

Secondary Academy

# Teacher of Modern Foreign Languages (French/Spanish) (Maternity Cover)

Application Pack

The Queen Elizabeth Academy,

Atherstone, Warwickshire

*#TransformingLives*.

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The Queen Elizabeth Academy,

Atherstone, Warwickshire



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### *#TransformingLives*

About Academy Transformation Trust

We have one core purpose:

To have the biggest positive impact in the varied communities we serve through ensuring top drawer education for our learners. #TransformingLives

How do we ensure this across our trust?

In all we do we are:

1. Ethical to the core, ensuring that education is always front and centre
2. Futures focused system leaders – never simply followers
3. Collaborative in every endeavour
4. Resolutely learner centred

What does this look like across our trust?

Education

We are:

1. Ruthlessly ambitious for all who learn and work with us
2. Unwaveringly inclusive – determined on eradicating barriers to educational success
3. Committed to excellent teaching
4. Determined upon academic excellence for all in our communities
5. Compassionate, ethical and caring advocates for all in our communities
6. Outwardly facing and globally conscious

Operations

We are:

1. Committed to the very best people development and empowerment
2. Determined to shout loudly and share proudly our successes
3. The best professional and technical experts (supporting education) in the sector
4. Committed to the very best understanding and management of risk

Financial

We are:

1. Providing the best possible public service for the best possible value
2. Determined to supplement our public income with shrewd income generation
3. Building financially sustainable models of educational improvement in our communities
4. Demonstrably efficient in all we do

Our Values

* We will work inclusively within our communities, embracing the varied localities we serve while sharing our common vision and values.
* We will develop the very best leaders of the future, working to improve education and transform lives.
* We will adhere unwaveringly to the ‘Nolan Principles’ of Public Service, which is made clear in our commitment to Ethical Leadership.

The Queen Elizabeth

Academy Information

The Queen Elizabeth Academy is part of the Academy Transformation Trust family of academies.

The Queen Elizabeth Academy is a 11-16 mixed comprehensive academy with a vibrant learning atmosphere, a dedicated and supportive network of staff and exciting plans for the future, following the opening of our brand new school building in November 2017.

The academy’s vision is for all students to realise their full

potential, equipping them with the skills and qualities required for success in the competitive 21st century. We are committed to raising standards and providing students with exceptional opportunities to support learning.

We look for a number of outstanding qualities in our staff: an innovative and creative approach to their work; enthusiasm, positivity and an unfaltering commitment to our students’ success, and an open- minded, proactive attitude to working within a team. We want individuals who want to go the extra mile for our community.

Teamwork is at the heart of everything we do and by working together we aim to secure a successful future for all. We encourage those interested in joining our school to spend some time with us to gain a real understanding of our ethos and what we have to offer.

The dedication of the staff and the enthusiasm of the students, coupled with the support of our parents and carers, makes this a special place.

To find out more, please visit [www.tqea.attrust.org.uk](http://www.tqea.attrust.org.uk)


## Job Description

Teacher of Modern Foreign Languages French/Spanish – Maternity Cover

Grade – MPS / UPS

To work with teachers and senior staff to undertake care and support programmes, enabling access to learning for pupils and to assist the teacher in the management of pupils and the classroom. Work may be carried out in the classroom or outside the main teaching area.

Specific Responsibilities

The successful candidate will:

1. Contribute to sustainably raising standards of pupil attainment and achievement within the faculty whilst monitoring and supporting pupil progress
2. Prepare and deliver appropriate lessons to students of different ages and abilities catering for a wide range of needs
3. Establish a safe, purposeful and stimulating environment for students and have high expectations of behaviour ensuring the health and safety of all students and staff
4. Manage student behaviour in the classroom and on academy premises and apply appropriate and effective sanctions
5. Register the attendance of and supervise students, before, during or after school sessions as appropriate
6. Assess and mark work, giving appropriate feedback
7. Engage with academy leaders to ensure the effective development of the curriculum
8. Maintain records of students’ progress and development and input data using academy systems and processes
9. Use relevant data to monitor progress, set targets, and plan subsequent lessons
10. Research new topic areas, maintaining up-to-date subject knowledge, and devise and write new curriculum materials as necessary
11. Select and use a range of different learning resources and equipment.

## Job Description – continued

#### Key responsibilities continued:

1. Prepare students for qualifications and external examinations
2. Communicate effectively with parents/carers with regard to students’ achievements and well-being using academy systems and processes
3. Participate in departmental meetings, parents’ evenings and whole academy training events
4. Undergo regular observations and participate in relevant training (INSET)as part of continuing professional development (CPD)
5. Have professional regard for the ethos, policies and practices of the academy and maintain high standards in your own attendance and punctuality
6. Toundertake any other duties as defined by the Teacher standards or determined by the Principal as being within scope of the post
7. Promote equality as an integral part of the role and to treat everyone with fairness and dignity. Encouraging and supporting the inclusion of students with special needs
8. Recognise health and safety is a responsibility of every employee to take reasonable care of self and others. Comply with the academy Health & Safety policy, and any academy specific procedures/rules that apply to this role
9. Role model safeguarding best practice

Person Specification

### Teacher of MFL

Information for candidates:

### The person specification provides an outline of the experience, skills and abilities we expect the successful candidate to possess. Youshould match your own skills, experience, and abilities to those listed below and provide examples of how you have demonstrated the criteria. People with disabilities will be offered an interview where they meet the Essential Criteria alone. NQTs welcome to apply

|  |  |  |
| --- | --- | --- |
|  | Essential | Desirable |
| Education/ Qualifications | • degree in appropriate subject • has qualified teacher status  | * evidence of continuous professional development (CPD)
 |
| Experience of | * successfully applying a range of teaching strategies
* demonstrable experience of supporting outstanding teaching and learning including adapting lesson content to support and ensure access for EAL and SEN pupils
* proven ability to deal with a wide range of student behaviour
 | * recent work in a UK secondary school/academy
* an understanding of how the progress 8 measure will impact academy results and targets
* experience of inclusion strategies to support children with SEND
* proven ability to effectively work with a range of stakeholders including parents and external organisations.
 |
| Specialist Skills and Knowledge | * a good or outstanding teacher in your subject
* demonstrable ability to engage with learners in a variety of ways
* demonstrable ability to move pupils’ learning forward
* able to effectively evaluate own practice to further improve learning of pupils
* the ability to work effectively as part of a team, including across faculties
* demonstrable knowledge of behavior managementproactive team leader
 | * able to demonstrate knowledge of planning, curriculum and assessment procedures

|  |  |  |
| --- | --- | --- |
|  | Essential | Desirable |
| Vision & Strategy | • vision aligned with the academies’ high aspirations and high expectations of self and others• demonstrate commitment to the highest standards of teaching and learning• articulate the values and mission of the academy• commitment to the safeguarding and welfare of all pupils• commitment to continuous improvement, both personal and organisational• demonstrable positive commitment to equality and diversity | N/A |
| Personal Characteristics | • highly approachable, very grounded and makes sensible judgments• mature approach to emotionally demanding work• relishes accountability and takes personal responsibility for their own actions• able to build trust and mutual respect between pupils, families and staff• strong interpersonal written and oral communication skills• able to work flexibly as a member of a team• clear understanding of health and safety requirements• adaptable to change• demonstrable good organisation skills• demonstrable very good numeracy and literacy skills• ability to use ICTeffectively in a professional environment | N/A |

 |

Person Specification - continued

|  |  |  |
| --- | --- | --- |
|  | Essential | Desirable |
| Vision & Strategy | • vision aligned with the academies’ high aspirations and high expectations of self and others• demonstrate commitment to the highest standards of teaching and learning• articulate the values and mission of the academy• commitment to the safeguarding and welfare of all pupils• commitment to continuous improvement, both personal and organisational• demonstrable positive commitment to equality and diversity | N/A |
| Personal Characteristics | • highly approachable, very grounded and makes sensible judgments• mature approach to emotionally demanding work• relishes accountability and takes personal responsibility for their own actions• able to build trust and mutual respect between pupils, families and staff• strong interpersonal written and oral communication skills• able to work flexibly as a member of a team• clear understanding of health and safety requirements• adaptable to change• demonstrable good organisation skills• demonstrable very good numeracy and literacy skills• ability to use ICTeffectively in a professional environment | N/A |

## How to apply

### The Queen Elizabeth Academy, Atherstone, Warwickshire

Salary:

MPS / UPS

Closing date:

Wednesday 20th October 2021 (12:00 pm)

Interviews:

Friday 5th November 2021

Start Date:

1st January 2022

Visits to the school:

For further information about the role and the academy please email A.Emery@tqea.org.uk

Applying

Please apply by application form from A.Emery@tqea.org.uk or by visiting the website https://tqea.attrust.org.uk/home/vacancies/

Forward as one.

Improving Education Together.

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