



Clacton County High School

Walton Road, Clacton-on-Sea, Essex. CO15 6DZ
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Higher Expectations, Raising Aspirations, Transforming Lives

JOB DESCRIPTION 2024

Title of Post: PE teacher plus additional TLR2
Responsibility for a Key Stage

Line Manager: Director of Learning; Sport & Design faculty

Responsible to: Executive Headteacher/ Head of School

Salary Grade: Upper/middle range plus TLR2

JOB PURPOSE

- To work with the Director of Learning; Sport & Design faculty and other colleagues from across the senior leadership team to further develop the current high-quality PE provision at Clacton County High School.
- To have responsibility for providing colleagues involved in the delivery of PE with innovative teaching ideas and pedagogical support to raise the educational outcomes of all students.

CORE REQUIREMENTS

In fulfilling the requirements of the role, the post holder will demonstrate essential professional characteristics, and in particular will:

- Inspire trust and confidence in colleagues and all other stakeholders.
- Use the performance management process to enhance personal professional practice in line with the school's aspirations and priorities.
- Promote the wider aspirations and values of the school.
- Recognise the importance of confidentiality and uphold the requirements of the new GDPR legislation.
- To be an effective communicator with all stakeholders, visitors and external companies.
- To be adept at personal time management/managing own workload.
- To be not only proactive but also reactive to the daily demands of the role.
- A commitment to safeguarding.

KEY RESPONSIBILITIES OF TLR POST HOLDER

- To ensure that the delivery of the PE specification for the assigned designated key stage, is effective and meets the aims of the school improvement plan.
- To work with the senior and extended leadership teams to ensure current teaching and learning skills remain of a high standard and develop the teaching practice of colleagues.

- To support colleagues within the faculty with the effective delivery of the key stage curriculum and specification.
- To regularly review, monitor and develop the curriculum as appropriate.
- To ensure that the PE curriculum intent and implementation is consistent and appropriately sequenced with other subject and faculty areas.
- To be responsible for establishing a series of assessment tasks and ensure consistency and accuracy through effective quality control and monitoring.
- To be accountable, together with the associate assistant headteacher with responsibility for science, for raising attainment and outcomes for all students.

SAFEGUARDING RESPONSIBILITIES

- Demonstrate a commitment to keeping children and young people safe.
- Report any disclosure made to you to the appropriate person.
- Report any safeguarding concerns in the workplace to the appropriate person.
- Maintain an awareness of the Trust policies in relation to safeguarding.

The Sigma Trust is committed to safeguarding and protecting the children and young people that we work with. As such, all posts are subject to safer recruitment process, including the disclosure of criminal records and vetting checks. We ensure that we have a range of policies in place which promote safeguarding and safer working practice across our schools.

The Local Governance Committee is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment.

All employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers and comply with expectations as defined within the schools' code of conduct and leave of absence policies.

The duties above are neither exclusive nor exhaustive and the post holder may be required by the Executive Headteacher/Head of School, Sigma Trust committee or the Local Governance Committee to carry out appropriate duties within the context of the job, skills and grade.

This job description is current at the date shown but, in consultation with you, may be changed by the Executive Headteacher/Head of School to reflect or anticipate changes in the job commensurate with the grade and job title.

Signed: _____ Post holder _____ Date: _____

Signed: _____ Line manager _____ Date: _____

Signed: _____ Executive Headteacher/Head of School _____ Date: _____