



Job Description**TEACHER OF MUSIC**

 	Job Title	Teacher of Music
	School	Barham Primary School
	Location	Danethorpe Road, Wembley, Middlesex, HA0 4RQ
	Grade	
	Reports to	
	Staffing Responsibility	
	Restricted	

PURPOSE OF JOB To teach the learning of Music throughout the school

DIRECTLY RESPONSIBLE TO TheHeadteacher and Senior Leadership

PRINCIPAL ACCOUNTABILITIES AND RESPONSIBILITIES (indicate the main accountabilities and responsibilities of the post, starting with the most important and describing each in a separate numbered paragraph).

1. DIRECTLY RESPONSIBLE TO:

The Headteacher

2. MAIN PURPOSE OF JOB AND PRINCIPAL ACCOUNTABILITIES:-

(1) Liaison and Co-operation

The teacher will work in liaison, contact and co-operation with :

- other members of staff
- members of Borough support and advisory services
- organisations and networks relevant to the teacher's specialism or subject
- parents, governors and the local community

(2) Policy and Legal Framework

The teacher will work within the framework of:

- National legislation, including Education Acts from 1994 to 1986, and the Schoolteachers Pay and Conditions Document (STPCD) 2006 (and any subsequent legislation)
- school policies and guidelines on the curriculum and school organisation

(3) Tasks and Duties

The STPCD lists the duties to be included in all Job Descriptions for teachers. The following statement is intended to incorporate all the duties itemised in Schedule 3 of the Act, and any subsequent statutory instruments made under the Act.

- (4)** To be an exemplary teacher, clearly demonstrating effective planning, teaching and organisation and high standards of achievement and behaviour in Music lessons

The tasks and duties listed below are required for all teachers. These may be reviewed at least once a year, usually in the Summer Term.

Planning

1. To be responsible for the development and on-going review of the school's Music curriculum
2. To write and deliver appropriate schemes of work that identify clear targets and success criteria for its development and maintenance
3. To set appropriate and challenging expectations for children's learning, progress and presentation of their work
4. To set clear targets for pupils, making effective use of assessment information and individual pupils' needs when planning lessons
5. To be able to identify pupils who may require additional learning support and know where to enlist help if required
6. To ensure a range of high quality extra curricular activities are available to children including, instrumental lessons, choirs and other appropriate opportunities
7. Lead Music throughout the school including mentoring of staff with subject and professional development
8. Contribute to the 'Arts Team' planning of events, concerts, displays and activities as required
9. Contribute to the whole school's planning activities
10. Assist class teachers in organisation and delivery of class assemblies (28 per year) including sourcing musical arrangements and songs, rehearsing the children, piano accompaniment if required.
11. Introduce class assemblies to parents, children and staff, encouraging the children throughout the performance.
12. Assisting the year 6 class teachers to organise the annual year 6 production including, supporting with music, songs, dancing and direction.
13. Organise preparation for concerts and productions to include preparing children, stage management, organising refreshments and the clearing up afterwards

Teaching

14. Establish and maintain a safe and exciting environment in school which supports the learning and enjoyment of Music throughout the school
15. Set high expectations for pupils progress in Music, through well planned and focussed teaching and by establishing positive relationships with pupils

16. Maintain discipline in accordance with the school's procedures and encourage excellent punctuality, behaviour and standards of work and homework
17. Provide clear lesson structures for maintaining progress, motivation and challenge
18. Use a variety of teaching methods to:
 - Structure the information well, outlining the lesson intention and ensuring pupils understand what is required of them
 - Instruct, demonstrate and give accurate, well paced explanations using appropriate vocabulary
 - Use effective questioning
 - Match the teaching approach to the content and the pupils' needs
19. Be able to teach musical instruments to a high standard using a wide range of repertoire and teaching resources
20. Self reflect and self evaluate own teaching to continually improve effectiveness
21. Encourage children to think and talk about their learning, develop independence, perseverance and resilience
22. Identify pupils' musical talents and potential – encouraging them to progress and to work towards appropriate musical exams and other arts
23. Inspire a lifelong love and enjoyment of a wide range of musical genres and styles

Monitoring, Assessment, Recording and Reporting

24. Mark and monitor pupils' work regularly and set targets for progress
25. Assess and record children's progress, keeping accurate records to ensure lessons are understood and completed and to understand where children's musical strengths and weaknesses are
26. Prepare and present informative reports to parents about their child's progress
27. Deliver prompt and accurate data as per the school's assessment requirements

Professional requirements and standards

28. Have excellent written and spoken communication skills
29. Attend and contribute to the life of the school through effective participation meetings, school events and functions
30. Build effective professional working relationships with children, parents, staff and visitors
31. Have a working knowledge of teachers' professional duties and liabilities

32. Operate at all times within the school's policies and procedures
33. Support and the aims, ethos and purpose of the school
34. Research and avail of training and development opportunities. Attend CPD sessions as required when appropriate to role and take responsibility of professional development in relation to school policies and practices
35. Carry out other duties as reasonably required by the Headteacher and SLT

Instrumental Lessons Teaching

36. Arrange, administrate and deliver the group instrumental lessons throughout the school
37. Timetable a rota of group instrumental lessons, taking into account the whole school's and year groups' timetables
38. Organise and prepare instrumentalists for two performances per year
39. Write reports for instrumentalists
40. Prepare students for external examinations and accompany them
41. Liaise with parents of children learning musical instruments
42. Audition, train and organise school choir – 2 performances per year, Christmas sings and external liaison to secure opportunities to showcase the choir. Organise choir trips to Voice in a Million, Young Voices & Royal Albert Hall Youth for Music concerts when possible.

Person Specification

PERSON SPECIFICATION			Evidence
Qualifications	Proficiency in at least three musical instruments		Application and Interview
Experience	<ul style="list-style-type: none"> • Successful experience of teaching across the primary age range • Evidence of good/ outstanding teaching in music • Able to teach music across the school and lead singing practice assemblies • Effective behaviour management strategies • Music subject leader responsibility in a primary school including curriculum and policy development • Experience of rehearsing with children for school concerts and performances • Confidence in own ability 		Application Interview References
Knowledge and understanding	<ul style="list-style-type: none"> • Sound knowledge of the Music National Curriculum and the be up to date with changes across the whole curriculum • Theory and practice of effective teaching and learning 		Application Interview

	<ul style="list-style-type: none"> • Up to date knowledge of national and local music events for schools 		
Skills	<ul style="list-style-type: none"> • Ability to inspire children to learn effectively and to model excellent teaching • Prepared to lead extra-curricular activities e.g. school choir • Up to date ICT skills and knowledge • Ability to maintain a well organised learning environment • Ability to work on own initiative as well as part of a team • Ability to prioritise workload and meet deadlines • Drive and stamina • Enthusiastic, flexible and approachable 		<p>Application References Interview</p>