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## Teacher of Music with responsibility for KS3

#### Reporting to:

#### Start date:

#### Suitable for:

#### Contract:

#### Salary:

#### Allowance:

#### Disclosure level:

Teacher of Music

Easter or September 2025

Experienced teacher

Part time - 0.8FTE

MPS/UPS / Outer London Pay scale (£34,515-£51,177FTE)

TLR for a suitable qualified candidate

Enhanced

## About the Role

We wish to appoint a part-time teacher of Music to work across all stages.

* Students follow the Edexcel syllabus at GCSE and OCR at A Level.
* The Music department achieves outstanding results at Key Stage 3, GCSE and A level and all classes are taught in mixed ability groups from Year 7 onwards.
* The department has a busy extra-curricular program and support from peripatetic music teachers.

## About Our School

Trinity Catholic High School is large Catholic comprehensive school situated in the London Borough of Redbridge and within the Diocese of Brentwood. Highly regarded in the area, we have a reputation for excellence in all aspects of our service to the children in our school and the wider community. Many of our staff are long-serving; 10 years plus which highlights their happiness and commitment to the school. Many ex-students choose to send their own children to Trinity.

The highest standards relating to Teaching and Learning are a feature of daily life at Trinity and these significantly and positively impact student progress and attainment which are demonstrated by our excellent exam results.

Trinity’s Section 48 report (January 2020) states that “Trinity Catholic High School is an outstanding school and a beacon of high-quality Catholic education. It has an excellent reputation in the local community and beyond and it is rightly seen as a flagship school for the Diocese of Brentwood”. The report also emphasises that “Catholic life at Trinity Catholic High School is outstanding and is of the highest quality” and “Every aspect of Collective Worship at the school is outstanding".

## We are seeking a professional who is:

* An enthusiastic music teacher with the ability to teach across all stages
* Passionate about music and has excellent subject knowledge.
* Ambitious and committed to the very highest standards of student learning.
* Keen to challenge and enthuse our diverse student population.
* An excellent classroom practitioner with a drive for self-improvement and development.

## We can offer the successful candidate:

* A competitive salary and a commitment to your professional development.
* Teachers across the school that are friendly and motivated & supportive senior management.
* A well-resourced and well-managed department with a collaborative attitude to classroom management.
* A pleasant environment conducive to quality teaching and learning.
* A strong commitment to your professional development and wellbeing, including access to all CPD provision within the Agnus Dei Teaching School Alliance.
* Opportunity to work with a forward-thinking Senior Leadership Team.
* Non-contact time and Planning, Preparation and Assessment time (PPA) at Trinity is generous and above the national minimum requirement of 10% of your timetable.
* A team of motivated and talented teachers that work collaboratively to raise standards and secure achievement for all students.
* Well behaved students that are keen to achieve and are respectful of their teachers.
* A well-resourced school and a stimulating environment that is conducive to high quality teaching and learning.

**The Application:**

#### We can only accept applications made on our school application form. Download this from our website: [www.tchs.org.uk/about-us/employment/](http://www.tchs.org.uk/about-us/employment/)

* Tel: 020 8504 3419
* Email: [recruitment@tchs.org.uk](mailto:recruitment@tchs.org.uk)
* Closing date for applications: 3rd February 2025
* Interviews take place: Information will follow shortly

**Early applications are welcome**

Trinity Catholic High School is committed to safeguarding children. Further details of this can be found on our website <https://www.tchs.org.uk/about-us/safeguarding/>

Please note, due to high volumes of applications only shortlisted candidates will be contacted.

Successful candidates must be willing to undergo child protection screening appropriate to the post, including checks with past employers and a satisfactory enhanced check with the Disclosure and Barring service (DBS). Please note, due to high volumes of applications only shortlisted candidates will be contacted. We reserve the right to call applicants to interview prior to the closing date.

# Job Description

**Responsibilities**

Fulfil the professional responsibilities of a teacher, as set out in the School Teachers’ Pay and Conditions document (STPCD) as follows:

1. Plan and teach lessons to the classes assigned to teach within the context of the school’s plans, curriculum and schemes of work.
2. Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils.
3. Participate in arrangements for preparing pupils for external examinations
4. Contribute to the development, implementation and evaluation of the school’s policies, practices and procedures in such a way as to support the school’s distinctive catholic ethos and vision.
5. Work with others on curriculum and/or pupil development to secure co-ordinated outcomes.
6. Promote the safety and well-being of pupils
7. Maintain good order and discipline among pupils.
8. Participate in arrangements for the appraisal and review of their own performance
9. Participate in arrangements for their own further training and professional development
10. Communicate with pupils, parents and carers.
11. Collaborate and work with colleagues and other relevant professionals within and beyond the school.

**Meet the expectations set out in the Teachers’ Standards:**

1. Set high expectations which inspire, motivate and challenge pupils
2. Promote good progress and outcomes by pupils
3. Demonstrate good subject and curriculum knowledge
4. Plan and teach well-structured lessons
5. Adapt teaching to respond to the strengths and needs of all pupils
6. Make accurate and productive use of assessment
7. Manage behaviour effectively to ensure a good and safe learning environment
8. Fulfil wider professional responsibilities
9. To ensure that all policies and procedures as outlined in the school and departmental handbooks are adhered to and actively promoted
10. To attend all evenings (where relevant) that are held, to inform parents of school provision, intervention, student progress or pastoral care
11. To act as a form tutor and carry out the duties linked with the role
12. Provide cover, in the unforeseen circumstance that another teacher is unable to teach
13. Make a positive contribution to the wider life and ethos of the school through running extra-curricular music clubs
14. To be responsible for the organisation and administration of peripatetic music lessons in the school
15. To undertake any reasonable task as directed by the Headmaster or Line Manager

**Responsibility for KS3 Music**

1. Take specific responsibility and accountability for the day-to-day management and organisation of Music lessons at KS3, including the planning and implementation of schemes of learning for KS3
2. Review the KS3 curriculum as required, evaluating areas where teaching and attainment can be improved
3. To secure links with primary schools so that the department is well informed of the standards and course content delivered at KS2 so that the first stage of KS3 is suitably challenging and high standards are maintained
4. To keep up to date with national curriculum developments in teaching music
5. To provide reports to the Teacher in Charge of Music on matters relating to KS3

**CPD**

1. Keep up to date with national developments related to your area. To ensure professional development is secured the post holder will be provided 5 school days to arrange their own professional development across the year. Any additional CPD must be approved by the Headmaster and SMT one term in advance.
2. Engage actively in the performance management review process.
3. Remain fully informed and show an awareness of local and national changes in education policy and practice.
4. Offer training that will support the professional development of staff across the school. This training must be mapped out one academic year in advance.
5. Assist curriculum leaders in their pursuit of outstanding practice in their own area.

**Safeguarding**

1. To be aware of safeguarding and promoting the welfare of children and vulnerable adults and to report any concerns in accordance with our school’s Safeguarding/Child Protection policies.
2. To liaise with the Designated Safeguarding Lead regarding any key cases.
3. To undertake compulsory Child Protection/PREVENT Training as directed by the school.
4. To follow up safeguarding issues in line with school policies and procedures

**Catholic Ethos**

1. To contribute to the maintenance and development of the school’s Ethos and Vision
2. To play a full part in the life of the school community to support is distinctive Catholic mission and ethos and to encourage staff and students to follow this example.
3. To foster positive relationships across the school and in the catholic community.

These above-mentioned duties are neither exclusive nor exhaustive and the post-holder may be required to carry out other duties as required by the School.



## Person Specification – Teacher of Music

All areas will be assessed by application and at interview.

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| **Qualifications** | **Essential** | **Desirable** |
| Educated to degree level in the identified subject |  |  |
| Qualified Teacher Status |  |  |
| Good Honours Graduate |  |  |
| Able to teach Key Stage 3, 4 & 5 |  |  |
| **Background and Experience** | **Essential** | **Desirable** |
| Recent and successful teaching experience in secondary schools |  |  |
| An outstanding classroom practitioner |  |  |
| Excellent classroom management skills |  |  |
| Excellent understanding of current, relevant issues and national developments in education |  |  |
| The ability to work independently and within a team |  |  |
| Willing to support the department with extracurricular activities |  |  |
| Experience of supporting colleagues to improve practise |  |  |
| **Professional Knowledge and Understanding** | **Essential** | **Desirable** |
| Understands the characteristics of high-quality teaching, learning and achievement for all students |  |  |
| Excellent understanding of effective pedagogy |  |  |
| Support the aim and objectives of Trinity Catholic High School |  |  |
| **Skills** | **Essential** | **Desirable** |
| Excellent communication skills (oral and written) |  |  |
| Able to develop positive and meaningful relationships with students |  |  |
| Excellent ICT skills and able to make appropriate use of ICT for learning |  |  |
| Excellent organisational skills to meet deadlines and manage work load of self and others |  |  |
| Able to give good quality feedback to students |  |  |

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| **Personal Qualities and Attributes** | **Essential** | **Desirable** |
| Capacity to plan and deliver Music |  |  |
| Personal Qualities and Attributes continued | **Essential** | **Desirable** |
| Able to gain respect of students, parents, staff and governors |  |  |
| Awareness, understanding and commitment to the protection and safeguarding of children and young people |  |  |
| High integrity: honest, trustworthy and reliable |  |  |
| Can take difficult decisions and manage challenging conversations |  |  |
| Commitment to equal opportunities |  |  |