



Mary Webb School &
Science College



Candidate Information Pack

Teacher of Modern Foreign Languages

Mary Webb School & Science College
Pontesbury
Shrewsbury
Shropshire
SY5 0TG



Dear Applicant,

Thank you for your interest in our school. In this pack you will find the following information:

[Letter from the Headteacher](#)

[Information about the Modern Foreign Languages department](#)

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We have an exciting opportunity for a dedicated, enthusiastic and inspiring MFL teacher to join a highly successful and motivated department from September 2025.

Once you have read the enclosed information, I trust you will feel encouraged to apply for the teaching vacancy within the MFL department.

Our MFL department is dedicated to promoting languages for all ethos and have embedded a concept curriculum within lessons to engage and promote a language learning.

This post would suit an ECT as well as someone who has experience. The successful candidate will have the energy and drive to promote MFL enrichment opportunities across the school, including trips abroad.

We are looking for a motivated teacher of French and Spanish to join our MFL department. The successful candidate will have the opportunity to teach Key Stage 3 and Key Stage 4 students, and will also contribute to developing the new GCSE curriculum. The role will require a strong passion for French and Spanish, as well as the ability to inspire students to opt to take a language at GCSE.

The MFL department is a well-established and successful team that delivers a range of curriculum opportunities throughout Key Stages 3 and 4. At Key Stage 4 students are able to opt to study French or Spanish. The department is well resourced in its own accommodation. This includes three dedicated classrooms fitted with interactive screens. The department has access to mobile devices that connect to the school network via a wireless system. I would strongly recommend contacting our Head of Department, Jan Thompson prior to application.

Mary Webb School and Science College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

I look forward to receiving your application.

Yours sincerely,

Peter Lowe-Werrell
Headteacher

French and Spanish are enriching and rewarding subjects which we are passionate about here at Mary Webb School and Science College.

Both languages are taught by three specialist teachers, each of whom has a broad and detailed knowledge of the subject.

Our aims are to provide a successful and enjoyable experience of learning two languages for all students at Key Stage 3. We prepare students for a future with a language. We encourage students to be open minded about their future and to be aware of the essential skills involved in language learning of resilience, resourcefulness, communication, tolerance and respect for others.

The Subject Leader has worked extensively over the years with local primary schools to develop a curriculum at Key Stage 3 that builds on skills learnt in Key Stage 2.

In Key Stage 3 MFL is a statutory subject, with both French and Spanish being taught. We have redeveloped our curriculum over the past two years, using a largely Conti EPI approach and introducing the new skills necessary for success at Key Stage 4.

MFL at Mary Webb



“The MFL department at the Mary Webb School is defined by the staff’s obvious love of languages and our enthusiasm for everyone to have this life-long gift. We encourage all students to be open minded about learning languages and the opportunities that this can offer.”

Jan Thompson

Subject Leader for MFL

Learning Environment

"In the MFL department at Mary Webb School you will find a committed and cohesive team of teachers whose vision promotes curiosity and diversity by exploring cultures inside and outside the classroom. "

Sara Manders
MFL Teacher



The department is situated across three classrooms. Each room is equipped with an interactive TV screen. There is access to computers in two of the classrooms. The department has invested heavily in two digital resources, Language Nut for Key Stage 3 and Key Stage 4 plus Active Hub for Key Stage 4. These provides all students with a differentiated homework resource and allows them to learn and study independently.

Key Stage 3

Students in Years 7 and 8 study French and Spanish, rotating weekly.

From September 2025, students will focus on one language only in Year 9 to allow them to boost their knowledge of the language and grammar needed for GCSE.

Key Stage 4

Students follow the new AQA 8692 Spanish / 8652 French specifications.

Students are taught in mixed ability groups, class sizes vary year to year. Interventions in Year 11 take place after school on Tuesday/Wednesday and are well attended by students.

All students have a GCSE target to aspire to that is both challenging and realistic. Regular assessments and moderation of standards take place every half term based on the themed modules in the specification.

Advertisement

Teacher of Modern Foreign Languages MPR / UPR

**0.6 to 0.8fte, Permanent
Required September 2025**

Mary Webb School and Science College is a successful and popular specialist science college, situated in a beautiful location, a few miles south of Shrewsbury.

Governors wish to appoint an outstanding, well-qualified and enthusiastic teacher of Modern Foreign Languages. The successful candidate will be required to teach French and Spanish at Key Stage 3, and either French or Spanish at Key Stage 4. It is highly likely this post will lead to full-time post within two years. This vacancy would suit experienced teachers or candidates new to teaching.

Potential candidates are encouraged to contact the school to speak to the Subject Leader for Modern Foreign Languages, Jan Thompson. Further details and an application form are available on the school website. The school does not accept CVs.

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

An online search will be undertaken as part of due diligence checks during the shortlisting process.

The Trust values diversity and inclusion and welcomes applications from candidates with diverse backgrounds.

Closing date: 12pm Thursday 3rd April 2025

Interviews to be held: Week commencing 7th April 2025

Information about the school

Mary Webb School and Science College is situated in a particularly beautiful location in the village of Pontesbury, just a few miles south of Shrewsbury. The site, surrounded by hills and woodland, provides an ideal setting for a school that aims to provide an educational experience firmly rooted in a modern rural context. We seek to open minds and widen horizons by ensuring that all our students are prepared for the challenges of life in the 21st century.

As a relatively small, community secondary school of over 700 students, staff and governors, we feel that the school has a number of distinctive features that makes it a little bit special. We aim to provide an environment in which each and every student can develop and flourish, and where the pursuit of excellence, in terms of personal development and academic achievement, is the aspiration of all. Relatively small class sizes ensures that every student receives personal attention.

The curriculum at Key Stage 4 is based around a core GCSE offer. We believe that this provides students with robust qualifications that support transition to post-16 education, training and employment. GCSE examination results at Mary Webb School and Science College have been good in recent years and are above national averages for attainment and progress across the curriculum.

GCSE results in 2024 saw us achieve a very pleasing Progress 8 score of +0.08. 65% of our students achieved GCSEs in both English and mathematics at grade 4 and above and the school's Attainment 8 score was 47.84, which was in line with the Shropshire average for secondary schools. Over 10% of GCSEs awarded to our students were at grades 8 or 9. Most importantly, all our students were able to go on to the destinations they planned to in September 2024.

To view our latest Ofsted report from May 2023 please visit our website.

Inspection of Mary Webb School and Science College

Pontesbury, Shrewsbury, Shropshire SY5 0TG

Inspection dates: 7 and 8 June 2023

Overall effectiveness	Good
The quality of education	Good
Behaviour and attitudes	Good
Personal development	Good
Leadership and management	Good
Previous inspection grade	Not previously inspected under section 5 of the Education Act 2005

- Pupils feel safe and happy in this inclusive and supportive school.
- Pupils behave well and have positive attitudes to learning.
- Governors and leaders ensure that staff well-being matters.
- Staff morale is high.
- The arrangements for safeguarding are effective.

Job Description

Purpose

- To share the school's commitment to safeguarding and promoting the welfare of children and young people.
- To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and to support a designated curriculum area as appropriate.
- To monitor and support the overall progress and development of students as a teacher/form tutor.
- To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential.
- To contribute to raising standards of student attainment.
- To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth

MAIN (CORE) DUTIES

Teaching

- To teach students, including students from Severndale @ Mary Webb who are in mainstream lessons, according to their educational needs, including the setting and marking of work to be carried out by the students in school and elsewhere.
- To assess, record and report on the attendance, progress, development and attainment of students and to keep such records as are required.
- To provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students.
- To ensure that ICT, Literacy, Numeracy and school subject specialism(s) are reflected in the teaching/learning experience of students.
- To undertake a designated programme of teaching.
- To ensure a high quality learning experience for students which meets internal and external quality standards.
- To prepare and update subject materials.
- To use a variety of delivery methods which will stimulate learning appropriate to students' needs and demands of the schemes of work.
- To maintain discipline in accordance with the school's procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework.
- To undertake assessment of students as requested by external examination bodies, departmental and school procedures.
- To mark, grade and give written/verbal and diagnostic feedback as required.

Job Description (Cont.)

Pastoral System

- To be a Form Tutor to an assigned group of students.
- To promote the general progress and wellbeing of individual students and of the form group as a whole.
- To liaise with Head of House to ensure the implementation of the school's support/pastoral system.
- To register students, accompany them to assemblies, encourage their full attendance at all lessons and their participation in other aspects of school life.
- To evaluate and monitor the progress of students and keep up-to-date student records as may be required.
- To contribute to the preparation of Action Plans and progress files and other reports.
- To alert the appropriate staff to problems experienced by students and to make recommendations as to how these may be resolved.
- To communicate, as appropriate, with the parents of students and with persons or bodies outside the school concerned with the welfare of individual students, after consultation with the appropriate staff.
- To contribute to PSHCE according to school policy.
- To apply the school's behaviour policy and management systems so that effective learning can take place.

Operational/Strategic Planning

- To assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in the curriculum area.
- To contribute to the curriculum area's improvement plan and its implementation.
- To plan and prepare courses and lessons.
- To contribute to the whole school's planning activities.

Curriculum Provision

- To assist the Subject Leader and SLT to ensure that the curriculum area provides a range of teaching strategies which complements the school's strategic objectives.

Curriculum Development

- To assist in the process of curriculum development and change so as to ensure the continued relevance to the needs of students, examining and awarding bodies and the school's mission and strategic objectives.

Job Description (Cont.)

Professional Development

- To take part in the school's staff development programme by participating in arrangements for further training and professional development.
- To continue personal development in the relevant areas including subject knowledge and teaching methods.
- To engage actively in the school's agreed Performance Management Review Process.

Recruitment/Deployment of Staff

- To ensure the effective/efficient deployment of classroom support.
- To work as a member of designated teams and to contribute positively to effective working relations within the school.

Quality Assurance

- To help to implement school quality procedures and to adhere to those.
- To contribute to the process of monitoring and evaluation of the curriculum area in line with agreed school procedures, including evaluation against quality standards and performance criteria.
- To seek/implement modification and improvement where required.
- To review from time to time methods of teaching and programmes of work.
- To take part, as may be required, in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school.

Management Information

- To maintain appropriate records and to provide relevant, accurate and up-to-date information for school's MIS, including registers.
- To complete the relevant documentation to assist in the tracking of students.
- To track student progress and use information to inform teaching and learning.

Communications

- To communicate effectively with the parents of students as appropriate.
- Where appropriate, to communicate and co-operate with persons or bodies outside the school.
- To follow agreed policies for communications in the school.

Job Description (Cont.)

Marketing and Liaison

- To take part in marketing and liaison activities such as Open Evenings, Parents Evenings, review days and liaison events with partner schools.
- To contribute to the development of effective subject links with external agencies.

Management of Resources

- To contribute to the process of the ordering and allocation of equipment and materials.
- To assist the Subject Leader to identify resource needs and to contribute to the efficient/effective use of physical resources.
- To co-operate with other staff to ensure a sharing and effective usage of resources to the benefit of the school, subject area and the students.



Personal Specification

Quality	Essential	Desirable
Qualified Teacher Status	Yes	
Degree in Modern Foreign Languages or related subject	Yes	
A commitment to safeguarding and promoting the welfare of children and young people	Yes	
A commitment to achieving, maintaining and developing the attributes, knowledge, understanding and skills outlined in the core / post threshold professional standards for teachers	Yes	
Experience of teaching French and Spanish at Key Stage 3	Yes	
Experience of teaching French or Spanish at Key Stage 4		Yes
Ability to inspire and motivate students of all abilities	Yes	
Confident communicator	Yes	
Confidence in the use of ICT	Yes	
An ability to work in a team	Yes	
An ability and commitment to contribute to raising student achievement	Yes	
A willingness to embrace change and seek new challenges	Yes	
An understanding of the need to take responsibility for personal professional development	Yes	
An ability to self-manage workload	Yes	

How to Apply

Applications must be made on the official application form which can be found by [clicking here](#) or visiting www.marywebbschool.com/vacancies

The deadline for applications is 12 noon on Thursday 3rd April 2025, and we will be interviewing week commencing 7th April 2025. Please do not hesitate to get in touch with us if you have any questions or if you would appreciate an informal chat; we would be delighted to hear from you.

When completing the application form, please pay particular attention to:

The guidance notes on the front cover.

Section 8, Educational qualifications, please ensure you provide details of your qualifications, including GCE O level, GCSE or equivalent level 2 qualifications - a summary is not sufficient. Details of the institutions you studied at are required.

Section 11, Further Details: Please limit this section to no more than 500 words.

In addition to the guidance provided, please outline your views on teaching Modern Foreign Languages to young people in the 11-16 age range and why Modern Foreign Languages are an important part of a broad and balanced education for the twenty first century.

Section 16, References: The requirement for two employment references, one of which **must** be your current or most recent employer. Please include email addresses if possible.

We use an application form which states that the post is exempt from the Rehabilitation of Offenders Act 1974 and that the successful candidate must apply to have an Enhanced Disclosure from the Disclosure and Barring Service. The application form will request full and complete information about employment history.

All applicants are required to disclose whether they have any convictions, cautions, court orders, reprimands and warnings which may affect their suitability to work with children.

Correctly completed application forms will prioritised in the shortlisting process.

You can send your application via:

Email to:

nmurray@marywebbschool.com

Post to:

**Mrs N Murray
PA to Headteacher
Mary Webb School & Science College
Pontesbury
Shrewsbury
Shropshire
SY5 0TG**

