The Stourport High School & VIth Form College
Job Description

Post: Teacher of MFL

Salary: Teachers' Main Scale

Post holder:

Reporting to: Head of Faculty/Subject Lead

Providing an equitable educational experience for all of our students is fundamental at Stourport High School & VIth Form College. Ensuring all students can access education to meet their individual needs is, therefore, a priority.

To provide clear teaching and learning within a faculty group of teaching staff, working closely with the Head of MFL to support the department improvement plan. This includes monitoring and tracking the reporting of the academic profile of students, with a focus on supporting the school's core values and improving the outcomes for students.

The school is committed to safeguarding and promoting the welfare of children and young people and as such expects all staff and volunteers to share this commitment.

KEY RESPONSIBILITIES

- To embody the values, vision and ethos of Stourport High School and VIth Form College and Severn Academies Educational Trust
- Assist the Principal in delivering policy that will ensure high quality and successful outcomes for Stourport High School and VIth Form College
- Contribute to positive examination results through results analysis, strategic tracking of student performance and targeted implementation of action plans for students.
- To track and monitor the progress of all SEND/PP/FSM students in line with the school data analysis policy and ensure appropriate interventions are put in place to secure outstanding progress.
- To track and monitor the progress of boys and ensure that all possible resources and expertise are used to engage boys to make at least good progress.
- To support and promote creative and innovative education for all students encouraging self-discipline, composure, concentration and individual development.
- To support the Head of MFL in ensuring a successful annual programme of activities, including assessment points and extra-curricular events.
- Enhance teaching and learning in the department through the sharing of resources and best practice, lesson observations, collaborative teaching and leading departmental CPD.
- Attend meetings where appropriate and use appropriate resources to support teaching and exam preparation.
- Support existing partnerships and initiatives across the wider school community, both locally and nationally.

SPECIFIC DUTIES

- To be a constant and consistent force, providing an excellent role model and supporting the school ethos.
- Identify underperforming students in relation to academic progress, through the detailed analysis of data for all year groups.
- Identify the causes of students' lack of engagement by monitoring the teaching of lessons across all key stages, utilising department colleagues as necessary.
- After each data drop, support in creating an action plan, with faculty teachers, to support the most underperforming students.
- Monitoring students on faculty report cards and liaising with tutors.

- Create, summarise and report on the progress of pupils across underperforming groups.
- To carry out a share of supervisory duties in accordance with published rotas.
- To participate in appropriate meetings with parents and colleagues relative to the above duties.
- To carry out a share of cover for absent colleagues in accordance with national and school agreements.
- Uniform & equipment - on-going monitoring
- Attend staff meetings, as calendared
- Undertake the necessary administration of academic courses including the development of IS booklets, PLCs and assessments.
- Be present at parents' evenings to report parental engagement and be responsible for dealing with any parental queries.
- Attend faculty meetings, as per the school calendar.
- Contribute to key stage 3/4/5 achievement/celebration evenings, as required.
- So far as reasonably practicable, the post-holder must promote safe working practices by employees in school premises / work areas to maintain a safe working environment for employees and service users. These are defined in SAET Health and Safety policy.
- Work in compliance with the Codes of Conduct, regulations and policies of the Trust and its commitment to equal opportunities.
- Ensure that output and quality of work is of a high standard and complies with current
- legislation / professional standards.

Safeguarding

The safety and well-being of our children is central to our ethos and we expect all staff and volunteers to share this commitment. Successful applicants will be required to provide references, undertake an enhanced check through the Disclosure and Barring Service, and comply with the Safeguarding Policy and child protection practices of our Trust.

Equalities

We have a strong commitment to achieving equality of opportunity in its academies and in the employment of people. The post will ensure that the Trust meets its statutory obligations in relation to all aspects of equalities legislation.

GDPR

Our GDPR privacy notices can be viewed on our website: https://www.saet.co.uk/gdpr-3/

The above responsibilities are subject to the general duties and responsibilities contained in the most recent statement of conditions of employment. These duties are given as a guideline only and are not exhaustive. Other tasks and activities commensurate with the scale of the post may be required under the direction of the Line Manager or CEO.

1. The Trust reserves the right to alter the content of this Job Description after consultation to reflect changes to the job or services provided, without altering the general character or level of responsibility
2. The duties described in this Job Description must be carried out in a manner which promotes equality of opportunity, dignity and due respect for all employees and service users and is consistent with the Trust's Equality Policy.