



Job Outline

Subject Coordinator PE

Responsible to: Director of Sport
Salary Grade:
Full time/Part time: Full time

Job Purpose

To develop a robust curriculum intent for the subject area of PE and promote the principles of the intent

To promote a love of PE by creating opportunities for students to widen their interest in the subject

Curriculum

- To lead on the planning and sequencing of the subject area of the PE curriculum.
- To produce long, medium and short term plans as required
- To schedule appropriate assessment points within the scheme of learning
- To ensure that the PE curriculum equips students with a comprehensive understanding of the areas studied and allows them to meet at least their minimum expected grade
- To support staff in the delivery of the subject area of the PE curriculum and use department meetings to develop teaching and learning and respond to staff queries

Assessment

- To develop assessments which are designed and planned out in good time in order to test understanding of topic/chapter studied
- To promote the whole department approach to feedback, which include the use of development tasks after each assessment
- To ensure that markbooks are set up for the accurate recording of the assessment data
- To assist in monitoring and following up student progress, overseeing intervention in PE where assessment data demonstrates a need

Quality Assurance

- To monitor the delivery of the subjects area of PE curriculum through learning walks, book looks, student and staff voice

Extra curricular

- To promote and organise extra curricular activities
- To be the main contact for fixtures in the subject area
- To contribute or lead on whole school events

