promote and follow our policies, procedures and professional protocols
- promote team work and respect for others
- have a passion that motivates our students and encourages them to develop and succeed

Our Team

Our staff really make our school a special place to work and learn. We value the contribution of each and every individual in school who help us to provide our students with a safe and stimulating learning environment.

We currently have 117 members of staff (64 teachers, and 53 associate members of staff). We also regularly have student teachers in school, all of these people play an important role in our success.

We are split into 7 faculties; Art, Design and Business, English, Humanities, Maths, Modern Foreign Languages, Performance and Science. We work hard to share best practice within our teams and to provide opportunities for staff to grow and develop whatever their role or career aspirations.



Our Curriculum and Pastoral System

We have a three-year KS3 which provides a broad and balanced curriculum for all our students. All students take courses in English, Mathematics, Science, Design Technology (including Food and Textile Technology), Art, French, History, Geography, Religious Education, Music, Drama, Physical Education, Integrated Studies (personal, social and citizenship education) and Computing.

Students at KS4 will typically be entered for up to 10 GCSEs depending on their 'pathway'.

All students follow GCSE courses in English Language, English Literature, Mathematics, Statistics, and Science. The Science course is worth 2 GCSEs. These subjects are taught in sets.

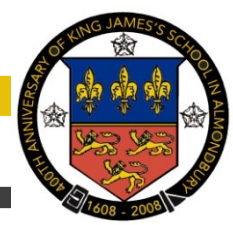
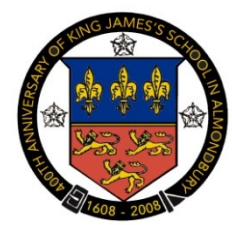
Students who have demonstrated flair and aptitude in Science also have the opportunity to take Science as an option, allowing them to gain individual GCSE qualifications in Physics, Chemistry and Biology.

Students choose further subjects from a range of other GCSE or vocational courses. Some students may require a more personalised learning and may follow fewer subjects dependant on their personalised needs. The full set of courses currently offered this academic year at KS4 are:

- Art
- Business
- Classics
- Computer Science
- Design Technology
- Enterprise and marketing
- Food Nutrition
- Geography
- Graphics
- History
- Health and Social Care
- iMedia
- Modern Foreign Languages
- Music
- PE
- Performing Arts

In addition to the above examination courses, all students follow non-examinable courses in Physical Education, Personal and Social Education, Careers and Religious Education.

As a school we offer a wide variety of extra-curricular activities and some of these are designed to support our students in their studies.

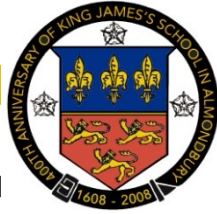
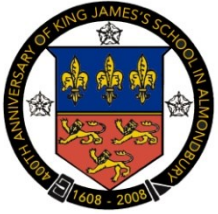


At King James's School we provide a strong network of pastoral care with the core purpose of ensuring that students feel happy, safe and able to achieve. The fostering of respectful relationships between students, their peers and staff allows everyone to feel a sense of pride in their school community and how it develops.

Student support begins with the form tutors who provide the all-important daily contact with the students. They monitor attendance, punctuality and behaviour and generally ensure students are happy and progressing. They are the first point of contact for parents.



Floreat Schola – May the School Flourish

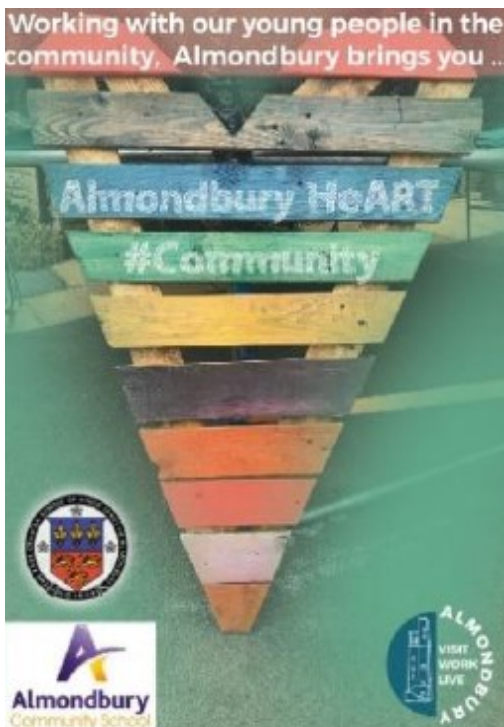


Our Community

Our school is situated approximately 2 miles from the centre of Huddersfield, in a semi-rural position overlooking the Farnley Valley, serving a suburban area and a scatter of villages to the east and south of Huddersfield.

Our intake comes predominantly from the priority admission area of Almondbury, Lepton, Kirkheaton and Grange Moor.

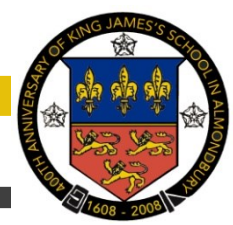
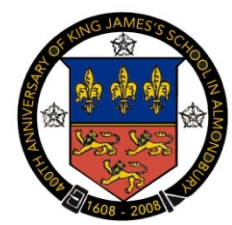
We play an important role in our local community from year group charity efforts to promoting local initiatives.



One Big Family
Helping the
Homeless



Kirkwood
The Hospice for Kirklees



Advert

Teacher of Modern Foreign Languages – Full or Part-Time
MPS 1— UPS 3

We are seeking to appoint an inspirational teacher to join our successful MFL team. We are looking for a talented and enthusiastic individual who can teach French or Spanish. We would welcome applications from candidates who are looking for a role offering 0.8 FTE hours, as well as those looking for full time work.

This is an excellent opportunity for a dedicated and ambitious colleague to join an excellent Department in a successful, progressive and happy school.

King James's School is justifiably proud to be one of the highest attaining 11-16 comprehensive school in Kirklees and is regularly, heavily, oversubscribed. The school serves a suburban area and several villages to the south and east of Huddersfield. We became an Academy in September 2012. The school was awarded 'Good' in its November 2019 inspection and consistently achieves excellent grades at GCSE.

'The King James's Way' sets out the values and commitments which lie at the centre of everything we do. Though we are proud of our academic success, we are equally proud of our inclusive approach and first class, wraparound pastoral care.

At King James's School we are proud of our inclusive and supportive working environment. As an Organisation that values and nurtures talent, we are committed to helping you fulfil your potential. With a comprehensive training and development programme, tailored to your needs and the requirements of the school, we will enable you to flourish in your role and perform to the very best of your abilities.

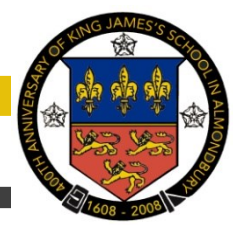
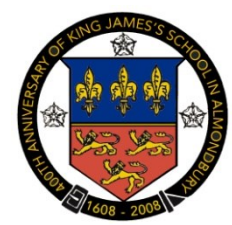
We are committed to safeguarding and promoting the welfare and safety of children and young people and expect all staff to share this commitment. All staff will be subject to an enhanced DBS check.

This post involves direct contact with children and is considered to be a regulated activity. This role is exempt from the Rehabilitation of Offenders Act 1974, so most criminal convictions must be disclosed to us. All successful candidates will be asked to undergo an enhanced DBS check, including a Barred List check.

You can find full details of the role and how to apply [here](#).

If you have any questions about the role please call Tracey Brook, PA to the Principal, or email her (staff.tbroom@kingjames.school).

Completed application forms should be submitted **by Tuesday 18th April 2023 at 09:00**. Interviews are expected to take place on Monday 24th April 2023.



About the Department

Staffing

Louise Peace Head of Department, Teacher of French/Spanish
 Naomi Pinkney Second in Department, Teacher of French/Spanish
 Philip Coxon Vice Principal
 Lauren Atkinson Teacher of French/Spanish

Accommodation and Resources

The Languages area consists of three main rooms in our attractive new block, which opened in 2022. All are equipped with Interactive Whiteboards.

The department is very well resourced and we share internally produced lessons across the team. We follow the pedagogy of Dr Gianfranco Conti, using sentence builders and knowledge organisers at the forefront of all our teaching. Retrieval practice is also widely used in lessons across both key stages.

We also supplement these resources with online text books. In French, the main textbooks in Key Stage 3 are Acces and Dynamo and Viva 1 to 3 for Spanish. In Key Stage 4 the main course books are Studio for French and Viva for Spanish



Curriculum

The languages currently taught are French and Spanish. French or Spanish is compulsory at Key Stage 3 and is taught for five one hour lessons over a two week timetable in predominantly mixed ability groups.

At Key Stage 4, students are strongly encouraged to select French and Spanish. We regularly have over 50% of our students continuing to study a Language to GCSE.

KS4 Results

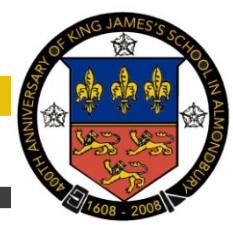
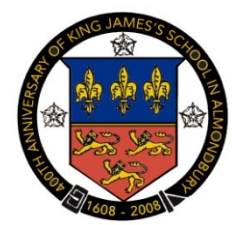
The percentage of students gaining grades 5-9 in recent years is as follows:

	French	Spanish
2020	67%	81%
2021*	85%	79%
2022	82%	91%

Extra-Curricular Activities

The Department runs regular revision sessions to help students achieve their potential. These are usually held after school, in person or via Teams. We have a successful Language Ambassador programme for Year 10 and we currently run a weekly online Blooket club for Years 7 and 8. This year some of our Y9 students also took part in the GCHQ competition during the Autumn term.

In previous years, we have run an annual trip to Paris or Madrid for KS3 and KS4 students. Both trips have been hugely successful and popular and we are looking forward to the return of trips in the years to come.



Job Description

PURPOSE OF THE POST

- To monitor and support student progress in order to raise standards of attainment and achievement for students
- To deliver an appropriately broad, balanced, relevant and differentiated curriculum for students
- To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential
- To share and support our responsibility to provide and monitor opportunities for personal and academic growth.

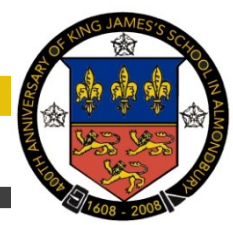
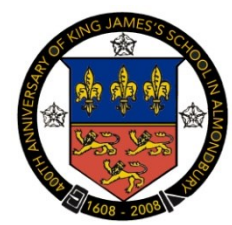
KEY AREAS

1. Teaching
2. Strategic Planning
3. Curriculum Provision
4. Continued Professional Development
5. Quality Assurance
6. Management Information
7. Communication
8. Marketing and Liaison
9. Management of Resources
10. Pastoral Systems
11. Duties
12. Continuous Professional Development
13. Safeguarding
14. General

DUTIES AND RESPONSIBILITIES

Teaching

- Teach students according to their educational needs, including the setting and marking of work
- Assess, record and report on the attendance, progress, development and attainment of students
- Undertake assessment of students as requested by external examination bodies, departmental and school procedures
- Mark, grade and give written/verbal and diagnostic feedback
- Provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students
- Ensure that ICT, Literacy, Numeracy and school subject specialism(s) are reflected in the teaching/learning experience of students
- Ensure a high-quality learning experience for students which meets internal and external quality standards
- Prepare and update subject materials
- Use a variety of delivery methods which will stimulate learning
- Maintain stimulating displays in teaching rooms that motivate, inform and celebrate the achievements of students
- Participate in activities that will enhance educational provision e.g. booster classes, trips/visits, competitions etc.
- Maintain discipline in accordance with procedures
- Encourage good practice with regard to punctuality, behaviour, standards of work and homework



- Ensure the effective/efficient deployment of classroom support

Strategic Planning

- Assist in the development of appropriate syllabi, resources, schemes of work, marking policies and teaching strategies
- Contribute to, and implement, the department's improvement plan.
- Plan and prepare courses and lessons.
- Contribute to whole school planning activities

Curriculum Provision

- Assist the Head of Faculty and Senior Leadership Group, to ensure that the curriculum area provides a range of teaching which complements our strategic objectives.

Continued Professional Development

- Take part in the staff development programme by participating in further training and professional development.
- Engage actively in the Performance Management process.

Quality Assurance

- Implement and adhere to school quality assurance procedures
- Contribute to the monitoring and evaluation of the department in line with agreed school procedures
- Review methods of teaching and programmes of work.
- Take part in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school

Management Information

- Maintain appropriate records and to provide relevant accurate and up-to-date information for MIS, registers, etc.
- Complete relevant documentation to assist the tracking of students' progress and use the information to inform teaching and learning

Communication

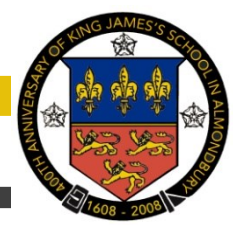
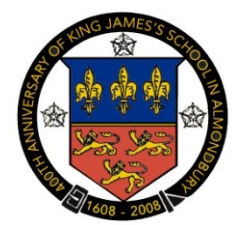
- Communicate with parents and where appropriate, with persons or bodies outside the school.

Marketing and Liaison

- Take part in Open Evenings, Parents Evenings, and liaison events with partner schools
- Contribute to the development of effective subject links with external agencies

Management of Resources

- Assist the Head of Faculty to identify resource needs and to contribute to the efficient/effective use of physical resources.
- Co-operate with other staff to ensure an effective usage of resources to benefit the school, department and the students.



Pastoral System

- Liaise with the Pastoral Team to ensure the successful implementation of the Pastoral System.
- Act as a Form Tutor and carry out the duties associated with that role including registering students, accompanying them to assemblies and encouraging their participation in all aspects of school life
- Contribute to the preparation of Action Plans and other reports. Alert appropriate staff to problems experienced by students and to make recommendations as to how these may be resolved
- Communicate, after consultation with appropriate staff, with the parents of students and with persons or bodies outside the school concerned with the welfare of individual students. Contribute to the development of SMSC and support school values
- Apply the Behaviour management systems so that effective learning can take place

Duties

- Carry out detention and other duties as directed

Continuous Personal Development

- Ensure all relevant training is current
- Attend training to enhance knowledge of issues which may be affecting students

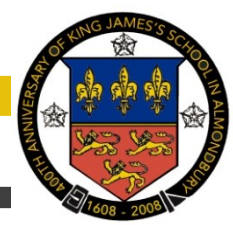
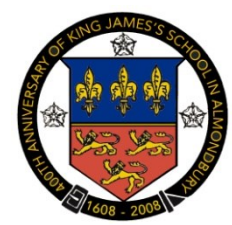
Safeguarding

- Ensure that the school safeguarding and child protection procedures are followed
- Deal with safeguarding concerns from staff accordingly
- As part of your wider duties and responsibilities you are required to promote and actively support the School's responsibilities towards safeguarding. Safeguarding is about keeping people safe and protecting people from harm, neglect, abuse and injury. It is about creating safe places, being vigilant and doing something about any concerns you might have. It isn't just about the very old and the very young, it is about everyone who may be vulnerable

General

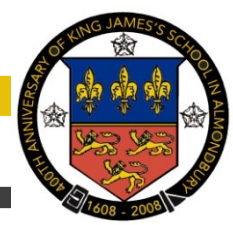
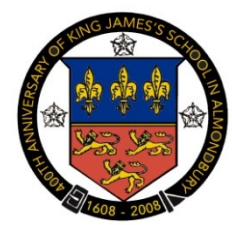
- Take an appropriate role in the life of the school supporting its distinctive ethos and values, and actively promoting our policies and practices
- Carry out any reasonable task as requested
- Carry out your duties with due regard to current and future School's policies, procedures and relevant legislation. These will be drawn to your attention in your appointment letter, your statement of particulars, induction, on-going performance development and through School communications

Reports to: Head of Faculty - MFL



Person Specification

Requirement	Essential	Desirable
Qualifications and Experience		
A degree or equivalent in a relevant subject	✓	
Qualified Teacher Status	✓	
Experience of teaching French or Spanish in a secondary school (either during initial teacher training or thereafter)	✓	
Experience of being a form tutor		✓
General and specialist knowledge		
Knowledge of the National Curriculum and GCSE requirements in French or Spanish	✓	
A thorough knowledge of different approaches to teaching	✓	
A thorough knowledge of how children learn	✓	
Ability to monitor the progress of students	✓	
Good ICT skills	✓	
Ability to motivate and enthuse students	✓	
Communication skills		
Ability to communicate with a wide variety of stakeholders including staff, students and parents/ carers	✓	
Ability to build respectful and appropriate relationships with a variety of stakeholders including staff, students and parents/carers	✓	



Person Specification

Requirement	Essential	Desirable
Time management		
Ability to work under time pressure; organising and prioritising work accordingly	✓	
Personal Attributes		
Excellent classroom practitioner	✓	
Ability to monitor the progress of students	✓	
Ability to work effectively as part of a team as well as independently	✓	
Responsive to change	✓	
Excellent interpersonal skills	✓	
Evidence of continued professional development and self-evaluation	✓	
Wider school		
Committed to safeguarding the welfare of students	✓	
Committed to equality	✓	
A commitment to promoting and safeguarding the welfare of students	✓	
Willingness to be contribute to the wider life of the school	✓	
Committed to the principles of comprehensive education	✓	
Committed to the role of form tutor	✓	