

Job Description

Job Title	Teacher of French or Spanish (Key Stages 3 and 4)
Salary	Teacher Main and Upper Pay Range Scale
Hours	Full time
Accountable to:	Head of Faculty

Purpose

- To contribute to the teaching and learning of French or Spanish or Spanish at Key Stage 3 and 4 within the School in accordance with the aims of the School and in pursuit of high standards of student achievement.
- To assist in the managing and developing of a given tutor group.
- To contribute to an appropriate environment for student learning.
- To ensure high levels of engagement with staff, students, parents and the wider learning communities.

Key Responsibilities

- The duties outlined in this job description are in addition to those covered by the latest School Teachers' Pay and Conditions Document.
- Teaching and learning - The provision of high-quality teaching and learning across a range of programmes and the delivery of associated assessment, administration and support for learning. Teaching contact time to be confirmed.

Overview

- To ensure effective student learning in all classes taught.
- To assist in the raising of standards of student achievement in Key Stage 3 and 4 French or Spanish.
- To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and to support a designated curriculum area as appropriate.
- To monitor and support the overall progress and development of students as a teacher.
- To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential.
- To interact on a professional level with colleagues in order to promote a mutual understanding of the school curriculum with the aim of improving teaching and learning across the school.

Principal Responsibility Areas:

- Maintain an effective learning environment in all classes taught.
- Contribute to the raising of standards of student achievement at Key Stage 3 and 4.
- Develop professional skills to enhance performance.
- To assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in the Curriculum Area and Faculty.
- To contribute to the achievement of the school's development plan and its implementation.
- To plan and prepare lessons.
- To contribute to the whole school's planning activities.

Communication

- To attend and contribute to team meetings as appropriate.
- To attend external meetings as appropriate and/ or directed.

Other

- To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example.
- To continue with one's own personal and professional learning in relevant areas and in education relating to the efficient and effective execution of responsibilities.
- To engage actively in the Performance Review and Management process.
- Staff are expected to be courteous to students, colleagues and provide a welcoming environment to visitors and telephone callers.
- To undertake any reasonable task at the request of the Principal.

The above responsibilities are subject to the general duties and responsibilities contained in the Written Statement of Particulars.

Participation in extra-curricular activities is voluntary but all staff members are encouraged to participate, lead and promote activities to build good relationships with young people and broaden their informal learning opportunities.

All staff are expected to be familiar with and adhere to all Academy policies and, in particular, meet key requirements in relation to health and safety and teaching and learning

This job description sets out the duties and responsibilities of the post at the time when it was drawn up. Such duties and responsibilities may vary from time to time without changing the general character of the duties or the level of responsibility entailed. Such variations are a common occurrence and cannot of themselves justify a reconsideration of the grading of the post.

This post is eligible for a DBS check under the Rehabilitation of Offenders Act.

1974 (Exceptions) Order 1975 (i.e. it involves certain activities in relation to children and/or adults) and is defined as regulated activity under Part 1 of the Safeguarding Vulnerable Groups Act 2006. Therefore, a DBS enhanced check for a regulated activity (includes a barred list check) is an essential requirement.

Person Specification	Essential	Desirable
Qualifications		
Educated to Degree level or equivalent	X	
Qualified Teacher Status	X	
Experience		
Experience of successful and innovative teaching in Key Stage 3 and 4	X	
Experience of successful and innovative teaching in Key Stage 5		X
Have excellent ICT skills	X	
Evidence of commitment to extended learning for students beyond the classroom	X	
Experience of implementing systems and processes to monitor and evaluate learning and teaching	X	
Active involvement in the promotion of equal opportunities	X	
Experience of mixed ability teaching at Key Stage 3, 4 and 5 in French or Spanish		X
Knowledge of the Ofsted Framework		X
Potential to be an outstanding classroom practitioner		X
Experience of working with parents and external agencies		X
Experience of safeguarding	X	
Skills		
A passion for the subject(s), knowledge and skills to inspire students	X	
Demonstrate excellent interpersonal and communication skills	X	
Ability to inspire, challenge, empower and motivate others	X	
High expectations of self and others	X	
Excellent organisation skills	X	
Ability to creatively problem solve	X	
Ability to analyse data effectively to assess performance	X	
Ability to work hard under pressure while maintaining a positive, professional attitude	X	
Ability to organise and prioritise workload and work on own initiative	X	
Leadership of sustained whole school teamwork	X	
Commitment to engage with parents in order to encourage their close involvement in the education of their children	X	
Commitment to personal career development	X	