

Dear Applicant

Thank you for your interest in the position of MFL at Abraham Moss Community School, Crescent Road, Crumpsall, Manchester, M8 5UF.

Salary: M1 to UPR 3 (Depending on experience and skill set)

- Full Time
- Access to Employee Assistance Programme
- On site free parking
- Cycle to work scheme

The school has a proud history of serving a community which values education, is supportive of the school, and expects the best for their children. With an inclusive and aspirational ethos, we have recently joined The Dean Trust family of schools, which will accelerate the enhancement of teaching, learning, professional development and the physical environment of the school.

The successful candidate will work as part of an established team to support pupils in making excellent progress and ensuring teaching staff are best equipped to meet the needs of pupils with special educational needs. Please find below a job description and person specification.

If you would like to learn more about The Dean Trust, please visit [thedeantrust.co.uk](http://thedeantrust.co.uk).

### **Method of Application**

The preferred method of application is electronically via our career's website [careers.thedeantrust.co.uk](http://careers.thedeantrust.co.uk). All applications must be made using The Dean Trust's application form. Applications will be shortlisted for interview and the HR Department will contact those applicants who are selected.

### **Closing Date**

Applications received after the closing time of **9am on Thursday, 14 November 2024** will not be considered.

The Dean Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment.

If you have any questions please contact us on 0161 532 5400 or email [noelinetyaker@abrahammoss.co.uk](mailto:noelinetyaker@abrahammoss.co.uk). Thank you again for your interest in working for The Dean Trust. We look forward to hearing from you.

Human Resources Department

**Believe Achieve Succeed**

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# Job Description

The information contained below is to help staff understand and appreciate the work content of their post and the role they are to play in the operation. However, it should be noted that whilst every effort has been made to outline all the duties and responsibilities of the post, a document such as this does not permit every item to be specified in detail. Broad headings may therefore have been used, in which case all the usual associated duties are included in this job description.

<b>Job title</b>	<b>Teacher of Modern Foreign Languages</b> (Spanish and French)
<b>Reporting to</b>	Head of MFL, Deputy Headteacher responsible for Quality of Education
<b>Main purpose of job</b>	To teach Modern Foreign Languages Key Stages 3 and 4, working as a member of the MFL team and demonstrating good practice in raising standards of achievement
<b>Main Tasks:</b>	
<b>Teaching</b> To teach Spanish and a possible second language across the school. All pupils in KS3 study French or Spanish and Y9, 10 and 11 are also offered Arabic. In KS4 pupils currently have the option to study languages for GCSE. Creativity is at the heart of lessons and you should be able to differentiate for a full spectrum of pupils including SEN, EAL and native speakers.	
<b>Teamwork</b> Work closely with the MFL team in all professional matters to: <ul style="list-style-type: none"><li>• develop schemes of work and resources to enable all pupils to gain access to the curriculum</li><li>• ensure effective teaching strategies are in place</li><li>• monitor and improve the quality of teaching and learning</li><li>• set targets and to plan for improvement, development and enrichment.</li><li>• contribute to the Primary Links Transition provision in KS2.</li></ul>	
<b>Administration</b> Take responsibility for organisational and administrative tasks related to your work, including tasks required by the examination boards. Tasks should be performed efficiently and within the deadlines set.	
<b>Pastoral</b> Undertake appropriate pastoral and tutorial roles including being a tutor / partner tutor and teaching PDC and Citizenship.	
<b>General</b> Share in the general responsibility for the academic, social, personal and cultural development of all pupils.	

**All employees have the responsibility to:**

- Ensure any documentation produced is to a high standard and is in line with the brand style
- Be aware and comply with all policies and procedures relating to safeguarding, child protection, health, safety and security, confidentiality and data protection, reporting all concerns to the appropriate person
- Participate in training and other learning activities as required

- Participate in the school/academy Performance Management process
- Provide appropriate guidance and supervision and assist in the training and development of staff as appropriate
- Promote the area of responsibility within the school/academy and beyond
- Represent the school/academy at events as appropriate
- Support and promote the school/academy ethos
- Undertake any other duties and responsibilities as required that are covered by the general scope of the post
- Undertake any other reasonable duties at the request of the Chief Executive Officer and Headteacher

All post holders must comply with The Dean Trust professional standards for leaders and managers. The job description will be reviewed as necessary as part of the Performance Management process and is subject to modification and amendment at any time after consultation with the post holder



## Person Specification

Criteria	
1.1	Qualified Teacher and training in the teaching of MFL.
1.2	A degree or equivalent academic background in MFL.
2.1	Knowledge and understanding of the MFL curriculum at Key Stages 3 and 4.
2.2	Successful teaching experience which has demonstrated good practice in teaching Spanish and French and achieving high standards at Key Stage 3 and GCSE. Must be able to deliver Spanish and French at KS4. A second language could be beneficial.
2.3	Understanding of the contribution of MFL to whole curriculum skills such as Literacy, Numeracy and ICT.
3.1	Commitment to working in a school where pupils come from a variety of cultural backgrounds.
3.2	Commitment to providing equal opportunities for all pupils.
3.3	Expertise in working with lower attaining pupils.
4.1	The ability to create a learning environment in which all pupils are encouraged and are expected to achieve highly.
4.2	The ability to use strategies to provide access to the curriculum for pupils from a variety of cultural backgrounds, for pupils with English as a second language, for pupils with learning or behavioural difficulties, for pupils with physical disabilities, and for gifted pupils.
4.3	The ability to produce detailed schemes of work and sequential lesson plans.
4.4	The ability to use assessment criteria to help plan and assess work and to raise achievement.
4.5	A commitment to excellence.
5.1	The ability to use good behaviour management skills.
5.2	The ability to establish good working relationships through the pupils' work.
6.1	A commitment to teamwork and the ability to work effectively with staff in departmental or pastoral teams.
6.2	The ability to work effectively with other teachers and adults supporting in the classroom.
6.3	Good communication skills and the ability to communicate effectively in writing and orally.
6.4	Evidence of administrative competence and good organisational skills.
7.1	The ability to establish good relationships with a tutor group and its members in order to develop identity, self-discipline, respect and positive attitudes to school life.
7.2	A willingness to contribute to extra-curricular activities.
8.1	Personal qualities of enthusiasm, imagination, flexibility, perseverance and good humour.