# Candidate Information Pack

# Teacher of PE

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**Our Trust Prayer**

We thank you, God of Love, for the gift of children,

Bless the work of our Trust, that in all we do

young people may grow in wisdom and stature,

and so come

to know you,

to love you

and to serve you

as Jesus did.

We make this prayer in his name who is God

with you and the Holy Spirit, now and forever.

Amen

# About Liverpool Diocesan Schools Trust We believe

Jesus said ‘Let the children come to me.’ (Mt 19).

We believe that we are fulfilling this command when we enable children of all faiths and none to flourish in our schools. The Liverpool Diocesan Schools Trust (LDST) has an important role to play in improving the attainment of pupils across the Diocesan region.

We believe that as a diocesan led Multi Academy Trust (MAT) we create stronger bonds of collaboration and cooperation, sharing good practice, addressing areas of weakness and offering increased opportunities for professional development.

We are on a journey

We are on a journey to grow a Trust in which our schools will continue to thrive under the leadership of headteachers, supported and challenged by local governing bodies and accountable to the board of directors.

We are confident that this will be achieved whilst at the same time ensuring that all of our family of schools benefit from high levels of collaboration.

These are the things we value

Our values are more than just a statement; they are the core principles that guide our decisions and actions. We arrived at our values through consultation, looking at both the account in Genesis 18 of the visit to Abraham of three angels and also particularly at the icon of this event painted by Andrei Rublev. Through this we identified the core values to our Trust:

* Collaboration
* Valuing the Local
* Valuing Difference
* Inclusion

# About St Michael’s Church of England High School

St Michael’s Church of England High School is a school with an extremely bright future. Number on roll and results over the last five years have seen dramatic rises.

Graded ‘good’ by OFSTED, we are an 11-18 mixed Comprehensive School of around 690 students situated in a delightful position on the northern edge of Crosby.

# Job Role

# Title: Teacher of PE

Contract Type: Full time for one year in the first instance

(2 September 2021 – 31 August 2022)

Salary: Main Pay Scale

Accountable to: Headteacher, members of SLT, Head of PE and the Governing Body of the School

Location: St Michael’s Church of England High School, St Michael’s Road, Crosby, L23 7UL

Supervisory Responsibility: the postholder may be responsible for the supervision of work of classroom assistants relevant to their responsibilities

# Job Description **Main Purpose/Duties:**

For September 2021, we require a highly motivated Teacher of PE to join a successful and thriving department. The person appointed will have ambition, drive and energy and will join a team of highly committed staff and be able to teach across the ability and age range. This post is open to newly qualified and experienced teachers and will be for one year’s duration in the first instance.

# KEY FUNCTIONS

1. To offer all learners an effective education in a stimulating environment, which provides equality of opportunity for all
2. To deliver the National Strategies as relevant to the age and ability group/subject, other relevant initiatives, including the school’s own schemes of work
3. To work in collaboration and partnership with learners, parents/carers, governors, other staff and external agencies
4. To be responsible for promoting and safeguarding the welfare of children and young people within the school

# Duties and responsibilities

All teachers are required to carry out the duties of a school-teacher as set out in the current School Teachers Pay and Conditions document. At this St Michaels C of E High School the following areas have been highlighted as being of particular importance.

# Teaching

* Be a positive role model in terms of behaviour, work and attitudes
* Set high standards of work and behaviour in the class and all other areas of the school
* Plan for progression across the age and ability range you teach, designing effective lessons/programmes of work in accordance with the needs of individual learners
* Teach challenging, well organised lessons, using an appropriate range of teaching strategies which meet individual learners’ needs
* Use an appropriate range of observation, assessment, monitoring and recording strategies as a basis for setting challenging learning objectives and monitoring learners’ progress and levels of attainment
* Provide timely, accurate and constructive feedback on learners’ attainment, progress and areas for development
* Deliver the National Strategies as relevant to the age and ability group/subject that you teach, other relevant initiatives and the school’s own schemes of work
* Advise and work collaboratively with the headteacher and others on the preparation and development of teaching materials, teaching programmes, methods of teaching and assessment and pastoral arrangements as appropriate

# Other

* Carry out duties as directed and within the remit of the School Teachers’ Pay and Conditions document
* Communicate and consult with the parents/carers of learners
* Communicate and co-operate with any relevant external bodies
* Be fully conversant with the school’s procedures and policies

# Performance management

* Participate fully with arrangements made in accordance with the revised Performance Management Regulations 2012
* Ensure you understand and adhere to Teachers’ Standards September 2012

# Professional development

* Regularly review the effectiveness of your teaching and assessment procedures and its impact on pupils’ progress, attainment and well being, refining your approaches where necessary
* Be responsible for your own continuous professional development and participate fully in training and development opportunities identified by the school or as developed as an outcome of your performance management

# Health and well-being

* Establish and maintain a purposeful and safe learning environment for learners
* Manage learners’ behaviour constructively by establishing and maintaining a clear and positive framework for discipline, in line with the school’s behaviour policy
* Use a range of behaviour management techniques and strategies adapting them as necessary to promote self control and independence of all learners
* Raise all concerns regarding the behaviour, progress or welfare/child protection of any learner with the appropriately identified person
* Be responsible for promoting and safeguarding the welfare of children and young people within the school

# Team working and collaboration

* Participate in any relevant meetings/professional development opportunities at the school, which relate to the learners, curriculum or organisation of the school including pastoral arrangements and assemblies
* Work as a team member and identify opportunities for working with colleagues and sharing the development of effective practice with them
* Cover for absent colleagues within the remit of the School Teachers’ Pay and Conditions document

# External examinations

* Participate in arrangements for external examinations and assessment within the remit of the School Teachers’ Pay and Conditions document

# Management

* Contribute to the selection and professional development of other teachers and support staff including the induction and assessment of new teachers, teachers serving induction periods and where appropriate threshold assessments
* Ensure that colleagues working with you are appropriately involved in supporting learning and understand the roles they are expected to fulfil
* Take part as required in the review, development and management of the activities relating to the curriculum, organisation and pastoral functions of the school

# Administration

* Participate in and carry out any administrative and organisational tasks within the remit of the School Teachers’ Pay and Conditions document
* Register the attendance of and supervise learners, before, during or after school sessions as appropriate

# Exercise of particular duties

Undertake any other tasks or teach across subject areas as reasonably required by the Headteacher.

# Note

This job description is not your contract of employment nor any part of it. It has been prepared only for the purpose of school organisation and may change either as your contract changes or as the organisation of the school is changed. Nothing will be changed without consultation.

All duties and responsibilities are to be carried out in accordance with the School Teachers Pay and Conditions Document (relevant to the appropriate year) and Teachers Conditions of Service (Burgundy Book).

St Michael’s Church of England High School is a caring Christian community. The successful candidate must demonstrate the ability to support this ethos.

The School is committed to safeguarding and promoting the welfare of young people and expects all staff to share this commitment:

<http://www.stmichaelshigh.com/images/2021/Policy_changes_feb_2021/Whole_School_Child_Protection_Policy_v6.doc.pdf>

This job description is intended to clarify the main duties and responsibilities of the post, but it is not intended to be an exhaustive list of all the tasks undertaken by the post. The jobholder will be expected to carry out such professional tasks as are commensurate with the duties and responsibilities of the post.

Liverpool Diocesan Schools Trust is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. Further Safeguarding policies can be found on the website: <http://www.stmichaelshigh.com/>

Candidates should also refer to ‘Guidance for safer working practice for those working with children and young people in education settings’ which can be found by following the link - <https://www.saferrecruitmentconsortium.org/GSWP%20Sept%202019.pdf>

Appointment to this post is subject to a satisfactory enhanced DBS check, 2 satisfactory references, and verification of qualifications.

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# Person Specification

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| --- | --- | --- |
| Qualifications | Essential | Desirable |
| Qualified teacher status |  |  |
| Degree or equivalent in a discipline relevant to the teaching subject |  |  |
| Evidence of professional development |  |  |
| Knowledge and understanding |  | |
| Confident understanding of assessment data and its implications at individual staff and student level |  |  |
| Understanding of what constitutes excellent teaching in Key Stages 3 and 4 |  |  |
| Understanding of what constitutes excellent teaching post 16 |  |  |
| Knowledge of strategies for enhancing student performance within classes |  |  |
| Experience |  | |
| Experience of teaching in schools with secondary aged students |  |  |
| Teaching post sixteen students |  |  |
| Experience of taking action to raise performance of students |  |  |
| Working with other teachers to raise the performance of students |  |  |
| Skills, abilities, attributes |  | |
| Willingness to support the school’s Christian ethos, character |  |  |
| Personal values that are consistent with the ethos of a Church of England school |  |  |
| Willingness to play a part in the wider life of the school community by eg leading extra-curricular activity |  |  |
| Commitment to ensuring all students achieve their full potential |  |  |
| Good ICT skill for administrative and teaching purposes |  |  |
| Ability to motivate students |  |  |
| Excellent written and oral communication skills |  |  |
| Personal qualities which enable successful relationships to be built with students, colleagues, parents |  |  |
| Integrity, sound professional judgement and loyalty |  |  |
| Drive, enthusiasm and a willingness to contribute to new developments |  |  |
| Willingness to participate in relevant training and development |  |  |
| Willingness to operate as part of a team, carrying out tasks beyond the envisaged job description when occasion demands |  |  |
| Ability to work under pressure |  |  |
| A good sense of humour |  |  |

# How to Apply

Application Process

The application process for this role is a 2 stage process:

* Application form
* Interview

To be considered for this role you must complete the LDST application form. We are unable to accept CV applications, or applications from agencies.

Once the closing date has been reached all applications will be reviewed. The candidates who best demonstrate the skills listed in the person specification in their application will be invited to interview.

To ask any questions, or to submit your completed application form, please email vacancies@stmichaelshigh.com or contact the School Office on 0151 924 6778

LDST reserves the right not to progress candidates to the next stage of the process, or not to appoint to the role, if candidates fail to demonstrate the essential criteria in the person specification.

Applicants from overseas, outside the EEA, are advised to obtain an overseas criminal check before they apply for a visa as the post is in the education sector.

**Closing Date: Friday 7 May 2021 at noon**

**Interview Date: TBC**

**Start Date of Post: 2 September 2021**