



THE BISHOP FRASER TRUST

A CHURCH OF ENGLAND MULTI ACADEMY TRUST

JOB DESCRIPTION

Job Title:	Teacher of PE & Science (Predominantly Teaching Science)	Department/Group:	Science / Teaching staff
Level/Salary Range:	Teacher Main Pay Scale T1 – T9	Reporting to:	Head of Department
Contract term:	Permanent All Year Round	Hours per week:	Full Time / 1.0 FTE
Vision Statement			
<i>“To allow all children to experience ‘life in all its fullness’, no matter what their starting point” by:</i> • Offering a high quality, inclusive and distinctive education • A caring and nurturing environment based on our Christian values • Recognising the unique nature of each child.			
Main Objectives of Role:			
The successful applicant will be a well-qualified and enthusiastic Teacher of PE/Science who will contribute positively to the work of these successful departments. You will teach pupils across the range of age and ability to GCSE level. There are opportunities to contribute to new initiatives aimed at continued improvement in teaching and learning.			
Job Description:			
THE SCHOOL TEACHER’S PAY AND CONDITIONS DOCUMENT SETS OUT THE STATUTORY RESPONSIBILITIES OF ALL STAFF. THIS JOB DESCRIPTION COMPLEMENTS THAT DOCUMENT AND PROVIDES THE SPECIFIC CONTEXT FOR THIS POST • to ensure that high quality lessons are planned, prepared and delivered in accordance with school and department policy and taking account of the National Curriculum framework and examining board programmes and syllabus; • to ensure that the lesson content and teaching methods are appropriate to the age and ability of pupils and offer challenge at all levels; • to assess, record and report pupil progress regularly in accordance with school and department policy and to use data to inform planning; • to be accountable for their pupils’ progress and strive to achieve the best results possible; • to record pupil attendance; • to contribute to the planning, preparation and implementation of schemes of work within the departments; • to establish and maintain discipline within the classroom and in the school in general; • to maintain up to date subject knowledge and participate in appropriate professional development activities, including the school CPD programme; • to contribute to full staff and department meetings and attend parents’ consultation evenings; • to maintain professionalism in all aspects of your work at all times; • to take on the responsibilities of a form tutor. Safeguarding of children and young people • The post holder is responsible for promoting and safeguarding the welfare of all children and young people he/she comes into contact with.			
Safer Recruitment Statement			
The Bishop Fraser Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.			
All staff employed by the Bishop Fraser Trust are expected to:			
• uphold and promote the Trust’s vision • uphold and promote the Christian ethos of all schools in the Trust • support and contribute to the achievement of all students academically and pastorally • support and contribute to the Trust’s responsibility for safeguarding all students			

- undertake professional training to enhance personal development and job performance;
- Comply with all Trust and individual school policies and procedures including safeguarding, child protection, health, safety and security, confidentiality and data protection
- maintain high professional standards of attendance, punctuality, appearance, conduct and positive relationships with all pupils, parents/carers, colleagues, governors, trustees and members; treating everyone with dignity and respect
- share best practice, expertise and skills with others
- Seek to be positive and build up the common good through their own individual contribution to the life of their school
- Offer ideas and suggestions for making things better
- Engage actively in the appraisal and performance review process
- Seek to develop a better work/life balance
- Appreciate that whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified in this job description
- Work within the Trust and individual school's Health & Safety Policies to ensure a safe working environment for all staff and pupils.
- Follow any reasonable request from the Headteacher or SLT to undertake work of a similar level that is not specified in this job description.
- Be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.
- Promote equality and celebrate diversity, seeking to reduce disadvantage, and to encourage aspirations and participation from people who might not otherwise join in.

This job description is current at the date shown, but following consultation with you, may be changed by the Headteacher or SLT to reflect or anticipate changes in the job which are commensurate with the salary and job title. It allocates duties and responsibilities but does not direct the amount of time to be spent on carrying them out. The above responsibilities are subject to the general duties and responsibilities contained in the statement of conditions of employment.

Last Updated:	May 2022
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Signed: _____

Date: _____

Name: _____



PERSON SPECIFICATION

	Teacher of PE & Science (Predominantly Teaching Science)– CRITERIA	Essential / Desirable
Work related circumstances – professional values and practices of The Bishop Fraser Trust	High expectations of all students; respect for their social, cultural, linguistic, religious and ethnic background and a commitment to raising their educational achievements	E
	Ability to build and maintain successful relationships with students, treat them consistently, with respect and consideration and demonstrate concern for their development as learners	E
	Commitment to the Trust's Christian ethos and educational purpose, demonstrating and promoting the positive values, attitudes and behaviour they expect from the students with whom they work	E
	Ability to work collaboratively with colleagues and carry out role effectively, knowing when to seek help and advice	E
	Able to liaise sensitively and effectively with parents and carers recognising their role in student learning	E
	Able to improve their own practice through evaluations and discussion with colleagues.	E
	Flexible with an ability to be able to embrace and generate change	E
Personal Qualities	Self-motivated and personally resilient	E
	High levels of personal integrity, discretion, honesty, reliability and self-awareness	E
	Conscientious and diligent work ethic	E
	High standard of personal presentation with an excellent attendance and time-keeping record	E
	Exacting standards, with high levels of attention to detail and accuracy	E
	Patience, kindness and understanding	E
Professional Dispositions	Pro-active in using initiative	E
	The ability to meet and greet visitors, staff and students warmly, confidently and professionally, focussed on meeting customer needs and satisfaction	E
	Maintains a positive outlook at work	E
	Willingness to take a hands-on approach as necessary	E
	Flexibility, on occasions and within reason, in approach to working hours	E
Qualifications	Qualified Teacher Status	E
	A PE or Science based degree	E
	If you do not have a Science-based degree, qualifications in Science e.g. A level Science or Science subject level enhancement or the willingness to complete this	E
	An awareness and ability to work within the rules of relevant policies, legislation and good practice relating to schools, particularly Data Protection, Child Protection and Safeguarding	E
Experience, Skills and Knowledge	Experience of working with a wide range of pupils	E
	Evidence of ability to create a challenging and effective learning environment	E
	High level teaching and organisation skills	E
	Sound understanding of current issues relating to both PE and Science	E
	Good time management skills and a high level of personal organisation	E
	Good interpersonal and communication skills	E
	Awareness and understanding of pupil progress	E
	Experience of recent professional development	D
	An optimistic, positive and encouraging colleague as a member of the staff team	E
	Work effectively as part of a team and understand classroom, department and school roles and responsibilities	E

	Teacher of PE & Science (Predominantly Teaching Science)– CRITERIA	Essential / Desirable
	Committed to the safeguarding and well-being of all pupils	E
	Valuing Diversity – listen to, support and respect contributions from all pupils and colleagues without prejudice.	E
	Knowledge of current curriculum developments including assessment for learning (AFL)	E
	Ability to plan and prepare schemes of work for the delivery of lessons in all key stages	E
	Excellent understanding of data and its impact on planning for progress	E
	Ability to implement when appropriate functionality into lessons	E
	Ability to ensure good progress is made by all pupils	E
	Knowledge of baseline assessment and value-added measures	E
	Participating in extra-curricular activities is always welcome	D
	Good ICT skills	D
Safeguarding of Children and Young People	Ability to form and maintain appropriate relationships and personal boundaries with children and young people	E